BYLAW 09-27

BEING A BYLAW OF THE TOWN OF OKOTOKS IN THE PROVINCE OF ALBERTA TO ESTABLISH FEES, RATES, AND CHARGES FOR SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS pursuant to the provisions of the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto, Council of the Town of Okotoks (Council) may pass a bylaw for the purpose of establishing fees, rates, and charges for services provided by the Municipality.

NOW THEREFORE Council enacts as follows:

1. SHORT TITLE

1.1 This Bylaw may be known as the "Fees, Rates, and Charges Bylaw".

2. GENERAL

2.1 The fees, rates, and charges contained in Schedules "A", "B", "C", and "D", and forming part of this Bylaw, shall be the fees, rates, and charges in effect for the provision of goods and services stated.

2.2 If there is a conflict between the numerical amount for a fee set in this Bylaw and the numerical amount for a similar fee in another bylaw or policy of the Town, this Bylaw takes precedence.

2.3 Schedules "A", "B", "C", or "D" may be amended from time to time by bylaw and any such amendment shall form part of this Bylaw.

3. SEVERABILITY

3.1 It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is the further intention of Council that if any provision of this Bylaw is declared invalid, all other provisions hereof shall remain valid and enforceable.

First Reading Version

This Bylaw shall come into full force upon third and final reading, and the fees, rates, and charges as set out in Schedule "A" shall be effective January 1, 2027, in Schedule "B" shall be effective January 1, 2028, in Schedule "C" shall be effective January 1, 2029, and in Schedule "D" shall be effective January 1, 2030, unless otherwise indicated.

READ A FIRST TIME this 9th day of November 2026.

READ A SECOND TIME this day of 2026.

READ A THIRD TIME AND PASSED this day of 2026.

_____
Mayor

_____
Chief Administrative Officer

First Reading Version

Schedule "A" – Bylaw 09-27

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All fees, rates and charges established under this Bylaw shall be determined, reviewed and amended in accordance with the Town of Okotoks Rates and Fees Policy GP-F-2.9, as amended from time to time.

GST Explanation:
T – Taxable, tax added extra to the stated rate
E – GST exempt
I – Rate includes GST

Fees in black – effective January 1, 2027
Fees in green – effective September 1, 2027

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1. SERVICES			
1.1 Administration			
1.1.1 Penalty rate on trade accounts receivable in arrears (unless otherwise indicated in the category)	1.5%	Monthly	E
1.1.2 Okotoks logo flags	160.00	Each	T
1.1.3 Property tax information to lending institutions	39.00	Each	E
1.1.4 Tax recovery notification/lien registration and discharge	165.00	Each	E
1.1.5 Tax Certificate - electronic	39.00	Each	E
1.1.6 Tax Certificate - manual	39.00	Each	E
1.1.7 Accounts Receivable transfers to taxes	52.00	Each	E
1.1.8 Returned payments/NSF cheques/rejected credit card scheduled payment	32.00	Each	E
1.1.9 Correction of banking transactions for customers	32.00	Each	E
1.1.10 Environmental Site Assessment (ESA) file search request	280.00	Per property	E
1.2 Appeals			
1.2.1 Assessment Complaints:			
a) Residential: 3 or fewer dwellings and farm land under one roll number	50.00	Each	E
b) Residential: 4 or more dwellings	650.00	Each	E
c) Non-residential	650.00	Each	E
1.2.2 Subdivision and Development	375.00	Each	E

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.3 *Access to Information Act:*			
1.3.1 For each *ATIA* application:			
a) General information application	25.00	Each	E
b) General information continuing request application	50.00	Each	E
c)For searching, locating, retrieving, preparing, and handling records for disclosure - over and above $150	6.75	Per quarter hour	E
1.3.2 For converting or reformatting records:			
a) Converting a record into a redactable format	0.25	Per page	E
b) Reformatting audiovisual files into a redactable format	6.75	Per quarter hour	E
1.3.3 For producing a paper copy of a record:			
a) Black and white up to 8 1/2" x 14"	0.25	Per page	E
b) Plans and blueprints	Actual cost	Each	E
1.3.4 For producing a copy of a record by any process or in any medium/format not listed above	Actual cost	Each	E
1.4 Mapping and GIS Services:			
• All maps and data must have a disclaimer attached			
• All rates for mapping services as noted, unless otherwise negotiated by agreement			
• Other datasets are also available from the Town's GIS Business Centre			
1.4.1 Maps - land use, base and addressing	16.50	Each	T
1.4.2 Air photo - colour ink plot reproduction (entire air photo)	135.00	Each	T
1.4.3 Plotting Requests:			
a) 24"x36" colour plot (A1 sheet size)	30.00	Each	T
b) 36"x48" colour plot (AO sheet size)	50.00	Each	T
c) Miscellaneous plotting (charge scale includes plotting expense)	105.00	Per hour	T
1.4.4 Digital Information:			
a) Digital colour orthophoto with legal survey fabric (not entire database)	150.00	Each	T
b) Digital colour orthophoto with legal survey fabric (entire database)	500.00	Each	T
c) Deep utility information (water, sanitary and storm)	150.00	Each	T
d) Deep utility information (water, sanitary and storm) for 3 layer	350.00	Each	T

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.5 Community Identity:			
1.5.1 Annual Business Licences			
(For applications submitted after mid-year, 50% of the standard fee shall apply):			
a) Resident business annual fee (any business operating from a taxable premises in Town, including home occupations):	164.00	Each	E
b) Non-district annual fee (any business located beyond boundary of Foothills County, e.g. Calgary)	410.00	Each	E
c) Foothills County annual fee (any business with home base within boundaries of Foothills County)	282.00	Each	E
1.5.2 Special Licences:			
a) Daily licence (1 day)	51.25	Each	E
b) Weekly licence (7 consecutive days)	102.50	Each	E
c) Monthly licence (30 consecutive days)	153.75	Each	E
d) Seasonal licence (4 consecutive months)	205.00	Each	E
e) Mobile vending unit Daily (1 day) special event licence	51.25	Each	E
f) Mobile vending unit Weekly (2-7 days) special event licence	102.50	Each	E
g) Mobile vending unit Calendar Year Non-renewing	205.00	Each	E
h) Business licence appeal fee	102.50	Each	E
NOTE: Refer to Business Licence Bylaw Schedule A, which establishes penalties for late or non-payment of licence fees.			
1.5.3 Site Licence - Residential:			
a) Single detached and semi-detached dwellings - new construction	182.00	Building permit	E
b) Multi-unit 3-8 units - new construction	870.00	Building permit	E
c) Multi-unit 9-24 units - new construction	1740.00	Building permit	E
d) Multi-unit 25+ units - new construction	2610.00	Building permit	E
e) Multi-unit 3-8 units - renovation	435.00	Building permit	E
f) Multi-unit 9-24 units - renovation	870.00	Building permit	E
g) Multi-unit 25+ units - renovation	1305.00	Building permit	E

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.5.4 Site Licence - Non-Residential:			
a) New or renovation value $0.1M -<$1M	870.00	Building permit	E
b) New or renovation value $1M-<$5M	1740.00	Building permit	E
c) New or renovation value $5M+	2610.00	Building permit	E
1.5.5 Film Production Fees:			
• Facility rental rates applied to all productions on sites where rates and fees apply, as per facility rental rates and fee schedules.			
a) Production permit - crew size 1-49 (non-refundable)	308.00	Each	T
b) Production permit - crew size 50-99 (non-refundable)	769.00	Each	T
c) Production permit - crew size 100+ (non-refundable)	1025.00	Each	T
d) Damage deposit - crew size 1-49	1025.00	Each	T
e) Damage deposit - crew size 50-99	2050.00	Each	T
f) Damage deposit - crew size 100+	3075.00	Each	T
g) On-street parking - downtown (per day up to 4 production vehicle spots)	205.00	Per 4 spots	T
h) On-street parking - inside Town limits (per day up to 4 production vehicle spots)	164.00	Per 4 spots	T
i) Road closure - main road	513.00	Per day	T
j) Road closure - side road	308.00	Per Day	T
k) Sidewalk closure	103.00	Per day	T
l) On-site Town liaison as required - minimum 3 hour charge	103.00	Per hour	T
m) On-site Police/law enforcement (per officer/hour) at the Town's discretion	123.00	Per person/hour	T
1.5.6 On-site Fire Safety Personnel and Equipment:			
a) Full pump truck and 4-5 firefighters	820.00	Per hour	T
b) Command truck and 1-2 firefighters	666.00	Per hour	T
1.5.7 Okotoks Parade commercial (business) entry fee	35.75	Each	E

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.6 Community Planning & Development			
1.6.1 Pre-application review	300.00	Each	E
1.6.2 Residential Development Permits:			
a) New dwelling unit	1000+110 per unit	Base + per unit	E
b) Residential additions	515 + 0.50 per m^2	Base + m^2	E
c) Accessory buildings and uses, residential change of use	515.00	Each	E
d) Development concept plan	1540.00	Per application	E
1.6.3 Commercial/Institutional/Industrial Permits:			
a) New construction and building additions	1500 + 2.50 per m^2	Base + m^2	E
b) Development concept plan	1540.00	Per application	E
c) Change of use	515.00	Each	E
d) All other (including permanent and temporary signs to a maximum of 90 days)	515.00	Each	E
1.6.4 Telecommunications and Towers:			
a) Telecommunication towers	5125.00	Per application	E
b) Amateur radio towers	281.00	Each	E
1.6.5 Development Permit Changes and Amendments:			
a) Development permit time extension (commencement or completion)	350.00	Per application	E
b) Concept plan amendment	1280.00	Per application	E
c) Development permit amendment	1075.00	Per application	E
1.6.6 Statutory Plan Processes:			
a) Land Use Bylaw Amendment:			
i) Minor (no change in use or density)	3250.00	Per application	E
ii) Major (new districts, change in use, change in density, re-designation)	6000.00	Per application	E
b) Direct Control re-designation application	The greater of 5500 or 400/ha	Per application	E

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
c) Area Structure Plan (ASP)	7500 + 100/ha	Per application	E
d) Neighbourhood Area Structure Plan (NASP)	The greater of 5000 or 500/ha	Each	E
e) Neighbourhood Area Structure Plan in an Area Structure Plan prepared by the Town	NASP fee plus 1125/ha	Each	E
f) Amendment to an ASP	50% of current ASP base fee + 75/ha	Each	E
g) Amendment to NASP or Outline Plan	50% of current NASP fee + 75/ha	Each	E
h) NASP/ASP Justification Report Review	1250.00	Each application	E
i) Municipal reserve designation, removal and disposal, road closure	1600.00	Per application	E
1.6.7 Miscellaneous Fees:			
a) Pageantry features application	1300.00	Each	E
1.6.8 Encroachment agreement:			
• 50% refundable if application for encroachment agreement is refused			
a) Residential	535.00	Per application	E
b) Non-residential or multi-unit residential (>2 units)	845.00	Per application	E
1.6.9 Requests to Council regarding planning matters	750.00	Each	E
1.6.10 Licence of occupation	800.00	Each	E
1.6.11 Street name change	310 + 50 per address	Base + per address	E
1.6.12 Address change	400.00	Each	E
1.6.13 Name registration	300.00	Each	E
1.6.14 File searches (e.g. letter of zoning, copy of RPR)	100 per dept. + 0.30 per copy	Base per department + per copy	E

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.6.15 Re-inspection fee (development completions for third and subsequent inspection requests)	400.00	Per inspection	E
1.6.16 Development without a Development Permit where one is required (at discretion of Development Authority)	Double the relevant fee	Each	E
1.6.17 Compliance Reviews:			
a) Residential (1 or 2 dwelling units)	200.00	Per review	E
b) Residential priority service - 2 business days (1 or 2 dwelling units)	375.00	Per review	E
c) All others (e.g. non-residential, Multi-unit residential 3 or more dwelling units)	400.00	Per review	E
d) All others priority service - 2 business days (e.g. non-residential, Multi-unit residential 3 or more dwelling units)	725.00	Per review	E
e) Re-application (within 12 months of non-compliance)	50% of application fee	Per review	E
1.6.18 Subdivision Applications:			
• Lots designated as reserve (MR, MSR, ER) or public utility lots are not counted toward per lot fee.			
• Tentative Plan fees used for bareland condominium plans.			
• Applicant is responsible for any additional fees that may be incurred by the Town as a result of the location, design or unique characteristics or circumstances of a particular subdivision application, including but not limited to: land appraisal, consulting, and legal fees.			
a) Concept plans	1790.00	Per application	E
b) Tentative plan	The greater of 2750 or 300 per lot	Each	E
c) Subdivision endorsement fee	The greater of 750 or 130 per lot	Each	E
d) Subdivision time extension	375.00	Per application	E
e) Minor revisions to subdivision approval	385.00	Per application	E
f) Condominium conversions	45.00	Per unit	E

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.7 Development Engineering:			
1.7.1 Subdivision Servicing Agreement:			
a) Water usage for flushing of mains (includes standard field service costs)	307.00	Per 100 lineal meters	E
b) Engineering review and inspection	5800.00	Per hectare	E
c) GIS and Mapping	1160.00	Per hectare	E
d) Additional reviews, after 3 reviews	1740.00	Each	E
1.7.2 Development Agreement:			
a) Development site servicing permit	1140.00	Each	E
b) Additional inspections, after 2 inspections	680.00	Each	E
c) Additional Reviews, after 2 reviews	350.00	Each	E
1.7.3 Stripping and grading permit application	1140.00	Each	E
1.7.4 Traffic signal timing report	310.00	Each	E
1.7.5 Development capacity (Water Allocation Policy)	As per the Water Allocation System	Per m^3	
1.8 Assessment & Buildings:			
1.8.1 If construction is commenced without a valid and subsisting permit, double the applicable fee shall be charged.	200% of applicable fee	Per occurrence	E
1.8.2 Work site safety – • Construction fencing missing, fallen or not securely installed. Construction bin placement, not covered and/or over loaded. • Construction in occupied neighbourhoods – failure to keep public sidewalk access free of hazards (construction material, vehicles, snow and ice)	500.00	Per occurrence	E

