



Affordable Housing Task Force
Wednesday, July 24, 2019 at 6:30 p.m.
Municipal Centre – Council Chamber

AGENDA

1. Review of June 26, 2019 Notes and Action Items
2. Debrief of Housing Needs Assessment Presentation to Council
3. Chair's Report on Communications
4. Summer Task Force Agenda and Meeting Dates
5. Items Arising
6. Adjournment



Affordable Housing Task Force
 Wednesday, June 26, 2019 at 6:30 p.m.
 Municipal Centre – Council Chamber

Notes and Action Items

Members Present

Shawn Rose, Chair
 Tannis Andrejcin
 Brigitte Baradoy
 Marcia Reid
 Karen Neal
 Dean Salter

Members Absent

Charles Boechler
 Lauren Ingalls
 Mark Watts

**Town of Okotoks
 Representatives
 Present**

Joan Botkin, Communications Manager

**Other Representatives
 Present**

Sarah Nielsen, Urban Matters
 Jodee Ng, Urban Matters (via telephone)
 Jen Comrie Urban Matters

	Agenda Item	Brief Description	Action
1.	Review of June 12, 2019 Notes and Action Items	n/a	
2.	Sarah Nielsen – Urban Matters	Plan July 15, 2019 presentation to Council on the Okotoks Housing Needs Assessment	Primary goal is to provide info on results of housing needs assessment; Jodee will adjust some of the slides to provide greater clarity i.e. senior housing needs. Will provide next steps at end of presentation and ensure there is time for questions.

			Joan will update affordable housing webpage with the presentation after the Council meeting
3.	Jenn Comrie	<p>Discussion of engagement process: review of principles around public engagement that Urban Matters follows.</p> <p>Identified six key target groups for engagement:</p> <ul style="list-style-type: none"> • Lone-parent families • Non-census families • Seniors • Renters • Business • General Public <p>Suggested events:</p> <ul style="list-style-type: none"> • Show and Shine • ChiliFest 	<p>Will be going out to the community to gather input. Will make refinements on report and recommendations to reflect feedback.</p> <p>Joan will assist with pop up events Joan will look into seniors group at FCC and provide information on when they meet.</p> <p>Communications will liaise with Urban Matters on other engagement activities to avoid conflicts and identify opportunities to partner.</p> <p>Some concern raised about the task force's public engagement on affordable housing conflicting with the current MDP process;</p>
4.	Debrief on the June 24, 2019 report to Council on the definition of 'affordable housing'	<p>Shawn provided a synopsis of the presentation.</p> <p>Council approved the definition and the next step is to amend the bylaw.</p>	Joan will forward powerpoint to all members and update the webpage.
5.	Summer Meeting Dates	Meet on July 10 to review presentation one last time	<p>Book June 10</p> <p>Brigitte and Dean will not be able to attend</p> <p>Will decide whether to schedule another meeting at that time</p>
6.	Roundtable action items	<p>Staff had been requested to bring back a tracking system by June 30</p> <p>Charles Boechler's status</p>	<p>Need to wait until the needs assessment is completed before implementing a tracking system.</p> <p>Committee would like to find a way to continue to include him – perhaps have him attend meetings virtually.</p> <p>Joan will investigate whether this is possible and if the regulations permit it or a leave of absence can be arranged.</p>

Adjournment – 8:05 pm