

# Lifeguard II

## Job Description

<b>Reports to:</b>	<b>Aquatics Team Leader</b>
<b>Division:</b>	<b>Parks &amp; Recreation</b>
<b>Business Centre:</b>	<b>Recreation &amp; Programs</b>
<b>Team:</b>	<b>Aquatics</b>
<b>Date Updated:</b>	<b>2025</b>

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**Job Scope:** Lifeguard II's are responsible for maintaining constant surveillance of patrons in the facility, acting immediately and appropriately to secure safety of patrons in the event of emergency. Provides emergency care and treatment as required until the arrival of emergency medical services. General lifeguarding, educational and teaching duties. Provides on-deck support and training to Aquatics staff in partnership with leadership, including lifeguarding, instruction, and patron engagement.

### Key responsibilities of the job are as follow:

#### 1. General responsibilities:

- While lifeguarding or instructing ensure the safety of the users at all times through education and, if necessary, perform rescues and first-aid as required;
- When instructing, plan each lesson, evaluate student's progress, provide constant safety supervision and discuss progress with participants or parents as required;
- Ensure standard procedures are being followed;
- Assist in orienting new staff, handle customer inquiries/concerns and ensure that daily operational duties are covered and completed to standards;
- Complete daily operational duties to standards including cleaning and maintaining facility, pool, hot tub, equipment and ensure general maintenance is performed
- Provide facility users with excellent customer service;
- Provide support to Aquatics and other areas in the Town as required and perform other duties as assigned to facilitate special events and emergency situations;
- Participating and promoting safety training in pool usage and operations;
- Ensure that all tasks are completed safely using Town safety guidelines;
- Ensure equipment is being operated appropriately;
- Ensure work carried out complies with environmental and safety legislation and guidelines
- Participate in cross training duties and on-call work, to ensure that Aquatic operations have coverage on all shifts; Identify areas of improvement, concern or potential risk;
- Open/close the facility in the absence of Senior Lifeguards or Supervisor, with the exception of minors as they cannot work alone.
- Supports maintenance and mechanical needs in the Aquatics area, including basic troubleshooting and reporting equipment issues.
- Identifies and responds to water chemistry issues to minimize health risks and facility closures.

- Handles and monitors pool chemicals to maintain safe, balanced water conditions in accordance with health regulations and facility procedures

## 2. Other responsibilities:

- Assist with administrative tasks as required;
- Ensure compliance with OH&S, Town Standards and Administrative Guidelines; and
- Projects & initiatives as assigned.

## Qualifications and required skills:

- **Education:** Equivalent to high school education. Must be 18 years of age.
- **Certifications:** National Lifeguard (NL), Swim & Lifesaving Instructor (SLSI), Intermediate First Aid, CPR – level C, Basic Emergency Management (BEM), Incident Command System (ICS) 100 and WHMIS are required. Must obtain Aqua Fitness Instructor and at least one other certification in Instructor or Trainer from an accredited society. Pool Operations level 1 required or willing to obtain.
- **Experience:** 3 or more years of related work experience representing continuous learning.
- **Skills:**
  - Engage with guests and provide a welcoming atmosphere.
  - Work effectively with other lifeguards, facility staff, and management to ensure safe and efficient environment.
  - Strong verbal communication skills to clearly convey instructions, safety rules, and emergency procedures.
- A valid Police Information Check with Vulnerable Sector Search.
- Computer skills (Microsoft Office Suite).