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.8.3 Permit Extensions/Renewal - from the date of issuance all permits expire as follows: • within one year (Residential) • within two years (non-residential) • within one year (Plumbing, Gas, Electrical and HVAC) • If the permit applicant provides a written request and payment prior to the permit expiry date then a permit extension will apply (discretion of SCO). • If a permit expires before all required permit events are completed a renewal fee will apply to reactivate the permit for an additional year from date of renewal approval (discretion of SCO).			
a) Permit Extensions - Residential (single/semi detached and three unit structures)	50% of original permit fee	Minimum of 100 to a maximum of 1000	E
b) Permit Extensions - Multi residential (>3 units)	50% of original permit fee	Minimum of 100 to a maximum of 5000	E
c) Permit Extensions - non-residential	50% of original permit fee	Minimum of 100 to a maximum of 5000	E
d) Permit Renewal (within 45 days post permit expiry)	50% of original permit fee	Minimum of 50to a maximum of 5000	E
1.8.4 Revisions and Re-examinations:			
a) Major revisions - The fee for revisions of a permit will be at the discretion of the SCO and the SCO may alter the fee charged based on the complexity of the revisions.	Based on 25% of Original Permit fee	Minimum of 100 to a maximum of 2500	E
b) Administrative Charges/Refund - If a valid permit or application is cancelled within ninety (90) days of receipt, upon written request to Safety Codes Services from the applicant, refund will be 50% of permit(s) fee (excluding GST, water meter, and site licence) shall be refunded minus any administration fees, penalty fees and Safety Code levy fees.	50.0%	Each	E

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
c) Re-inspections/Additional Inspections: Safety Codes Officer (discretion) is recalled for an inspection due to: • No access to the project for scheduled inspection • Project not ready for inspection at time of scheduled inspection - deficiencies not corrected, incomplete work, work scheduled for inspection is covered • Additional inspections for complex construction or progress inspections.			
i) Building Residential and non-residential permits	300.00	Each	E
ii) Plumbing, Gas, Electrical, HVAC	100.00	Each	E
1.8.5 Payment of Associated Fees - Notwithstanding the payment of any other fees for the purpose of obtaining a Safety Codes Permit, any out-of-pocket professional fees incurred by the Town as a result of a requirement of the *Safety Codes Act* will be charged to the applicant on a full cost recovery basis.	Full Cost recovery	Each	E
a) Damage deposit (refundable) – the cost value is to be determined by the Town.	Not to exceed 10000	Each	E
b) Occupancy prior to final inspection/approval (first violation)	500.00	Each	E
c) Occupancy prior to final inspection/approval (subsequent violation in same calendar year)	1000.00	Each	E
d) Contractor change	50.00	Per discipline/per permit	E
1.8.6 Building code - alternative solution application (Residential accessory buildings)	200.00	Per occurrence	E
1.8.7 Building code - alternative solution application (Residential single and semi-detached)	500.00	Per occurrence	E
1.8.8 Building code - alternative solution application existing construction (Commercial, Industrial and Institutional buildings)	1000.00	Per occurrence	E
1.8.9 Building code - alternative solution application (Commercial, Industrial and Institutional buildings)	1000.00	Per occurrence	E
1.8.10 Assessment Inspection Residential:			
a) Residential single detached/semi-detached	200.00	Per unit	E
b) Multi-unit residential (3 or more units)	100.00	Per dwelling unit (maximum 4000.00)	E

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
c) Residential Accessory (garage, additions, basement development)	25.00	Per unit	E
1.8.11 Assessment Inspection Commercial:			
a) New building construction	500.00	Each	E
b) New interior development	200.00	Each	E
1.8.12 Assessment Inspection Industrial:			
a) New building construction	500.00	Each	E
b) New interior development	200.00	Each	E
1.8.13 All building permits fees for construction not listed below:	150.00	Per hour	E
1.8.14 Alberta Safety Codes Council Levy Fees applicable on all of the following permit and inspection fees. Excluded on penalty and administration fees. (subject to safety codes council levy).	4% of permit cost	Minimum 4.50 to a maximum of 560.00	E
1.8.15 Safety Codes Permit Fees New Residential Application Single Detached, Semi-detached:			
a) Residential permit application, requirements and fees - square footage is determined by the total of all developed floor areas shown on submitted drawings. Development not shown will require a separate permit prior to construction.	2500.00	Each	E
b) Residential plot plan review	200.00	Each	E
c) Energy Compliance Review	200.00	Each	E
d) Residential plumbing permit	200.00	Each	E
e) Residential gas permit	200.00	Each	E
f) Residential electrical permit	200.00	Each	E
1.8.16 Lot Grading Permit Fees:			
a) Single detached and semi-detached dwelling	225.00	Each	E
b) Re-submission or extension of As Constructed Grading Certificate	75.00	Each	E
1.8.17 Safety Codes Permit Fees New Residential Multi-unit Residential / Accessory buildings (3 or more units):			
a) Building permits Prevailing Market Value (PMV)	10.00	Per 1000.00 construction value (min 500.00)	E

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
b) Heating Ventilation Air Conditioning (HVAC)	200.00	Per dwelling unit (Max 4000.00)	E
c) Plumbing	200.00	Per dwelling unit (Max 4000.00)	E
d) Gas	200.00	Per dwelling unit (Max 4000.00)	E
e) Electrical	200.00	Per dwelling unit (Max 4000.00)	E
f) Energy Compliance Review	200.00	Each	E
1.8.18 Safety Codes Permit Fees - Residential Accessory Permits:			
a) Building permits	150.00	Each	E
b) Plumbing residential accessory	150.00	Each	E
c) Private sewage permit single detached/semi-detached - septic field/tank installation (PSDS)	200.00	Each	E
d) Gas residential accessory permit	150.00	Each (per line)	E
e) Temporary heating units	200.00	Each (per connection per location)	E
f) Electrical	150.00	Each	E
g) Demolition, relocation, additions, manufactured homes -PMV	5.00	Per 1000.00 construction value, minimum 500.00	E
h) New secondary suite	500.00	Each	E
i) New detached/rearyard/combined with an accessory building (ie: garage) secondary suite - PMV	500.00	Each	E
1.8.19 Safety Codes Permit Fees - Commercial, Industrial, Institutional and Temporary Structures:			

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
a) Building construction value based on PMV	10.00	Per 1000.00 construction value (min 200.00)	E
b) HVAC construction value based on PMV	10.00	Per 1000.00 construction value (min 100.00)	E
c) Demolition construction value based on PMV	10.00	Per 1000.00 constructions value (min 100.00)	E
d) Energy Compliance Review	200.00	Each	E
e) Plumbing:			
i) (<=5 Outlets)	200.00	Each	E
ii) (<= 10 outlets)	300.00	Each	E
iii) (> 10 outlets)	400.00	Each	E
f) Gas Permit:			
i) (0 BTU - 500,000 BTU)	200.00	Each	E
ii) (500,000 BTU - 1M BTU)	300.00	Each	E
iii) (1M BTU - 2M BTU)	400.00	Each	E
iv) (2M BTU - 3M BTU)	500.00	Each	E
v) (>3M BTU)	600.00	Each	E
vi) Temporary heating units	200.00	Each (per location)	E
g) Electrical Permit: - based on the value of material/labour:			
i) Up to 10000	200.00	Each	E
ii) 10001-20000	300.00	Each	E
iii) 20001-30000	400.00	Each	E
iv) 30001-40000	500.00	Each	E
v) 40001-50000	600.00	Each	E
vi) 50001-60000	700.00	Each	E

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
vii) 60001-70000	800.00	Each	E
viii) 70001-80000	900.00	Each	E
ix) 80001-90000	1000.00	Each	E
x) 90001-100000	1100.00	Each	E
xi) 100001-110000	1200.00	Each	E
xii) 110001-120000	1300.00	Each	E
xiii) >120000	1500.00	Each	E
1.8.20 Photovoltaic (solar) installation - Residential	300.00	Each	E
1.8.21 Photovoltaic (solar) installation - Commercial, Industrial, Institutional	500.00	Each	E
1.8.22 Electric vehicle charging stations (level 2)	2.05	Per hour	T

1.9 Cemetery:

- "Resident" means a person who is a current property owner within the service area shown on the Foothills County boundary map, with the exception of municipalities incorporated under the Municipal Government Act that are within Foothills County - or a resident who had lived within the service areas for 1 consecutive year and currently resides elsewhere.
- "Non-resident" means any other person who resides beyond the geographical boundaries of the Foothills County.

1.9.1 Cremation Section Sales:			
a) Resident (2x2 flat marker)	710.00	Per 2' x 2' plot	T
b) Non-resident (2x2 flat marker)	1165.00	Per 2' x 2' plot	T
c) Resident (4x4 flat marker)	862.00	Per 4' x 4' plot	T
d) Non-resident (4x4 flat marker)	1630.00	Per 4' x 4' plot	T
e) Resident (4x4 upright marker)	1275.00	Per 4' x 4' plot	T
f) Non-resident (4x4 upright marker)	2086.00	Per 4' x 4' plot	T
g) Indigent or Veteran (resident or non-resident)	50% off	Any product (except marker or plaque)	T

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.9.2 Columbarium (8 Niche Pedestal Units):			
a) Resident	2790.00	Per niche	T
b) Non- resident	4650.00	Per niche	T
1.9.3 Columbarium (12 Niche Pedestal Units):			
a) Resident	2710.00	Per niche	T
b) Non- resident	4465.00	Per niche	T
1.9.4 Columbarium (64 Niche Units):			
a) Top level - resident	2090.00	Per niche	T
b) Top level - non- resident	3485.00	Per niche	T
c) Middle level - resident	1975.00	Per niche	T
d) Middle level - non-resident	3370.00	Per niche	T
e) Bottom level - resident	1860.00	Per niche	T
f) Bottom level - non-resident	3140.00	Per niche	T
1.9.5 Scattering and Memorialization without Interment:			
a) Scattering of cremains - resident	185.00	Per occurrence	T
b) Scattering of cremains - non-resident	312.00	Per occurrence	T
c) Plaque placement and installation on Big Rock memorial wall or River of Memories memorial wall (includes plaque and installation)	620.00	Each	
d) Memorial bench purchase – post in ground no concrete slab	1200.00	Each	T
e) Memorial bench purchase – with concrete slab foundation	4000.00	Each	T
f) Memorial bench existing bench – adopting an existing bench	500.00	Each	T
g) Memorial bench plaque in bronze / aluminum (cast or etched) 2 ¾" x 10" and installation	500.00	Each	T
h) Tree purchase and installation (for memorialization or replacement) - includes 5 year maintenance	1250.00	Each	T
i) Memorial tree plaque in bronze / aluminum (cast or etched) 6" x 12" and installation in a 2'x2'x4" concrete foundation	725.00	Each	T

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.9.6 Casket Plots:			
a) Upright monument - resident	1860.00	Per 4' x 8' plot	T
b) Upright monument - non-resident	4185.00	Per 4' x 8' plot	T
c) Flat marker section - resident	1395.00	Per 4' x 8' plot	T
d) Flat marker section - non-resident	3252.00	Per 4' x 8' plot	T
e) Indigent or Veteran (resident or non-resident)	50% off	Per 4' x 8' plot	T
1.9.7 Cemetery Services:			
a) Open/close of cremated remains (in-ground)	415.00	Per occurrence	T
b) Open/close - multiple urn in-ground interments in the same burial plot at the same time (rate for each interment after the first interment)	345.00	Per occurrence	T
c) Open/close of cremated remains (niche)	310.00	Per occurrence	T
d) Open/close - multiple urn interments in columbarium niches in the same niche at the same time (rate for each interment after the first interment)	160.00	Per occurrence	T
e) Open/close of adult - casket plot	1042.000	Per occurrence	T
f) Open/close of child - casket plot	700.00	Per occurrence	T
g) Open/close of infant - casket plot	345.00	Per occurrence	T
h) Open/close of adult or child - double depth (initial)	1275.00	Per occurrence	T
i) After business hours full casket interments -Saturday/Sunday/holiday funerals and any day after 4 PM (flat rate in addition to standard open/close charges)	490.00	Per casket	T
j) After business hours urn interments -Saturday/Sunday/holiday and any day after 4 PM (flat rate in addition to standard open/close charges)	240.00	Per occurrence	T
k) Disinterment/re-interment - (opening/closing), caskets (does not include lifting/lowering casket)	2100.00	Per occurrence	T
l) Disinterment of in-ground urn	740.00	Per occurrence	T
m) Disinterment of multiple in-ground urns at same time in same in-ground burial plot. (rate for each disinterment after the first disinterment)	275.00	Per urn	T
n) Disinterment of urn from columbarium niche	310.00	Per occurrence	T

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
o) Disinterment of multiple urns at same time in same columbarium niche (rate for each disinterment after the first disinterment)	100.00	Per urn	T
p) Disinterment/re-interment of urn (same in-ground burial plot)	900.00	Per occurrence	T
q) Transferring ownership of burial plots (transferring from resident to non-resident is not permitted)	100.00	Per occurrence	T
r) Memorial monument permit	130.00	Per occurrence	T
s) Seasonal surcharge for open / close applies November 01 to March 31 annually	300.00	Per occurrence	T
t) Surcharge for any service requested on a Statutory Holiday recognized by the Town of Okotoks	1000.000	Per occurrence	T
u) Additional work / services not listed at rate/hour/person billed on actuals	50.00	Per hour	T
1.10 External Equipment Charges:			
1.10.1 Miscellaneous equipment	All rates in accordance with Alberta Road-builders and Heavy Construction Association current manual	As stated within Alberta Road-builders and Heavy Construction Association current manual	T
1.11 Parks:			
• Daily rental rates are equivalent to 8 hours			
1.11.1 Miscellaneous Parks Fees:			
a) Special event permit - local/non-profit	25.00	Each event	T
b) Special event permit - non-local/for profit/commercial	95.00	Each event	T
c) Park access permit - one time must be held by registered owner of the property	45.00	Each	T
d) Park access permit – annual restricted to commercial applicants	200.00	Each	T
e) Seizure ~~&~~ and impoundment of sign(s) left on public lands - per occurrence	35.00	Each	T
f) Scoreboard rental - per day	22.00	Each	T
g) Scoreboard rental - per field/season	325.00	Each	T
h) Bleacher relocation	345.00	Each	T
i) Soccer net relocation	90.00	Each	T

