



Affordable Housing Task Force  
Wednesday, June 26, 2019 at 6:30 p.m.  
Municipal Centre – Council Chamber

## **AGENDA**

1. Review of June 12, 2019 Notes and Action Items
2. Sarah Nielsen – Urban Matters
  - Plan July 15, 2019 presentation to Council on the Okotoks Housing Needs Assessment
3. Debrief on the June 24, 2019 report to Council on the definition of 'affordable housing'
4. Summer Meeting Dates
5. Round Table Update on Current Action Items
6. Items Arising
7. Adjournment



Affordable Housing Task Force  
 Wednesday, June 12, 2019 at 6:30 p.m.  
**Notes and Action Items**

**Members in Attendance** Shawn Rose, Chair  
 Tannis Andrejcin  
 Brigitte Baradoy  
 Marcia Reid  
 Mark Watts  
 Karen Neal  
 Dean Salter

**Members Absent** Charles Boechler  
 Lauren Ingalls

**Town of Okotoks Representatives in Attendance** Elaine Vincent, Chief Administrative Officer  
 Joan Botkin, Communications Manager

**Other Representatives in Attendance** Lee Provost, Urban Matters  
 Jodee Ng, Urban Matters (via telephone)

Added agenda item: Affordable Housing Definition

	<b>Agenda Item</b>	<b>Brief Description</b>	<b>Action</b>
1.	Review of May 29, 2019 Notes and Action Items	n/a	All action items from last meeting were completed.
2.	Lee Provost – Urban Matters	<ul style="list-style-type: none"> <li>• Lee Provost reviewed the Needs Assessment Report and address questions / comments from members.</li> <li>• The data has been updated since presentation.</li> <li>• Data did not include Airdrie’s information as it is virtually identical to Okotoks in terms of income, demographics and needs. The only difference is</li> </ul>	<ul style="list-style-type: none"> <li>• Will submit this for Council July 15. Documents must be submitted by July 8</li> <li>• Sarah will be presenting at the meeting.</li> <li>• Lee will include Lauren in discussion about including Airdrie as a comparator municipality; majority of members feel it isn’t necessary; have Cochrane, Strathmore and Alberta as a</li> </ul>

		population and this does not impact the report.	<p>whole; the reasons will be included in the report to Council</p> <ul style="list-style-type: none"> <li>• Include recommendation not to include a projection in the report as it is rarely accurate</li> <li>• Tannis will provide Urban Matters with the Real Estate Board's monthly statistics for Okotoks.</li> </ul>								
3.	Affordable Housing Definition	<ul style="list-style-type: none"> <li>• Discussion regarding the Council report for the June 24, 2019 meeting took place,</li> <li>• The Task Force felt it to be logical to align the definition with provincial and federal definitions for potential program requests in the future.</li> </ul>	<ul style="list-style-type: none"> <li>• Missing from the affordability definition in the Municipal Development Plan is the inclusion of utilities, insurance etc. The bylaw needs to be amended to reflect this.</li> <li>• Include housing spectrum in the presentation to Council.</li> <li>• Will create a short version of the report with the recommendation to amend the bylaw to reflect the same definition as the CMHC Affordable Housing.</li> <li>• Task Force members to attend Council are Shawn and Tannis.</li> </ul>								
<p>Diagram representing different levels of housing costs:</p> <table style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="border: none;"></td> <td style="border: none; text-align: right;">1000/mo - market</td> </tr> <tr> <td style="border: none; border-top: 1px solid black;"></td> <td style="border: none; text-align: right;">950/mo – near market</td> </tr> <tr> <td style="border: none; border-top: 1px solid black;"></td> <td style="border: none; text-align: right;">650/mo – Rent Geared to Income</td> </tr> <tr> <td style="border: none; border-top: 1px solid black;"></td> <td style="border: none; text-align: right;">\$350/ mo – Deep Subsidy</td> </tr> </table> <p>Where most municipal programs fall for affordable - housing</p>					1000/mo - market		950/mo – near market		650/mo – Rent Geared to Income		\$350/ mo – Deep Subsidy
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	\$350/ mo – Deep Subsidy										
3.	Round Table Update on Current Action Items										
4.	Items Arising		Patty to clear one of the meeting dates in June								
5.	The meeting adjourned at 7:45 p.m.										