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.12 Outdoor Facility Rental Rates:			
Daily rental rates are equivalent to 8 hours			
1.12.1 Disc golf course tournament/Pump Track Event (exclusive use of course, minimum 4 hours)	94.50	Per tournament /event/per day	T
1.12.2 Sheep River Cookhouse, Cimarron Park Gazebo, D'Arcy Ranch Amphitheatre, Olde Towne Okotoks - The Plaza and Rotary Park Amphitheatre (minimum 2 hours):			
a) Local/non-profit	13.75	Per hour	T
b) Non-local/for profit	26.00	Per hour	T
1.12.3 Ethel Tucker Centennial Park/Plaza and Greenspace (minimum 2 hours):			
a) Local/non-profit	84.00	Per hour	T
b) Non-local/for profit	111.50	Per hour	T
1.12.4 Outdoor Beach Volleyball/Tennis/Pickleball Courts/Pump Track Open Time (minimum 1 hour):	13.00	Per hour	T
Outdoor Playing Fields and Diamonds			
Pre-season (up to April 30th) playing field and diamond rates are equivalent to 80%of the stated rate.			
1.12.5 Ball Diamond Rental Rates (minimum 1 hour):			
a) Community Diamonds:			
i) Youth/senior local	21.50	Per hour	T
ii) Adult local	29.25	Per hour	T
iii) Non-local/for profit	38.25	Per hour	T
b) Standard Diamonds:			
i) Youth/senior local	40.50	Per hour	T
ii) Adult local	54.00	Per hour	T
iii) Non-local/for profit	71.75	Per hour	T
c) Premier Diamonds:			
i) Youth/senior local	84.50	Per hour	T
ii) Adult local	114.50	Per hour	T
iii) Non-local/for profit	152.25	Per hour	T

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.12.6 Outdoor Playing Field Rental Rates: (minimum 1 hour):			
a) Community Fields:			
i) Youth/senior local/Non-playing sports field areas	13.75	Per hour	T
ii) Adult local	19.25	Per hour	T
iii) Non-local/for profit	26.00	Per hour	T
b) Standard Fields:			
i) Youth/senior local	19.25	Per hour	T
ii) Adult local	26.00	Per hour	T
iii) Non-local/for profit	35.00	Per hour	T
c) Premier Fields:			
i) Youth/senior local	62.00	Per hour	T
ii) Adult local	84.50	Per hour	T
iii) Non-local/for profit	112.25	Per hour	T

1.12.7 Outdoor Playing Field Classification:

- Standard Fields and Diamonds: high to medium profile fields where there is an automatic irrigation system present. The turf quality is medium to high and is maintained by weekly mowing to a target height of 2"-2.5".

- Community Fields and Diamonds: low to medium profile fields where there is no irrigation present. The turf quality is low to high and is maintained by weekly to bi-weekly mowing to a target height of 2.5"-3.5".

- Premier Fields and Diamonds: game suitable fields with an automatic irrigation system present and other amenities such as lighting, scoreboard, and/or dressing rooms.

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Outdoor Playing Field Classification	
STANDARD FIELDS: Air Ranch Big Rock School D'Arcy Ranch – Upper (Major) D'Arcy Ranch – Lower (Minor) Drake Landing - North Upper Drake Landing - North Lower Dr. Morris Gibson School Ecole Good Shepherd School (EGSS) Ecole Okotoks Jr. High School (EOJHS) Track Field -Wylie Athletic Park Howard Park North Howard Park Middle Howard Park South Kinsmen Field Meadow Ridge School Bill Robertson Park East Bill Robertson Park Middle Bill Robertson Park West St. John Paul II School (St. JP II) St. Mary's School Westmount School **COMMUNITY FIELDS:** Ecole Percy Pegler School (EPPS) **PREMIER FIELDS:** Ecole Foothills Composite High School Stadium Holy Trinity Academy School Football Field	**STANDARD DIAMONDS:** Air Ranch Big Rock School Conrad Field Diamond #1 (Littler Field) - Wylie Athletic Park Diamond #1 (Littler Field) - Wylie Athletic Park Diamond #6 - EOJHS Diamond #7 - EGSS South Diamond #10 - Wylie Athletic Park Howard Park Laudan Park Bill Robertson Park Diamond St. JP II **COMMUNITY DIAMONDS:** Diamond #5 - EPPS Diamond #8 - EGSS Northeast St Mary's School Westmount School **PREMIER DIAMONDS:** Seaman Stadium Tourmaline Field **NON-PLAYING FIELD SPORTS AREAS:** Cimarron Park (outdoor rink field area) Wylie Athletic Park (east of Spray Park near EPPS)

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.13 Indoor Facility Admissions and Rates:			
• 10x passes are equivalent to 9 daily rates			
• Monthly passes are equivalent to 8 daily rates			
• Annual passes are equivalent to 10 monthly rates			
• Tiny Tot - under 3 years			
• Preschool - 3-5 years			
• Child - 6-11 years			
• Youth - 12-17 years or students 18+ years attending a post-secondary institution with valid student ID			
• Adult - 18-59 years			
• Senior - 60+			
• Family – A family consists of one or two adults and their dependent child, youth, or student living in the same household			
1.13.1 Adult	9.25	Per day	I
1.13.2 Adult	74.00	Per month	I
1.13.3 Adult	740.00	Annual	I
1.13.4 Youth/student/senior	7.25	Per day	I
1.13.5 Youth/student/senior	58.00	Per month	I
1.13.6 Youth/student/senior	580.00	Annual	I
1.13.7 Child	4.00	Per day	I
1.13.8 Child	32.00	Per month	I
1.13.9 Child	320.00	Annual	I
1.13.10 Preschool	2.75	Per day	I
1.13.11 Preschool	22.00	Per month	I
1.13.12 Preschool	220.00	Annual	I
1.13.13 Tiny Tot	FREE	All admissions	I
1.13.14 Family	22.50	Per day	I
1.13.15 Family – 1 adult	106.00	Per month	I

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.13.16 Family - 1 adult	1060.00	Annual	I
1.13.17 Family - 2 adults	180.00	Per month	I
1.13.18 Family - 2 adults	1800.00	Annual	I
1.13.19 Shower	2.50	Each	I
1.14 Programs: effective January 1, 2027			
1.14.1 KinderCare Centre Drop In Use			
• 10x passes are equivalent to 9 hours			
a) Ages 3-18 months	8.00	Per hour	I
b) Ages 19 months – 9 years	7.00	Per hour	I
1.14.2 Day Camp preschool/child/youth	225.00	Per week	E
1.14.3 Day Camp preschool/child/youth	50.00	Per day	E
1.14.4 Okotoks School Age Care: effective September 1, 2027			
a) Mornings only	286.50	Per month	E
b) Afternoons only – Foothills School Division	385.00	Per month	E
c) Afternoons only – Christ the Redeemer School Division	450.00	Per month	E
d) Full time – Foothills School Division	556.20	Per month	E
e) Full time – Christ the Redeemer School Division	612.85	Per month	E
1.15 Indoor Facility Rental Rates:			
• School use and school special event - applies to schools as per the guidelines set forth in the Joint Use Agreement with the School Divisions. School rates are equivalent to 65% of the stated youth local rate.			
• Last minute rentals are within 7 calendar days of booking			
1.15.1Aquatics:			
• 1 lane is equivalent to 1/6 of pool rental rate			
a) Riley Minue Lap Pool:			
i) Private user adult/non-local clubs/non-local schools			
January 1, 2027	206.50	Per hour	T
September 1, 2027	211.75		

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
ii) Private local child/youth/senior			
January 1, 2027	185.75	Per hour	T
September 1, 2027	190.50		
iii) Local club			
January 1, 2027	120.50	Per hour	T
September 1, 2027	123.75		
b) Swindells Pool:			
i) Private user adult/non-local clubs/non-local schools			
January 1, 2027	158.25	Per hour	T
September 1, 2027	162.25		
ii) Private local child/youth/senior			
January 1, 2027	144.00	Per hour	T
September 1, 2027	147.75		
iii) Local club			
January 1, 2027	99.00	Per hour	T
September 1, 2027	101.50		
Pool birthday party rental is 2 hours of medium room rental and one hour of pool rental at private local child/youth/senior rate			
1.15.2 Arenas:			
• Prime times include: Monday - Friday 4:00 p.m. - 11:59 p.m. All day Saturdays, Sundays and Statutory Holidays			
• Non-prime times include: Weekdays prior to 4:00 p.m.			
a) Ice Rental:			
i) Youth/senior local - non-prime/last minute online rental			
January 1, 2027	122.00	Per hour	T
September 1, 2027	125.25		
ii) Youth/senior local - prime/holiday and off-season online rental			
January 1, 2027	187.00	Per hour	T
September 1, 2027	191.75		

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
iii) Youth/senior non-local - prime			
January 1, 2027	275.50	Per hour	T
September 1, 2027	282.50		
iv) Youth/senior non-local - non-prime			
January 1, 2027	187.00	Per hour	T
September 1, 2027	191.75		
v) Sports camps/schools			
January 1, 2027	240.75	Per hour	T
September 1, 2027	247.00		
vi) Sports camps - non-prime (May, June and July)			
January 1, 2027	187.00	Per hour	T
September 1, 2027	191.75		
vii) Adult local - prime			
January 1, 2027	275.50	Per hour	T
September 1, 2027	282.50		
viii) Adult local - non-prime			
January 1, 2027	172.75	Per hour	T
September 1, 2027	177.25		
ix) Adult non-local - prime			
January 1, 2027	351.75	Per hour	T
September 1, 2027	360.75		
x) Adult non-local - non-prime			
January 1, 2027	275.50	Per hour	T
September 1, 2027	282.50		
xi) Junior hockey - prime			
January 1, 2027	275.50	Per hour	T
September 1, 2027	282.50		
xii) Junior hockey - non-prime			
January 1, 2027	135.00	Per hour	T
September 1, 2027	138.50		

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
xiii) Leisure Ice			
January 1, 2027	144.00	Per hour	T
September 1, 2027	147.75		
b) Off Season Ice Rental May 1 - August 31 (not including playoff games):			
i) Junior hockey - prime			
January 1, 2027	187.00	Per hour	T
September 1, 2027	191.75		
ii) Junior hockey - non-prime			
January 1, 2027	122.00	Per hour	T
September 1, 2027	125.25		
c) Dry Pad Rental:			
• Day rates are equivalent to a maximum 11.22 hours			
i) Youth/senior - local			
January 1, 2027	71.00	Per hour	T
September 1, 2027	73.00		
ii) Youth/senior - non-local			
January 1, 2027	99.75	Per hour	T
September 1, 2027	102.25		
iii) Adult - local			
January 1, 2027	99.75	Per hour	T
September 1, 2027	102.25		
iv) Adult - non-local			
January 1, 2027	116.75	Per hour	T
September 1, 2027	119.75		
v) Murray/Gold Arena/curling rink - for profit/special events			
January 1, 2027	147.75	Per hour	T
September 1, 2027	151.50		

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
vi) Piper/Leisure - for profit/special events			
January 1, 2027	128.00	Per hour	T
September 1, 2027	131.25		
vii) Green Arena - for profit/special events			
January 1, 2027	198.00	Per hour	T
September 1, 2027	203.00		
viii) Last minute on-line rental			
January 1, 2027	35.75	Per hour	T
September 1, 2027	36.75		
ix) Netting retraction			
January 1, 2027	554.00	Per occurrence	T
September 1, 2027	568.00		
x) Ice decking install and removal (floor bookings less than 3 days)			
January 1, 2027	2371.50	Per event	T
September 1, 2027	2431.00		
xi) Glass removal and re-install (including lexan and stanchions)			
January 1, 2027	8168.25	Per event	T
September 1, 2027	8372.50		
d) Gymnasium Rental:			
• Daily rate is equivalent to 11.22 hours			
• Half gym rates are equivalent to 2/3 of the full gym rate			
i) Youth/senior local non-profit weekday/last minute			T
January 1, 2027	32.00	Per hour	
September 1, 2026	33.00		
ii) Youth/senior local non-profit weekend/Statutory Holiday			T
January 1, 2027	67.75	Per hour	
September 1, 2027	69.50		

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
iii) Adult local non-profit weekday			T
January 1, 2027	45.75	Per hour	
September 1, 2027	47.00		
v) Adult local non-profit weekend/Statutory Holiday			T
January 1, 2027	76.00	Per hour	
September 1, 2027	78.00		
vii) Sports camp/for profit/non-local			
January 1, 2027	127.50	Per hour	T
September 1, 2027	130.75		
e) Miscellaneous Facility Rental:			
i) Dressing room	31.25	Per hour	T
ii) Dressing room	62.25	Per day with field rental	T
iii) Indoor pickleball court (minimum 1 hour)	18.00	Per hour	
iv) Gymnasium Equipment (basketballs, floor hockey sticks, etc)	25.75	Per booking	T
f) Meeting Rooms/Multi-purpose Spaces:			
i) Small local/non-profit/last minute	19.75	Per hour	T
ii) Small local social	32.75	Per hour	T
iii) Small non-local/commercial/for-profit	49.50	Per hour	T
iv) Medium local/non-profit/last minute	26.25	Per hour	T
v) Medium local social	40.75	Per hour	T
vi) Medium non-local/commercial/for-profit	57.50	Per hour	T
vii) Large local/non-profit/last minute	39.25	Per hour	T
viii) Large local social	61.25	Per hour	T
ix) Large non-local/commercial/for-profit	86.50	Per hour	T
x) Youth Centre Equipment	25.75	Per booking	T

First Reading Version 2027

Meeting Rooms/Multi-purpose Spaces Classification:

Small Spaces:
Viking Rentals Centre (VRC) Rotunda Room
Lobby Space
Okotoks Recreation Centre (ORC) Board Room
ORC Lecture Room
ORC Team Room

Medium Spaces:
VRC Rotary Room
Okotoks Art Gallery (OAG) *
Okotoks Art Gallery Studio (upstairs) *
Okotoks Museum and Archive (Third Floor)*
ORC Community Room
ORC Kindercare**
ORC Youth Centre ****
VRC National Room
VRC Olympic Room A
VRC Olympic Room B
VRC Provincial Room
Old Church Theatre Community Room ***

Large Spaces:
VRC Olympic Room – Full
Old Church Theatre Full Facility***

Small Spaces have a capacity of up to 25 people with non-fixed seats and tables.
Medium Spaces have a capacity of up to 100 people with non-fixed seats and tables.
Large Spaces have a capacity of up to 120 people with non-fixed seats and tables.

* Minimum 3 hour booking charge if booking after hours; facility attendant fee will be added per hour to all after hour bookings.
** Facility attendant fee will be added to all bookings for cleaning.
***Minimum 3 hour booking charge; facility attendant fee will be added per hour to all bookings.
****Equipment for youth centre is additional fee (pool cues, ping pong paddles)

First Reading Version 2021

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
g) Viking Rentals Centre – Events Hall:			
• Non-prime: 55% of prime rates Monday-Thursday.			
• Prime time: Fridays, Saturdays, Sundays, Holidays and any event with alcohol.			
• Not-For Profit: 55% of Prime rate (excludes events with alcohol)			
• Daily rental rates are equivalent to 8 hours			
• Facility attendant fee will apply to bookings ending past 1:00 a.m.			
• Facility cleaning fee will apply to all prime time bookings and/or any event with alcohol			
i) VRC Main Hall - prime	1619.25	Per day	T
ii) Mesken Room - prime	662.50	Per day	T
iii) Smith Room (w/stage) - prime	812.00	Per day	T
iv) Wood Family Room - prime	662.50	Per day	T
v) Commercial kitchen - prime (minimum 2 hours)	48.75	Per hour	T
vi) Facility cleaning- events up to 250 people (minimum charge)	277.50	Per event	T
vii) Facility cleaning - events with more than 250 people	1.00	Per event guest over 250 guests	T
ix) Guest amenity - events up to 250 people (minimum charge)	277.50	Per event	T
x) Guest amenity - events with more than 250 people	1.00	Per event guest over 250 guests	T
h)-Old Church Theatre:			
• Day rate is 8 hours			
• Theatre (concert/play/event): 3 hour minimum *(time and half after 8 hours)			
i) Non-profit dark day *	117.75	Per day	T
ii) Non-profit technical rehearsal (includes A/V Tech) *	358.50	Per day	T
iii) Non-profit performance *	549.00	Per day	T
iv) For Profit/Social dark day *	143.25	Per day	T
v) For Profit/Social technical rehearsal (includes A/V Tech) *	502.00	Per day	T
vi) For Profit/Social performance *	730.25	Per day	T
vii) User group locker storage (limited availability)	26.00	Per month	T

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
i) Kingfisher Lodge: • Day Rate is equivalent to 8 hours • Non-Profit: 55% of rates (excludes events with alcohol)			
i) Full Facility	111.75	Per hour, minimum 3 hours	T
ii) Additional cleaning fee will apply to all bookings with alcohol	184.50	Per event	T
j) Additional Facility Fees: may apply to any facility			
i) A/V Technician (minimum 3 hours; time and a half after 8 hours)	67.50	Per tech/hour	
ii) Facility Attendant (staffing resource may include but are not limited to: bartenders (minimum 3 hours per bartender)/extra lifeguard/additional clean-up/event set-up/takedown as required minimum 3 hours after hours; time and a half after 8 hours)	37.75	Per attendant/hour	T
iii) Facility rental for event set-up/takedown	75.50	Per hour	T
iv) Additional Facility electrical equipment set-up (large power cords, breaker boxes, etc)	250.00	Per event	T
Specialized Equipment – rental of specialized equipment (e.g. hydraulic lift) to individuals and community organizations will be charged out on a cost-recovery basis.			
1.16 Culture & Heritage:			
1.16.1 Culture & Heritage membership - Individual	52.75	Per year	T
1.16.2 Culture & Heritage membership - Per Club	105.50	Per year	T
1.16.3 Museum and archive photos:			T
a) Digital image-historical	15.00	Per image	T

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.17 Local Transit Fares:			
1.17.1 Single trip fare (online only)	3.60	Each	E
1.17.2 10 tickets (paper or online)	32.25	Each	E
1.17.3 25 tickets (online only)	76.25	Each	E
1.17.4 50 tickets (online only)	143.50	Each	E
1.17.5 75 tickets (online only)	202.00	Each	E
1.17.6 100 tickets (online only)	251.00	Each	E
1.17.7 5 years of age and under	FREE	Each	E
1.17.8 Adult monthly pass	56.25	Each	E
1.17.9 Youth/Senior monthly pass	36.00	Each	E

1.18 Fire & Rescue:

- Indemnification Technology (Fire Marque): Fees are determined based on an hourly charge per apparatus per response plus staffing with a minimum 1 hour with additional time to be billed in 15 minute intervals.
- Owner" means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;
- Property" means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;
- The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this Bylaw in accordance with the Schedule of Fees, attached hereto and forming part of this Bylaw.
- Should the insurer pay the insured, the insured is liable to remit these funds to the Fire Department or its Representative.

1.18.1 Equipment and staff used during response include:			
a) Firefighter deployment – first hour minimum charge, per firefighter	200.00	Per hour	E
b) Firefighter deployment - additional hours, per firefighter	120.00	Per hour	E
c) Hazmat Unit	200.00	Per hour, plus staffing	E
d) Bush trucks	650.00	Per hour, plus staffing	E
e) Command units	650.00	Per hour, plus staffing	E
f) Motor vehicle collisions	650.00	Per hour, plus staffing	E

First Reading Version 2027

SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
g) Mutual aid response	650.00	Per hour, plus staffing	E
h) Rescue vehicle - non motor vehicle collisions	650.00	Per hour, plus staffing	E
i) Tender	650.00	Per hour, plus staffing	E
j) Water rescue	650.00	Per hour, plus staffing	E
k) Engine	800.00	Per hour, plus staffing	E
l) Aerial	800.00	Per hour, plus staffing	E
1.18.2 Supplies used during response include:			
a) Foam application	350.00	Per 5 gallons	E
b) Absorb-All	75.00	Per gallon	E
Other costs including but not limited to; Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops			
1.18.3 Miscellaneous Fire & Rescue:			
a) Request for information - ie. incident reports, safety searches, etc.	80.00	Each	T
b) Detail investigation narrative report	350.00	Each	T
c) Fire safety plan for construction, renovation, and demolition sites review	150.00	Per hour	T
d) Occupancy inspection (required for new business)	110.00	Each	T
e) Occupancy inspection and Occupancy Load Permit - completed on same visit	200.00	Each	T
f) Re-inspection – for second and subsequent visits	175.00	Each	T
g) Requested inspection - ie. OCC LOAD PERMIT	150.00	Each	T
h) Fireworks permit	100.00	Each	T
i) False alarm – first response	0.00	Each	T
j) False alarm – second response	500.00	Each	T
k) False alarm – third response	1000.00	Each	T
l) False alarm – fourth or more responses	1500.00	Each	T

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
1.19 Municipal Enforcement:			
1.19.1 Application fee for urban hen	50.00	Per coop/household	E
1.19.2 Zone Parking Permit	25.00	Each	E
1.19.3 Temporary Parking Permit	50.00	Each	E
1.19.4 Animal over limit and adoption licence (4 or more to a maximum of 10)	200.00	Each	E
1.20 Policing:			
1.20.1 Criminal Record Checks:			
a) All residents in detachment area	80.00	Each	T
b) Students and volunteers	10.00	Each	T
1.20.2 Fingerprinting:			
a) LiveScan (no charge for volunteers, Canadian citizenship, landed immigrant status, employment for Police and Federal Government)	25.00	Each	T
b) Additional Service (all residents having paid for a criminal record check requiring prints for Vulnerable Sector Check)	30.00	Each	T
1.20.3 Other Requests:			
a) Collision Reports (insurance letter and photo disc)	100.00	Each	T

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
2. UTILITIES			
2.1 Bills:			
• The billing period is currently every other month (bi-monthly) and may be revised to monthly billing. If billing bi-monthly, twice the monthly rate for two months will be charged per bill.			
• Utility bills are due upon receipt and the following shall be applied to all accounts (if applicable)			
2.1.1 Penalty rate on utilities receivable in arrears	2.00%	Monthly	E
2.1.2 Arrears notice (60 days after billing notice date)	32.00	Each	E
2.1.3 Arrears transferred to taxes (80 days after billing notice date)	52.00	Each	E
2.1.4 Paper billing charge	3.10	Billing period	E
2.2 Water & Distribution:			
• Base rate residential, irrigation, Industrial Commercial, Institutional (ICI) is determined by the following meter sizes:			
2.2.1 20mm (3/4" or smaller)	13.50	Monthly	E
2.2.2 25mm (1")	22.50	Monthly	E
2.2.3 40mm (1.5")	45.00	Monthly	E
2.2.4 50mm (2")	72.00	Monthly	E
2.2.5 75mm (3")	135.00	Monthly	E
2.2.6 100mm (4")	222.00	Monthly	E
2.2.7 150mm (6")	450.00	Monthly	E
2.2.8 Residential Consumption (Up to 4 dwelling units served by a single meter):			
a) Tier 1 water consumption. First 12m^3 for monthly billing OR first 23 m^3 for bi-monthly billing	1.85	Cubic metre	E
b) Tier 2 water consumption 13-24 m^3 for monthly billing OR 24 - 46 m^3 for bi-monthly billing	2.35	Cubic metre	E
c) Tier 3 water consumption > 24m^3 for monthly billing OR >46 m^3 for bi-monthly billing	5.55	Cubic metre	E
d) Multi-Family Consumption (More than 4 dwelling units served by a single meter):	1.85		
e) Consumption charge for an individual unit without water meter or where water meter is not registering accurately.	117.00	Billing period	E

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
2.2.9 Non-residential Consumption (ICI premises):			
a) Consumption charge	2.10	Cubic metre	E
b) Consumption irrigation water	4.60	Cubic metre	E
c) Consumption non-potable irrigation water	2.10	Cubic metre	E
2.2.10 Water or Sanitary Services:			
a) Meter supply, installation and inspection (3/4")	762.00	Service call	E
b) Meter supply, installation and inspection (1")	900.00	Service call	E
c) Meter supply, installation and inspection (>1")	cost + 15%	Service call	E
d) Meter testing	384.00	Service call	T
e) Manual water meter reading	21.50	Billing period	E
f) Field service (regular business hours and standard service timeline) - (includes water turn on or off, development callbacks and subsequent service requests)	97.00	Hourly - 1 hour minimum	E
g) Field service (emergency after hours or expedited service request) - (includes water turn on or off, development callbacks and subsequent services requests)	124.00	Hourly - 3 hour minimum	E
h) Third party labour and parts markup	cost + 15%	Service call	E
i) Hydrant Metered Seasonal Service (includes setup and meter rent)	1300.00	One time. Usage billed at consumption irrigation rate	E
2.2.11 Bulk Water:			
a) Non-potable bulk water	8.00	Cubic metre	E
b) Non-potable water account fee - includes 1 card/key	31.75	Each	E
2.3 Wastewater & Collection:			
• Base rate residential, irrigation, ICI is determined by the following meter sizes:			
2.3.1 20mm (3/4" or smaller)	14.00	Monthly	E
2.3.2 25mm (1")	23.25	Monthly	E
2.3.3 40mm (1.5")	46.50	Monthly	E
2.3.4 50mm (2")	75.00	Monthly	E
2.3.5 75mm (3")	140.00	Monthly	E

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SERVICE DESCRIPTION	2027 FEE	UNIT OF MEASURE	GST
2.3.6 100mm (4")	233.00	Monthly	E
2.3.7 150mm (6")	466.00	Monthly	E
2.3.8 Consumption (based on cubic metres of water consumption x 0.9) Sanitary is billed at a 0.9 factor to reflect that not all water that enters a premises returns to the sanitary system	2.60	Cubic metre	E
2.3.9 Consumption charge to a residential premises who receives sanitary service only (no water service)	34.50	Billing period	E
2.3.10 Consumption charge to an individual unit without a water meter or where a water meter is not registering accurately	84.00	Billing period	E
2.3.11 Septic tank sludge and septage volume fee	3.45	Cubic metre	E
2.3.12 Sanitary Service Surcharge:	To Be Determined	See below	E
• Surcharges for high strength wastewater as defined within the Sanitary Sewer Bylaw will be charged at City of Calgary rates and formulas, as defined within the current City of Calgary Wastewater Bylaw.			
2.4 Storm Sewer:			E
2.4.1 Storm sewer fixed rate - all flat sanitary accounts	10.00	Per unit/monthly	E
2.5 Waste Solutions:			
2.5.1 Residential Dwellings (up to four dwelling units)*:			
a) Garbage (240L)	6.80	Per cart/monthly	
b) Organics (120L) -no longer available	9.10	Per cart/monthly	E
c) Organics (240L)	10.50	Per cart/monthly	E
d) Eco Centre – charged on all accounts including ICI/MF	4.15	Per unit/monthly	E
e) Bag - unit of waste	5.00	Per bag	E
2.5.2 Replacement Carts:			
a) Replacement (240L)	113.00	Per occurrence	E
b) Service charge (for change in service)	26.30	Per cart/occurrence	E
*Service may be offered to ICI/MF and will be charged at residential rates times a frequency multiplier, if more frequent service is offered.			

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Schedule "B" – Bylaw 09-27

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All fees, rates and charges established under this Bylaw shall be determined, reviewed and amended in accordance with the Town of Okotoks Rates and Fees Policy GP-F-2.9, as amended from time to time.

GST Explanation:
T – Taxable, tax added extra to the stated rate
E – GST exempt
I – Rate includes GST

Fees in black – effective January 1, 2028
Fees in fuchsia – effective September 1, 2028

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
1. SERVICES			
1.1 Administration			
1.1.1 Penalty rate on trade accounts receivable in arrears (unless otherwise indicated in the category)	1.5%	Monthly	E
1.1.2 Okotoks logo flags	160.00	Each	T
1.1.3 Property tax information to lending institutions	41.00	Each	E
1.1.4 Tax recovery notification/lien registration and discharge	173.00	Each	E
1.1.5 Tax Certificate - electronic	41.00	Each	E
1.1.6 Tax Certificate - manual	41.00	Each	E
1.1.7 Accounts Receivable transfers to taxes	53.00	Each	E
1.1.8 Returned payments/NSF cheques/rejected credit card scheduled payment	33.00	Each	E
1.1.9 Correction of banking transactions for customers	33.00	Each	E
1.1.10 Environmental Site Assessment (ESA) file search request	280.00	Per property	E
1.2 Appeals			
1.2.1 Assessment Complaints:			
a) Residential: 3 or fewer dwellings and farm land under one roll number	50.00	Each	E
b) Residential: 4 or more dwellings	650.00	Each	E
c) Non-residential	650.00	Each	E
1.2.2 Subdivision and Development	375.00	Each	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
1.3 *Access to Information Act:*			
1.3.1 For each *ATIA* application:			
a) General information application	25.00	Each	E
b) General information continuing request application	50.00	Each	E
c) For searching, locating, retrieving, preparing, and handling records for disclosure - over and above $150	6.75	Per quarter hour	E
1.3.2 For converting or reformatting records:			
a) Converting a record into a redactable format	0.25	Per page	E
b) Reformatting audiovisual files into a redactable format	6.75	Per quarter hour	E
1.3.3 For producing a paper copy of a record:			
a) Black and white up to 8 1/2" x 14"	0.25	Per page	E
b) Plans and blueprints	Actual cost	Each	E
1.3.4 For producing a copy of a record by any process or in any medium/format not listed above	Actual cost	Each	E
1.4 Mapping and GIS Services:			
• All maps and data must have a disclaimer attached			
• All rates for mapping services as noted, unless otherwise negotiated by agreement			
• Other datasets are also available from the Town's GIS Business Centre			
1.4.1 Maps - land use, base and addressing	17.00	Each	T
1.4.2 Air photo - colour ink plot reproduction (entire air photo)	138.00	Each	T
1.4.3 Plotting Requests:			
a) 24"x36" colour plot (A1 sheet size)	30.75	Each	T
b) 36"x48" colour plot (AO sheet size)	51.25	Each	T
c) Miscellaneous plotting (charge scale includes plotting expense)	108.00	Per hour	T
1.4.4 Digital Information:			
a) Digital colour orthophoto with legal survey fabric (not entire database)	154.00	Each	T
b) Digital colour orthophoto with legal survey fabric (entire database)	513.00	Each	T
c) Deep utility information (water, sanitary and storm)	154.00	Each	T
d) Deep utility information (water, sanitary and storm) for 3 layer	359.00	Each	T

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
1.5 Community Identity:			
1.5.1 Annual Business Licences (For applications submitted after mid-year, 50% of the standard fee shall apply):			
a) Resident business annual fee (any business operating from a taxable premises in Town, including home occupations):	168.00	Each	E
b) Non-district annual fee (any business located beyond boundary of Foothills County, e.g. Calgary)	420.00	Each	E
c) Foothills County annual fee (any business with home base within boundaries of Foothills County)	289.00	Each	E
1.5.2 Special Licences:			
a) Daily licence (1 day)	52.50	Each	E
b) Weekly licence (7 consecutive days)	105.00	Each	E
c) Monthly licence (30 consecutive days)	157.50	Each	E
d) Seasonal licence (4 consecutive months)	210.00	Each	E
e) Mobile vending unit Daily (1 day) special event licence	52.50	Each	E
f) Mobile vending unit Weekly (2-7 days) special event licence	105.00	Each	E
g) Mobile vending unit Calendar Year Non-renewing	210.00	Each	E
h) Business licence appeal fee	105.00	Each	E
NOTE: Refer to Business Licence Bylaw Schedule A, which establishes penalties for late or non-payment of licence fees.			
1.5.3 Site Licence - Residential:			
a) Single detached and semi-detached dwellings - new construction	190.00	Building permit	E
b) Multi-unit 3-8 units - new construction	890.00	Building permit	E
c) Multi-unit 9-24 units - new construction	1780.00	Building permit	E
d) Multi-unit 25+ units - new construction	2670.00	Building permit	E
e) Multi-unit 3-8 units - renovation	445.00	Building permit	E
f) Multi-unit 9-24 units - renovation	890.00	Building permit	E
g) Multi-unit 25+ units - renovation	1335.00	Building permit	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
1.5.4 Site Licence - Non-Residential:			
a) New or renovation value $0.1M -<$1M	890.00	Building permit	E
b) New or renovation value $1M-<$5M	1780.00	Building permit	E
c) New or renovation value $5M+	2670.00	Building permit	E
1.5.5 Film Production Fees:			
• Facility rental rates applied to all productions on sites where rates and fees apply, as per facility rental rates and fee schedules.			
a) Production permit - crew size 1-49 (non-refundable)	315.00	Each	T
b) Production permit - crew size 50-99 (non-refundable)	788.00	Each	T
c) Production permit - crew size 100+ (non-refundable)	1050.00	Each	T
d) Damage deposit - crew size 1-49	1050.00	Each	T
e) Damage deposit - crew size 50-99	2100.00	Each	T
f) Damage deposit - crew size 100+	3150.00	Each	T
g) On-street parking - downtown (per day up to 4 production vehicle spots)	210.00	Per 4 spots	T
h) On-street parking - inside Town limits (per day up to 4 production vehicle spots)	168.00	Per 4 spots	T
i) Road closure - main road	525.00	Per day	T
j) Road closure - side road	315.00	Per Day	T
k) Sidewalk closure	105.00	Per day	T
l) On-site Town liaison as required - minimum 3 hour charge	105.00	Per hour	T
m) On-site Police/law enforcement (per officer/hour) at the Town's discretion	126.00	Per person/hour	T
1.5.6 On-site Fire Safety Personnel and Equipment:			
a) Full pump truck and 4-5 firefighters	840.00	Per hour	T
b) Command truck and 1-2 firefighters	683.00	Per hour	T
1.5.7 Okotoks Parade commercial (business) entry fee	35.75	Each	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
1.6 Community Planning & Development			
1.6.1 Pre-application review	300.00	Each	E
1.6.2 Residential Development Permits:			
a) New dwelling unit	1025+110 per unit	Base + per unit	E
b) Residential additions	530 + 0.50 per m^2	Base + m^2	E
c) Accessory buildings and uses, residential change of use	530.00	Each	E
d) Development concept plan	1575.00	Per application	E
1.6.3 Commercial/Institutional/Industrial Permits:			
a) New construction and building additions	1540 + 2.50 per m^2	Base + m^2	E
b) Development concept plan	1575.00	Per application	E
c) Change of use	530.00	Each	E
d) All other (including permanent and temporary signs to a maximum of 90 days)	530.00	Each	E
1.6.4 Telecommunications and Towers:			
a) Telecommunication towers	5255.00	Per application	E
b) Amateur radio towers	289.00	Each	E
1.6.5 Development Permit Changes and Amendments:			
a) Development permit time extension (commencement or completion)	360.00	Per application	E
b) Concept plan amendment	1313.00	Per application	E
c) Development permit amendment	1100.00	Per application	E
1.6.6 Statutory Plan Processes:			
a) Land Use Bylaw Amendment:			
i) Minor (no change in use or density)	3350.00	Per application	E
ii) Major (new districts, change in use, change in density, re-designation)	6150.00	Per application	E
b) Direct Control re-designation application	The greater of 5500 or 400/ha	Per application	E
c) Area Structure Plan (ASP)	7500 + 100/ha	Per application	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
d) Neighbourhood Area Structure Plan (NASP)	The greater of 5000 or 500/ha	Each	E
e) Neighbourhood Area Structure Plan in an Area Structure Plan prepared by the Town	NASP fee plus 1125/ha	Each	E
f) Amendment to an ASP	50% of current ASP base fee + 75/ha	Each	E
g) Amendment to NASP or Outline Plan	50% of current NASP fee + 75/ha	Each	E
h) NASP/ASP Justification Report Review	1300.00	Each application	E
i) Municipal reserve designation, removal and disposal, road closure	1650.00	Per application	E
1.6.7 Miscellaneous Fees:			
a) Pageantry features application	1325.00	Each	E
1.6.8 Encroachment agreement:			
• 50% refundable if application for encroachment agreement is refused			
a) Residential	545.00	Per application	E
b) Non-residential or multi-unit residential (>2 units)	845.00	Per application	E
1.6.9 Requests to Council regarding planning matters	750.00	Each	E
1.6.10 Licence of occupation	800.00	Each	E
1.6.11 Street name change	310 + 50 per address	Base + per address	E
1.6.12 Address change	425.00	Each	E
1.6.13 Name registration	300.00	Each	E
1.6.14 File searches (e.g. letter of zoning, copy of RPR)	100 per dept. + 0.30 per copy	Base per department + per copy	E
1.6.15 Re-inspection fee (development completions for third and subsequent inspection requests)	425.00	Per inspection	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
1.6.16 Development without a Development Permit where one is required (at discretion of Development Authority)	Double the relevant fee	Each	E
1.6.17 Compliance Reviews:			
a) Residential (1 or 2 dwelling units)	205.00	Per review	E
b) Residential priority service - 2 business days (1 or 2 dwelling units)	385.00	Per review	E
c) All others (e.g. non-residential, Multi-unit residential 3 or more dwelling units)	410.00	Per review	E
d) All others priority service - 2 business days (e.g. non-residential, Multi-unit residential 3 or more dwelling units)	740.00	Per review	E
e) Re-application (within 12 months of non-compliance)	50% of application fee	Per review	E
1.6.18 Subdivision Applications:			
• Lots designated as reserve (MR, MSR, ER) or public utility lots are not counted toward per lot fee.			
• Tentative Plan fees used for bareland condominium plans.			
• Applicant is responsible for any additional fees that may be incurred by the Town as a result of the location, design or unique characteristics or circumstances of a particular subdivision application, including but not limited to: land appraisal, consulting, and legal fees.			
a) Concept plans	1850.00	Per application	E
b) Tentative plan	The greater of 2750 or 310 per lot	Each	E
c) Subdivision endorsement fee	The greater of 750 or 135 per lot	Each	E
d) Subdivision time extension	375.00	Per application	E
e) Minor revisions to subdivision approval	395.00	Per application	E
f) Condominium conversions	45.00	Per unit	E
1.7 Development Engineering:			
1.7.1 Subdivision Servicing Agreement:			
a) Water usage for flushing of mains	324.00	Per 100 lineal meters	E
b) Engineering review and inspection	5950.00	Per hectare	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
c) GIS and Mapping	1190.00	Per hectare	E
d) Additional reviews, after 3 reviews	1790.00	Each	E
1.7.2 Development Agreement:			
a) Development site servicing permit	1170.00	Each	E
b) Additional inspections, after 2 inspections	700.00	Each	E
c) Additional Reviews, after 2 reviews	360.00	Each	E
1.7.3 Stripping and grading permit application	1170.00	Each	E
1.7.4 Traffic signal timing report	320.00	Each	E
1.7.5 Development capacity (Water Allocation Policy)	As per Water Allocation System	Per m^3	E
1.8 Assessment & Buildings:			
1.8.1 If construction is commenced without a valid and subsisting permit, double the applicable fee shall be charged.	200% of applicable fee	Per occurrence	E
1.8.2 Work site safety – • Construction fencing missing, fallen or not securely installed. Construction bin placement, not covered and/or over loaded. • Construction in occupied neighbourhoods – failure to keep public sidewalk access free of hazards (construction material, vehicles, snow and ice)	500.00	Per occurrence	E

1.8.3 Permit Extensions/Renewal - from the date of issuance all permits expire as follows:

- within one year (Residential)
- within two years (non-residential)
- within one year (Plumbing, Gas, Electrical and HVAC)
- If the permit applicant provides a written request and payment prior to the permit expiry date then a permit extension will apply (discretion of SCO).
- If a permit expires before all required permit events are completed a renewal fee will apply to reactivate the permit for an additional year from date of renewal approval (discretion of SCO).

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S8RVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
a) Permit Extensions - Residential (single/semi detached and three unit structures)	50% of original permit fee	Minimum of 100 to a maximum of 1000	E
b) Permit Extensions - Multi residential (>3 units)	50% of original permit fee	Minimum of 100 to a maximum of 5000	E
c) Permit Extensions - non-residential	50% of original permit fee	Minimum of 100 to a maximum of 5000	E
d) Permit Renewal (within 45 days post permit expiry)	50% of original permit fee	Minimum of 50to a maximum of 5000	E
1.8.4 Revisions and Re-examinations:			
a) Major revisions - The fee for revisions of a permit will be at the discretion of the SCO and the SCO may alter the fee charged based on the complexity of the revisions.	Based on 25% of Original Permit fee	Minimum of 100 to a maximum of 2500	E
b) Administrative Charges/Refund - If a valid permit or application is cancelled within ninety (90) days of receipt, upon written request to Safety Codes Services from the applicant, refund will be 50% of permit(s) fee (excluding GST, water meter, and site licence) shall be refunded minus any administration fees, penalty fees and Safety Code levy fees.	50.0%	Each	E
c) Re-inspections/Additional Inspections: Safety Codes Officer (discretion) is recalled for an inspection due to: • No access to the project for scheduled inspection • Project not ready for inspection at time of scheduled inspection - deficiencies not corrected, incomplete work, work scheduled for inspection is covered • Additional inspections for complex construction or progress inspections.			
i) Building Residential and non-residential permits	300.00	Each	E
ii) Plumbing, Gas, Electrical, HVAC	200.00	Each	E
1.8.5 Payment of Associated Fees - Notwithstanding the payment of any other fees for the purpose of obtaining a Safety Codes Permit, any out-of-pocket professional fees incurred by the Town as a result of a requirement of the *Safety Codes Act* will be charged to the applicant on a full cost recovery basis.	Full Cost recovery	Each	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
a) Damage deposit (refundable) – the cost value is to be determined by the Town.	Not to exceed 10000	Each	E
b) Occupancy prior to final inspection/approval (first violation)	500.00	Each	E
c) Occupancy prior to final inspection/approval (subsequent violation in same calendar year)	1000.00	Each	E
d) Contractor change	100.00	Per discipline/per permit	E
1.8.6 Building code - alternative solution application (Residential accessory buildings)	250.00	Per occurrence	E
1.8.7 Building code - alternative solution application (Residential single and semi-detached)	500.00	Per occurrence	E
1.8.8 Building code - alternative solution application existing construction (Commercial, Industrial and Institutional buildings)	1000.00	Per occurrence	E
1.8.9 Building code - alternative solution application (Commercial, Industrial and Institutional buildings)	1000.00	Per occurrence	E
1.8.10 Assessment Inspection Residential:			
a) Residential single detached/semi-detached	250.00	Per unit	E
b) Multi-unit residential (3 or more units)	100.00	Per dwelling unit (maximum 4000.00)	E
c) Residential Accessory (garage, additions, basement development)	30.00	Per unit	E
1.8.11 Assessment Inspection Commercial:			
a) New building construction	500.00	Each	E
b) New interior development	250.00	Each	E
1.8.12 Assessment Inspection Industrial:			
a) New building construction	500.00	Each	E
b) New interior development	250.00	Each	E
1.8.13 All building permits fees for construction not listed below:	150.00	Per hour	E
1.8.14 Alberta Safety Codes Council Levy Fees applicable on all of the following permit and inspection fees. Excluded on penalty and administration fees. (subject to safety codes council levy).	4% of permit cost	Minimum 4.50 to a maximum of 560.00	E
1.8.15 Safety Codes Permit Fees New Residential Application Single Detached, Semi-detached:			

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
a) Residential permit application, requirements and fees - square footage is determined by the total of all developed floor areas shown on submitted drawings. Development not shown will require a separate permit prior to construction.	2500.00	Each	E
b) Residential plot plan review	200.00	Each	E
c) Energy Compliance Review	200.00	Each	E
d) Residential plumbing permit	200.00	Each	E
e) Residential gas permit	200.00	Each	E
f) Residential electrical permit	200.00	Each	E
1.8.16 Lot Grading Permit Fees:			
a) Single detached and semi-detached dwelling	225.00	Each	E
b) Re-submission or extension of As Constructed Grading Certificate	75.00	Each	E
1.8.17 Safety Codes Permit Fees New Residential Multi-unit Residential / Accessory buildings (3 or more units):			
a) Building permits Prevailing Market Value (PMV)	10.00	Per 1000.00 construction value (min 500.00)	E
b) Heating Ventilation Air Conditioning (HVAC)	200.00	Per dwelling unit (Max 4000.00)	E
c) Plumbing	200.00	Per dwelling unit (Max 4000.00)	E
d) Gas	200.00	Per dwelling unit (Max 4000.00)	E
e) Electrical	200.00	Per dwelling unit (Max 4000.00)	E
f) Energy Compliance Review	200.00	Each	E
1.8.18 Safety Codes Permit Fees - Residential Accessory Permits:			
a) Building permits	150.00	Each	E
b) Plumbing residential accessory	150.00	Each	E
c) Private sewage permit single detached/semi-detached - septic field/tank installation (PSDS)	200.00	Each	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
d) Gas residential accessory permit	150.00	Each (per line)	E
e) Temporary heating units	200.00	Each (per connection per location)	E
f) Electrical	150.00	Each	E
g) Demolition, relocation, additions, manufactured homes -PMV	7.00	Per 1000.00 construction value, minimum 500.00	E
h) New secondary suite	500.00	Each	E
i) New detached/rearyard/combined with an accessory building (ie: garage) secondary suite - PMV	500.00	Each	E
1.8.19 Safety Codes Permit Fees - Commercial, Industrial, Institutional and Temporary Structures:			
a) Building construction value based on PMV	10.00	Per 1000.00 construction value (min 200.00)	E
b) HVAC construction value based on PMV	10.00	Per 1000.00 construction value (min 100.00)	E
c) Demolition construction value based on PMV	10.00	Per 1000.00 constructions value (min 100.00)	E
d) Energy Compliance Review	200.00	Each	E
e) Plumbing:			
i) (<=5 Outlets)	200.00	Each	E
ii) (<= 10 outlets)	300.00	Each	E
iii) (> 10 outlets)	400.00	Each	E
f) Gas Permit:			
i) (0 BTU - 500,000 BTU)	200.00	Each	E
ii) (500,000 BTU - 1M BTU)	300.00	Each	E
iii) (1M BTU - 2M BTU)	400.00	Each	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
iv) (2M BTU - 3M BTU)	500.00	Each	E
v) (>3M BTU)	600.00	Each	E
vi) Temporary heating units	200.00	Each (per location)	E
g) Electrical Permit: - based on the value of material/labour:			
i) Up to 10000	200.00	Each	E
ii) 10001-20000	300.00	Each	E
iii) 20001-30000	400.00	Each	E
iv) 30001-40000	500.00	Each	E
v) 40001-50000	600.00	Each	E
vi) 50001-60000	700.00	Each	E
vii) 60001-70000	800.00	Each	E
viii) 70001-80000	900.00	Each	E
ix) 80001-90000	1000.00	Each	E
x) 90001-100000	1100.00	Each	E
xi) 100001-110000	1200.00	Each	E
xii) 110001-120000	1300.00	Each	E
xiii) >120000	1500.00	Each	E
1.8.20 Photovoltaic (solar) installation - Residential	300.00	Each	E
1.8.21 Photovoltaic (solar) installation - Commercial, Industrial, Institutional	500.00	Each	E
1.8.22 Electric vehicle charging stations (level 2)	2.10	Per hour	T

1.9 Cemetery:

- "Resident" means a person who is a current property owner within the service area shown on the Foothills County boundary map, with the exception of municipalities incorporated under the Municipal Government Act that are within Foothills County - or a resident who had lived within the service areas for 1 consecutive year and currently resides elsewhere.
- "Non-resident" means any other person who resides beyond the geographical boundaries of the Foothills County.

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
1.9.1 Cremation Section Sales:			
a) Resident (2x2 flat marker)	728.00	Per 2' x 2' plot	T
b) Non-resident (2x2 flat marker)	1195.00	Per 2' x 2' plot	T
c) Resident (4x4 flat marker)	884.00	Per 4' x 4' plot	T
d) Non-resident (4x4 flat marker)	1671.00	Per 4' x 4' plot	T
e) Resident (4x4 upright marker)	1307.00	Per 4' x 4' plot	T
f) Non-resident (4x4 upright marker)	2139.00	Per 4' x 4' plot	T
g) Indigent or Veteran (resident or non-resident)	50% off	Any product (except marker or plaque)	T
1.9.2 Columbarium (8 Niche Pedestal Units):			
a) Resident	2860.00	Per niche	T
b) Non- resident	4767.00	Per niche	T
1.9.3 Columbarium (12 Niche Pedestal Units):			
a) Resident	2278.00	Per niche	T
b) Non- resident	4577.00	Per niche	T
1.9.4 Columbarium (64 Niche Units):			
a) Top level - resident	2143.00	Per niche	T
b) Top level - non- resident	3573.00	Per niche	T
c) Middle level - resident	2025.00	Per niche	T
d) Middle level - non-resident	3455.00	Per niche	T
e) Bottom level - resident	1907.00	Per niche	T
f) Bottom level - non-resident	3219.00	Per niche	T
1.9.5 Scattering and Memorialization without Interment:			
a) Scattering of cremains - resident	190.00	Per occurrence	T
b) Scattering of cremains - non-resident	320.00	Per occurrence	T
c) Plaque placement and installation on Big Rock memorial wall or River of Memories memorial wall (includes plaque and installation)	636.00	Each	T

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
d) Memorial bench purchase – post in ground no concrete slab	1230.00	Each	T
e) Memorial bench purchase – with concrete slab foundation	4100.00	Each	T
f) Memorial bench existing bench – adopting an existing bench	513.00	Each	T
g) Memorial bench plaque in bronze / aluminum (cast or etched) 2 ¾″ x 10" and installation	513.00	Each	T
h) Tree purchase and installation (for memorialization or replacement) - includes 5 year maintenance	1282.00	Each	T
i) Memorial tree plaque in bronze / aluminum (cast or etched) 6" x 12" and installation in a 2′x2′x4″ concrete foundation	744.00	Each	T
1.9.6 Casket Plots:			
a) Upright monument - resident	1907.00	Per 4' x 8' plot	T
b) Upright monument - non-resident	4290.00	Per 4' x 8' plot	T
c) Flat marker section - resident	1430.00	Per 4' x 8' plot	T
d) Flat marker section - non-resident	3334.00	Per 4' x 8' plot	T
e) Indigent or Veteran (resident or non-resident)	50% off	Per 4' x 8' plot	T
1.9.7 Cemetery Services:			
a) Open/close of cremated remains (in-ground)	426.00	Per occurrence	T
b) Open/close - multiple urn in-ground interments in the same burial plot at the same time (rate for each interment after the first interment)	354.00	Per occurrence	T
c) Open/close of cremated remains (niche)	318.00	Per occurrence	T
d) Open/close - multiple urn interments in columbarium niches in the same niche at the same time (rate for each interment after the first interment)	164.00	Per occurrence	T
e) Open/close of adult - casket plot	1069.00	Per occurrence	T
f) Open/close of child - casket plot	718.00	Per occurrence	T
g) Open/close of infant - casket plot	354.00	Per occurrence	T
h) Open/close of adult or child - double depth (initial)	1307.00	Per occurrence	T
i) After business hours full casket interments -Saturday/Sunday/holiday funerals and any day after 4 PM (flat rate in addition to standard open/close charges)	503.00	Per casket	T

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
j) After business hours urn interments -Saturday/Sunday/holiday and any day after 4 PM (flat rate in addition to standard open/close charges)	246.00	Per occurrence	T
k) Disinterment/re-interment - (opening/closing), caskets (does not include lifting/lowering casket)	2153.00	Per occurrence	T
l) Disinterment of in-ground urn	759.00	Per occurrence	T
m) Disinterment of multiple in-ground urns at same time in same in-ground burial plot. (rate for each disinterment after the first disinterment)	282.00	Per urn	T
n) Disinterment of urn from columbarium niche	318.00	Per occurrence	T
o) Disinterment of multiple urns at same time in same columbarium niche (rate for each disinterment after the first disinterment)	103.00	Per urn	T
p) Disinterment/re-interment of urn (same in-ground burial plot)	923.00	Per occurrence	T
q) Transferring ownership of burial plots (transferring from resident to non-resident is not permitted)	103.00	Per occurrence	T
r) Memorial monument permit	134.00	Per occurrence	T
s) Seasonal surcharge for open / close applies November 01 to March 31 annually	308.00	Per occurrence	T
t) Surcharge for any service requested on a Statutory Holiday recognized by the Town of Okotoks	1025.000	Per occurrence	T
u) Additional work / services not listed at rate/hour/person billed on actuals	52.00	Per hour	T
1.10 External Equipment Charges:			
1.10.1 Miscellaneous equipment	All rates in accordance with Alberta Road-builders and Heavy Construction Association current manual	As stated within Alberta Road-builders and Heavy Construction Association current manual	T
1.11 Parks:			
• Daily rental rates are equivalent to 8 hours			
1.11.1 Miscellaneous Parks Fees:			
a) Special event permit - local/non-profit	26.00	Each event	T
b) Special event permit - non-local/for profit/commercial	98.00	Each event	T
c) Park access permit - one time must be held by registered owner of the property	47.00	Each	T

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
d) Park access permit – annual restricted to commercial applicants	205.00	Each	T
e) Seizure and impoundment of sign(s) left on public lands - per occurrence	36.00	Each	T
f) Scoreboard rental - per day	23.00	Each	T
g) Scoreboard rental - per field/season	334.00	Each	T
h) Bleacher relocation	354.00	Each	T
i) Soccer net relocation	93.00	Each	T
1.12 Outdoor Facility Rental Rates:			
Daily rental rates are equivalent to 8 hours			
1.12.1 Disc golf course tournament/Pump Track Event (exclusive use of course, minimum 4 hours)	97.00	Per tournament /event/per day	T
1.12.2 Sheep River Cookhouse, Cimarron Park Gazebo, D'Arcy Ranch Amphitheatre, Olde Towne Okotoks - The Plaza and Rotary Park Amphitheatre (minimum 2 hours):			
a) Local/non-profit	14.25	Per hour	T
b) Non-local/for profit	26.75	Per hour	T
1.12.3 Ethel Tucker Centennial Park/Plaza and Greenspace (minimum 2 hours):			
a) Local/non-profit	86.25	Per hour	T
b) Non-local/for profit	114.50	Per hour	T
1.12.4 Outdoor Beach Volleyball/Tennis/Pickleball Courts/Pump Track Open Time (minimum 1 hour):	13.50	Per hour	T
Outdoor Playing Fields and Diamonds			
Pre-season (up to April 30th) playing field and diamond rates are equivalent to 80%of the stated rate.			
1.12.5 Ball Diamond Rental Rates (minimum 1 hour):			
a) Community Diamonds:			
i) Youth/senior local	22.25	Per hour	T
ii) Adult local	30.00	Per hour	T
iii) Non-local/for profit	39.25	Per hour	T
b) Standard Diamonds:			
i) Youth/senior local	41.75	Per hour	T

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
ii) Adult local	55.50	Per hour	T
iii) Non-local/for profit	73.75	Per hour	T
c) Premier Diamonds:			
i) Youth/senior local	86.75	Per hour	T
ii) Adult local	117.50	Per hour	T
iii) Non-local/for profit	156.25	Per hour	T
1.12.6 Outdoor Playing Field Rental Rates: (minimum 1 hour):			
a) Community Fields:			
i) Youth/senior local/Non-playing sports field areas	14.25	Per hour	T
ii) Adult local	19.75	Per hour	T
iii) Non-local/for profit	26.75	Per hour	T
b) Standard Fields:			
i) Youth/senior local	19.75	Per hour	T
ii) Adult local	26.75	Per hour	T
iii) Non-local/for profit	36.00	Per hour	T
c) Premier Fields:			
i) Youth/senior local	63.75	Per hour	T
ii) Adult local	86.75	Per hour	T
iii) Non-local/for profit	115.25	Per hour	T

1.12.7 Outdoor Playing Field Classification:

- Standard Fields and Diamonds: high to medium profile fields where there is an automatic irrigation system present. The turf quality is medium to high and is maintained by weekly mowing to a target height of 2"-2.5".

- Community Fields and Diamonds: low to medium profile fields where there is no irrigation present. The turf quality is low to high and is maintained by weekly to bi-weekly mowing to a target height of 2.5"-3.5".

- Premier Fields and Diamonds: game suitable fields with an automatic irrigation system present and other amenities such as lighting, scoreboard, and/or dressing rooms.

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Outdoor Playing Field Classification	
STANDARD FIELDS: Air Ranch Big Rock School D'Arcy Ranch – Upper (Major) D'Arcy Ranch – Lower (Minor) Drake Landing - North Upper Drake Landing - North Lower Dr. Morris Gibson School Ecole Good Shepherd School (EGSS) Ecole Okotoks Jr. High School (EOJHS) Track Field -Wylie Athletic Park Howard Park North Howard Park Middle Howard Park South Kinsmen Field Meadow Ridge School Bill Robertson Park East Bill Robertson Park Middle Bill Robertson Park West St. John Paul II School (St. JP II) St. Mary's School Westmount School **COMMUNITY FIELDS:** Ecole Percy Pegler School (EPPS) **PREMIER FIELDS:** Ecole Foothills Composite High School Stadium Holy Trinity Academy School Football Field	**STANDARD DIAMONDS:** Air Ranch Big Rock School Conrad Field Diamond #1 (Littler Field) - Wylie Athletic Park Diamond #1 (Littler Field) - Wylie Athletic Park Diamond #6 - EOJHS Diamond #7 - EGSS South Diamond #10 - Wylie Athletic Park Howard Park Laudan Park Bill Robertson Park Diamond St. JP II **COMMUNITY DIAMONDS:** Diamond #5 - EPPS Diamond #8 - EGSS Northeast St Mary's School Westmount School **PREMIER DIAMONDS:** Seaman Stadium Tourmaline Field **NON-PLAYING FIELD SPORTS AREAS:** Cimarron Park (outdoor rink field area) Wylie Athletic Park (east of Spray Park near EPPS)

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST

1.13 Indoor Facility Admissions and Rates:

- 10x passes are equivalent to 9 daily rates
- Monthly passes are equivalent to 8 daily rates
- Annual passes are equivalent to 10 monthly rates
- Tiny Tot - under 3 years
- Preschool - 3-5 years
- Child - 6-11 years
- Youth - 12-17 years or students 18+ years attending a post-secondary institution with valid student ID
- Adult - 18-59 years
- Senior - 60+
- Family – A family consists of one or two adults and their dependent child, youth, or student living in the same household

1.13.1	Adult	9.50	Per day	I
1.13.2	Adult	76.00	Per month	I
1.13.3	Adult	760.00	Annual	I
1.13.4	Youth/student/senior	7.50	Per day	I
1.13.5	Youth/student/senior	60.00	Per month	I
1.13.6	Youth/student/senior	600.00	Annual	I
1.13.7	Child	4.25	Per day	I
1.13.8	Child	34.00	Per month	I
1.13.9	Child	340.00	Annual	I
1.13.10	Preschool	3.00	Per day	I
1.13.11	Preschool	24.00	Per month	I
1.13.12	Preschool	240.00	Annual	I
1.13.13	Tiny Tot	FREE	All admissions	I
1.13.14	Family	23.25	Per day	I
1.13.15	Family – 1 adult	110.00	Per month	I
1.13.16	Family - 1 adult	1100.00	Annual	I

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
1.13.17 Family - 2 adults	186.00	Per month	I
1.13.18 Family - 2 adults	1860.00	Annual	I
1.13.19 Shower	2.75	Each	I
1.14 Programs: effective January 1, 2028			
1.14.1 KinderCare Centre Drop In Use			
• 10x passes are equivalent to 9 hours			
a) Ages 3-18 months	8.20	Per hour	I
b) Ages 19 months – 9 years	7.20	Per hour	I
1.14.2 Day Camp preschool/child/youth	247.50	Per week	E
1.14.3 Day Camp preschool/child/youth	55.00	Per day	E
1.14.4 Okotoks School Age Care: effective September 1, 2028			
a) Mornings only	295.10	Per month	E
b) Afternoons only – Foothills School Division	396.55	Per month	E
c) Full time – Foothills School Division	572.90	Per month	E
1.15 Indoor Facility Rental Rates:			
• School use and school special event - applies to schools as per the guidelines set forth in the Joint Use Agreement with the School Divisions. School rates are equivalent to 65% of the stated youth local rate.			
• Last minute rentals are within 7 calendar days of booking			
1.15.1Aquatics:			
• 1 lane is equivalent to 1/6 of pool rental rate			
a) Riley Minue Lap Pool:			
i) Private user adult/non-local clubs/non-local schools			
January 1, 2028	211.75	Per hour	T
September 1, 2028	217.25		
ii) Private local child/youth/senior			
January 1, 2028	190.50	Per hour	T
September 1, 2028	195.50		

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
iii) Local club			
January 1, 2028	123.75	Per hour	T
September 1, 2028	127.00		
b) Swindells Pool:			
i) Private user adult/non-local clubs/non-local schools			
January 1, 2028	162.25	Per hour	T
September 1, 2028	166.50		
ii) Private local child/youth/senior			
January 1, 2028	147.75	Per hour	T
September 1, 2028	151.50		
iii) Local club			
January 1, 2028	101.50	Per hour	T
September 1, 2028	104.25		
Pool birthday party rental is 2 hours of medium room rental and one hour of pool rental at private local child/youth/senior rate			
1.15.2 Arenas:			
• Prime times include: Monday - Friday 4:00 p.m. - 11:59 p.m. All day Saturdays, Sundays and Statutory Holidays			
• Non-prime times include: Weekdays prior to 4:00 p.m.			
a) Ice Rental:			
i) Youth/senior local - non-prime/last minute online rental			
January 1, 2028	125.25	Per hour	T
September 1, 2028	128.50		
ii) Youth/senior local - prime/holiday and off-season online rental			
January 1, 2028	191.75	Per hour	T
September 1, 2028	196.75		
iii) Youth/senior non-local - prime			
January 1, 2028	282.50	Per hour	T
September 1, 2028	289.75		

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
iv) Youth/senior non-local - non-prime			
January 1, 2028	191.75	Per hour	T
September 1, 2028	196.75		
v) Sports camps/schools			
January 1, 2028	247.00	Per hour	T
September 1, 2028	253.25		
vi) Sports camps - non-prime (May, June and July)			
January 1, 2028	191.75	Per hour	T
September 1, 2028	196.75		
vii) Adult local - prime			
January 1, 2028	282.50	Per hour	T
September 1, 2028	289.75		
viii) Adult local - non-prime			
January 1, 2028	177.25	Per hour	T
September 1, 2028	181.75		
ix) Adult non-local - prime			
January 1, 2028	360.75	Per hour	T
September 1, 2028	370.00		
x) Adult non-local - non-prime			
January 1, 2028	282.50	Per hour	T
September 1, 2028	289.75		
xi) Junior hockey - prime			
January 1, 2028	282.50	Per hour	T
September 1, 2028	289.75		
xii) Junior hockey - non-prime			
January 1, 2028	138.50	Per hour	T
September 1, 2028	142.00		
xiii) Leisure Ice			
January 1, 2028	147.75	Per hour	T
September 1, 2028	151.50		

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
b) Off Season Ice Rental May 1 - August 31 (not including playoff games):			
i) Junior hockey - prime			
January 1, 2028	191.75	Per hour	T
September 1, 2028	196.75		
ii) Junior hockey - non-prime			
January 1, 2028	125.25	Per hour	T
September 1, 2028	128.50		
c) Dry Pad Rental:			
• Day rates are equivalent to a maximum 11.22 hours			
i) Youth/senior - local			
January 1, 2028	73.00	Per hour	T
September 1, 2028	75.00		
ii) Youth/senior - non-local			
January 1, 2028	102.25	Per hour	T
September 1, 2028	105.00		
iii) Adult - local			
January 1, 2028	102.25	Per hour	T
September 1, 2028	105.00		
iv) Adult - non-local			
January 1, 2028	119.75	Per hour	T
September 1, 2028	122.75		
v) Murray/Gold Arena/curling rink - for profit/special events			
January 1, 2028	151.50	Per hour	T
September 1, 2028	155.50		
vi) Piper/Leisure - for profit/special events			
January 1, 2028	131.25	Per hour	T
September 1, 2028	134.75		
vii) Green Arena - for profit/special events			
January 1, 2028	203.00	Per hour	T
September 1, 2028	208.25		

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
viii) Last minute online rental			
January 1, 2028	36.75	Per hour	T
September 1, 2028	37.75		
ix) Netting retraction			
January 1, 2028	568.00	Per occurrence	T
September 1, 2028	582.25		
x) Ice decking install and removal (floor bookings less than 3 days)			
January 1, 2028	2431.00	Per event	T
September 1, 2028	2492.00		
xi) Glass removal and re-install (including lexan and stanchions)			
January 1, 2028	8372.50	Per event	T
September 1, 2028	8582.00		
d) Gymnasium Rental:			
• Daily rate is equivalent to 11.22 hours			
• Half gym rates are equivalent to 2/3 of the full gym rate			
i) Youth/senior local non-profit weekday/last minute			T
January 1, 2028	33.00	Per hour	
September 1, 2028	34.00		
ii) Youth/senior local non-profit weekend/Statutory Holiday			T
January 1, 2028	69.50	Per hour	
September 1, 2028	71.25		
iii) Adult local non-profit weekday			T
January 1, 2028	47.00	Per hour	
September 1, 2028	48.25		
v) Adult local non-profit weekend/Statutory Holiday			T
January 1, 2028	78.00	Per hour	
September 1, 2028	80.00		

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
vii) Sports camp/for profit/non-local			
January 1, 2028	130.75	Per hour	T
September 1, 2028	134.25		
e) Miscellaneous Facility Rental:			
i) Dressing room	32.25	Per hour	T
ii) Dressing room	64.00	Per day with field rental	T
iii) Indoor pickleball court (minimum 1 hour)	18.50	Per hour	
iv) Gymnasium Equipment (basketballs, floor hockey sticks, etc)	26.50	Per booking	T
f) Meeting Rooms/Multi-purpose Spaces:			
i) Small local/non-profit/last minute	20.25	Per hour	T
ii) Small local social	33.75	Per hour	T
iii) Small non-local/commercial/for-profit	50.75	Per hour	T
iv) Medium local/non-profit/last minute	27.00	Per hour	T
v) Medium local social	42.00	Per hour	T
vi) Medium non-local/commercial/for-profit	59.00	Per hour	T
vii) Large local/non-profit/last minute	40.25	Per hour	T
viii) Large local social	63.00	Per hour	T
ix) Large non-local/commercial/for-profit	88.75	Per hour	T
x) Youth Centre Equipment	26.50	Per booking	T

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Meeting Rooms/Multi-purpose Spaces Classification:

Small Spaces:
Viking Rentals Centre (VRC) Rotunda Room
Lobby Space
Okotoks Recreation Centre (ORC) Board Room
ORC Lecture Room
ORC Team Room

Medium Spaces:
VRC Rotary Room
Okotoks Art Gallery (OAG) *
Okotoks Art Gallery Studio (upstairs) *
Okotoks Museum and Archive (Third Floor)*
ORC Community Room
ORC Kindercare**
ORC Youth Centre ****
VRC National Room
VRC Olympic Room A
VRC Olympic Room B
VRC Provincial Room
Old Church Theatre Community Room ***

Large Spaces:
VRC Olympic Room – Full
Old Church Theatre Full Facility***

Small Spaces have a capacity of up to 25 people with non-fixed seats and tables.
Medium Spaces have a capacity of up to 100 people with non-fixed seats and tables.
Large Spaces have a capacity of up to 120 people with non-fixed seats and tables.

* Minimum 3 hour booking charge if booking after hours; facility attendant fee will be added per hour to all after hour bookings.
** Facility attendant fee will be added to all bookings for cleaning.
***Minimum 3 hour booking charge; facility attendant fee will be added per hour to all bookings.
****Equipment for youth centre is additional fee (pool cues, ping pong paddles)

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
g) Viking Rentals Centre – Events Hall:			
• Non-prime: 55% of prime rates Monday-Thursday.			
• Prime time: Fridays, Saturdays, Sundays, Holidays and any event with alcohol.			
• Not-For Profit: 55% of Prime rate (excludes events with alcohol)			
• Daily rental rates are equivalent to 8 hours			
• Facility attendant fee will apply to bookings ending past 1:00 a.m.			
• Facility cleaning fee will apply to all prime time bookings and/or any event with alcohol			
i) VRC Main Hall - prime	1659.75	Per day	T
ii) Mesken Room - prime	679.25	Per day	T
iii) Smith Room (w/stage) - prime	832.50	Per day	T
iv) Wood Family Room - prime	679.25	Per day	T
v) Commercial kitchen - prime (minimum 2 hours)	50.00	Per hour	T
vi) Facility cleaning- events up to 250 people (minimum charge)	284.50	Per event	T
vii) Facility cleaning - events with more than 250 people	1.50	Per event guest over 250 guests	T
ix) Guest amenity - events up to 250 people (minimum charge)	284.50	Per event	T
x) Guest amenity - events with more than 250 people	1.50	Per event guest over 250 guests	T
h)-Old Church Theatre:			
• Day rate is 8 hours			
• Theatre (concert/play/event): 3 hour minimum *(time and half after 8 hours)			
i) Non-profit dark day *	121.75	Per day	T
ii) Non-profit technical rehearsal (includes A/V Tech) *	367.50	Per day	T
iii) Non-profit performance *	562.75	Per day	T
iv) For Profit/Social dark day *	146.75	Per day	T
v) For Profit/Social technical rehearsal (includes A/V Tech) *	514.50	Per day	T
vi) For Profit/Social performance *	748.50	Per day	T
vii) User group locker storage (limited availability)	26.75	Per month	T

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
i) Kingfisher Lodge: • Day Rate is equivalent to 8 hours • Non-Profit: 55% of rates (excludes events with alcohol)			
i) Full Facility	114.75	Per hour, minimum 3 hours	T
ii) Additional cleaning fee will apply to all bookings with alcohol	189.25	Per event	T
j) Additional Facility Fees: may apply to any facility			
i) A/V Technician (minimum 3 hours; time and a half after 8 hours)	69.25	Per tech/hour	
ii) Facility Attendant (staffing resource may include but are not limited to: bartenders (minimum 3 hours per bartender)/extra lifeguard/additional clean-up/event set-up/takedown as required minimum 3 hours after hours; time and a half after 8 hours)	39.00	Per attendant/hour	T
iii) Facility rental for event set-up/takedown	78.00	Per hour	T
iv) Additional Facility electrical equipment set-up (large power cords, breaker boxes, etc)	250.00	Per event	T
Specialized Equipment – rental of specialized equipment (e.g. hydraulic lift) to individuals and community organizations will be charged out on a cost-recovery basis.			
1.16 Culture & Heritage:			
1.16.1 Culture & Heritage membership - Individual	54.00	Per year	T
1.16.2 Culture & Heritage membership - Per Club	108.00	Per year	T
1.16.3 Museum and archive photos:			T
a) Digital image-historical	15.50	Per image	T

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
1.17 Local Transit Fares:			
1.17.1 Single trip fare (online only)	3.70	Each	E
1.17.2 10 tickets (paper or online)	33.00	Each	E
1.17.3 25 tickets (online only)	78.25	Each	E
1.17.4 50 tickets (online only)	147.00	Each	E
1.17.5 75 tickets (online only)	207.00	Each	E
1.17.6 100 tickets (online only)	257.00	Each	E
1.17.7 5 years of age and under	FREE	Each	E
1.17.8 Adult monthly pass	57.50	Each	E
1.17.9 Youth/Senior monthly pass	37.00	Each	E

1.18 Fire & Rescue:

- Indemnification Technology (Fire Marque): Fees are determined based on an hourly charge per apparatus per response plus staffing with a minimum 1 hour with additional time to be billed in 15 minute intervals.
- Owner" means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;
- Property" means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;
- The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this Bylaw in accordance with the Schedule of Fees, attached hereto and forming part of this Bylaw.
- Should the insurer pay the insured, the insured is liable to remit these funds to the Fire Department or its Representative.

1.18.1 Equipment and staff used during response include:			
a) Firefighter deployment – first hour minimum charge, per firefighter	200.00	Per hour	E
b) Firefighter deployment - additional hours, per firefighter	120.00	Per hour	E
c) Hazmat Unit	200.00	Per hour, plus staffing	E
d) Bush trucks	650.00	Per hour, plus staffing	E
e) Command units	650.00	Per hour, plus staffing	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
f) Motor vehicle collisions	650.00	Per hour, plus staffing	E
g) Mutual aid response	650.00	Per hour, plus staffing	E
h) Rescue vehicle - non motor vehicle collisions	650.00	Per hour, plus staffing	E
i) Tender	650.00	Per hour, plus staffing	E
j) Water rescue	650.00	Per hour, plus staffing	E
k) Engine	800.00	Per hour, plus staffing	E
l) Aerial	800.00	Per hour, plus staffing	E
1.18.2 Supplies used during response include:			
a) Foam application	350.00	Per 5 gallons	E
b) Absorb-All	75.00	Per gallon	E
Other costs including but not limited to; Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops			
1.18.3 Miscellaneous Fire & Rescue:			
a) Request for information - ie. incident reports, safety searches, etc.	80.00	Each	T
b) Detail investigation narrative report	350.00	Each	T
c) Fire safety plan for construction, renovation, and demolition sites review	150.00	Per hour	T
d) Occupancy inspection (required for new business)	120.00	Each	T
e) Occupancy inspection and Occupancy Load Permit - completed on same visit	200.00	Each	T
f) Re-inspection – for second and subsequent visits	175.00	Each	T
g) Requested inspection - ie. OCC LOAD PERMIT	150.00	Each	T
h) Fireworks permit	100.00	Each	T
i) False alarm – first response	0.00	Each	T
j) False alarm – second response	500.00	Each	T
k) False alarm – third response	1000.00	Each	T
l) False alarm – fourth or more responses	1500.00	Each	T

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
1.19 Municipal Enforcement:			
1.19.1 Application fee for urban hen	50.00	Per coop/household	E
1.19.2 Zone Parking Permit	25.00	Each	E
1.19.3 Temporary Parking Permit	50.00	Each	E
1.19.4 Animal over limit and adoption licence (4 or more to a maximum of 10)	200.00	Each	E
1.20 Policing:			
1.20.1 Criminal Record Checks:			
a) All residents in detachment area	80.00	Each	T
b) Students and volunteers	10.00	Each	T
1.20.2 Fingerprinting:			
a) LiveScan (no charge for volunteers, Canadian citizenship, landed immigrant status, employment for Police and Federal Government)	25.00	Each	T
b) Additional Service (all residents having paid for a criminal record check requiring prints for Vulnerable Sector Check)	30.00	Each	T
1.20.3 Other Requests:			
a) Collision Reports (insurance letter and photo disc)	100.00	Each	T

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
2. UTILITIES			
2.1 Bills:			
• The billing period is currently every other month (bi-monthly) and may be revised to monthly billing. If billing bi-monthly, twice the monthly rate for two months will be charged per bill.			
• Utility bills are due upon receipt and the following shall be applied to all accounts (if applicable)			
2.1.1 Penalty rate on utilities receivable in arrears	2.00%	Monthly	E
2.1.2 Arrears notice (60 days after billing notice date)	33.00	Each	E
2.1.3 Arrears transferred to taxes (80 days after billing notice date)	53.00	Each	E
2.1.4 Paper billing charge	3.20	Billing period	E
2.2 Water & Distribution:			
• Base rate residential, irrigation, Industrial Commercial, Institutional (ICI) is determined by the following meter sizes:			
2.2.1 20mm (3/4" or smaller)	14.50	Monthly	E
2.2.2 25mm (1")	24.00	Monthly	E
2.2.3 40mm (1.5")	48.00	Monthly	E
2.2.4 50mm (2")	77.00	Monthly	E
2.2.5 75mm (3")	145.00	Monthly	E
2.2.6 100mm (4")	240.00	Monthly	E
2.2.7 150mm (6")	482.00	Monthly	E
2.2.8 Residential Consumption (Up to 4 dwelling units served by a single meter):			
a) Tier 1 water consumption. First 12m^3 for monthly billing OR first 23 m^3 for bi-monthly billing	1.95	Cubic metre	E
b) Tier 2 water consumption 13-24 m^3 for monthly billing OR 24 - 46 m^3 for bi-monthly billing	2.55	Cubic metre	E
c) Tier 3 water consumption > 24m^3 for monthly billing OR >46 m^3 for bi-monthly billing	5.90	Cubic metre	E
d) Multi-Family Consumption (More than 4 dwelling units served by a single meter):	1.95		
e) Consumption charge for an individual unit without water meter or where water meter is not registering accurately.	125.00	Billing period	E
2.2.9 Non-residential Consumption (ICI premises):			

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
a) Consumption charge	2.25	Cubic metre	E
b) Consumption irrigation water	4.90	Cubic metre	E
c) Consumption non-potable irrigation water	2.25	Cubic metre	E
2.2.10 Water or Sanitary Services:			
a) Meter supply, installation and inspection (3/4")	781.00	Service call	E
b) Meter supply, installation and inspection (1")	923.00	Service call	E
c) Meter supply, installation and inspection (>1")	cost + 15%	Service call	E
d) Meter testing	394.00	Service call	T
e) Manual water meter reading	22.00	Billing period	E
f) Field service (regular business hours and standard service timelines) - (includes water turn on or off, development callbacks and subsequent service requests)	99.00	Hourly - 1 hour minimum	E
g) Field service (emergency after hours) - (includes water turn on or off, development callbacks and subsequent service requests)	127.00	Hourly - 3 hour minimum	E
h) Third party labour and parts markup	cost + 15%	Service call	E
i) Hydrant Metered Seasonal Service (includes setup and meter rent)	1333.00	One time. Usage billed at consumption irrigation rate	E
2.2.11 Bulk Water:			
a) Non-potable bulk water	8.00	Cubic metre	E
b) Non-potable water account fee - includes 1 card/key	32.50	Each	E
2.3 Wastewater & Collection:			
• Base rate residential, irrigation, ICI is determined by the following meter sizes:			
2.3.1 20mm (3/4" or smaller)	15.50	Monthly	E
2.3.2 25mm (1")	25.75	Monthly	E
2.3.3 40mm (1.5")	51.50	Monthly	E
2.3.4 50mm (2")	82.00	Monthly	E
2.3.5 75mm (3")	155.00	Monthly	E
2.3.6 100mm (4")	258.00	Monthly	E

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SERVICE DESCRIPTION	2028 FEE	UNIT OF MEASURE	GST
2.3.7 150mm (6")	515.00	Monthly	E
2.3.8 Consumption (based on cubic metres of water consumption x 0.9) Sanitary is billed at a 0.9 factor to reflect that not all water that enters a premises returns to the sanitary system	2.85	Cubic metre	E
2.3.9 Consumption charge to a residential premises who receives sanitary service only (no water service)	34.50	Billing period	E
2.3.10 Consumption charge to an individual unit without a water meter or where a water meter is not registering accurately	92.00	Billing period	E
2.3.11 Septic tank sludge and septage volume fee	3.55	Cubic metre	E
2.3.12 Sanitary Service Surcharge:	To Be Determined	See below	E
• Surcharges for high strength wastewater as defined within the Sanitary Sewer Bylaw will be charged at City of Calgary rates and formulas, as defined within the current City of Calgary Wastewater Bylaw.			
2.4 Storm Sewer:			E
2.4.1 Storm sewer fixed rate – all flat sanitary accounts	10.40	Per unit/monthly	E
2.5 Waste Solutions:			
2.5.1 Residential Dwellings (up to four dwelling units)*:			
a) Garbage (240L)	6.85	Per cart/monthly	
b) Organics (120L) -no longer available	9.20	Per cart/monthly	E
c) Organics (240L)	10.50	Per cart/monthly	E
d) Eco Centre – charged on all accounts including ICI/MF	4.15	Per unit/monthly	E
e) Bag - unit of waste	5.00	Per bag	E
2.5.2 Replacement Carts:			
a) Replacement (240L)	116.00	Per occurrence	E
b) Service charge (for change in service)	26.90	Per cart/occurrence	E

*Service may be offered to ICI/MF and will be charged at residential rates times a frequency multiplier, if more frequent service is offered.

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Schedule "C" – Bylaw 09-27 **Page**

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All fees, rates and charges established under this Bylaw shall be determined, reviewed and amended in accordance with the Town of Okotoks Rates and Fees Policy GP-F-2.9, as amended from time to time.

GST Explanation:
T – Taxable, tax added extra to the stated rate
E – GST exempt
I – Rate includes GST

Fees in black – effective January 1, 2029
Fees in orange – effective September 1, 2029

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1. SERVICES			
1.1 Administration			
1.1.1 Penalty rate on trade accounts receivable in arrears (unless otherwise indicated in the category)	1.5%	Monthly	E
1.1.2 Okotoks logo flags	160.00	Each	T
1.1.3 Property tax information to lending institutions	43.00	Each	E
1.1.4 Tax recovery notification/lien registration and discharge	182.00	Each	E
1.1.5 Tax Certificate - electronic	43.00	Each	E
1.1.6 Tax Certificate - manual	43.00	Each	E
1.1.7 Accounts Receivable transfers to taxes	54.00	Each	E
1.1.8 Returned payments/NSF cheques/rejected credit card scheduled payment	34.00	Each	E
1.1.9 Correction of banking transactions for customers	34.00	Each	E
1.1.10 Environmental Site Assessment (ESA) file search request	280.00	Per property	E
1.2 Appeals			
1.2.1 Assessment Complaints:			
a) Residential: 3 or fewer dwellings and farm land under one roll number	50.00	Each	E
b) Residential: 4 or more dwellings	650.00	Each	E
c) Non-residential	650.00	Each	E
1.2.2 Subdivision and Development	375.00	Each	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.3 *Access to Information Act:*			
1.3.1 For each *ATIA* application:			
a) General information application	25.00	Each	E
b) General information continuing request application	50.00	Each	E
c) For searching, locating, retrieving, preparing, and handling records for disclosure - over and above $150	6.75	Per quarter hour	E
1.3.2 For converting or reformatting records:			
a) Converting a record into a redactable format	0.25	Per page	E
b) Reformatting audiovisual files into a redactable format	6.75	Per quarter hour	E
1.3.3 For producing a paper copy of a record:			
a) Black and white up to 8 1/2" x 14"	0.25	Per page	E
b) Plans and blueprints	Actual cost	Each	E
1.3.4 For producing a copy of a record by any process or in any medium/format not listed above	Actual cost	Each	E
1.4 Mapping and GIS Services:			
• All maps and data must have a disclaimer attached			
• All rates for mapping services as noted, unless otherwise negotiated by agreement			
• Other datasets are also available from the Town's GIS Business Centre			
1.4.1 Maps - land use, base and addressing	17.50	Each	T
1.4.2 Air photo - colour ink plot reproduction (entire air photo)	142.00	Each	T
1.4.3 Plotting Requests:			
a) 24"x36" colour plot (A1 sheet size)	31.50	Each	T
b) 36"x48" colour plot (AO sheet size)	52.50	Each	T
c) Miscellaneous plotting (charge scale includes plotting expense)	110.00	Per hour	T
1.4.4 Digital Information:			
a) Digital colour orthophoto with legal survey fabric (not entire database)	158.00	Each	T
b) Digital colour orthophoto with legal survey fabric (entire database)	525.00	Each	T
c) Deep utility information (water, sanitary and storm)	158.00	Each	T
d) Deep utility information (water, sanitary and storm) for 3 layer	368.00	Each	T

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.5 Community Identity:			
1.5.1 Annual Business Licences			
(For applications submitted after mid-year, 50% of the standard fee shall apply):			
a) Resident business annual fee (any business operating from a taxable premises in Town, including home occupations):	172.00	Each	E
b) Non-district annual fee (any business located beyond boundary of Foothills County, e.g. Calgary)	430.50	Each	E
c) Foothills County annual fee (any business with home base within boundaries of Foothills County)	296.00	Each	E
1.5.2 Special Licences:			
a) Daily licence (1 day)	53.75	Each	E
b) Weekly licence (7 consecutive days)	107.75	Each	E
c) Monthly licence (30 consecutive days)	161.50	Each	E
d) Seasonal licence (4 consecutive months)	215.25	Each	E
e) Mobile vending unit Daily (1 day) special event licence	53.75	Each	E
f) Mobile vending unit Weekly (2-7 days) special event licence	107.75	Each	E
g) Mobile vending unit Calendar Year Non-renewing	215.25	Each	E
h) Business licence appeal fee	107.75	Each	E
NOTE: Refer to Business Licence Bylaw Schedule A, which establishes penalties for late or non-payment of licence fees.			
1.5.3 Site Licence - Residential:			
a) Single detached and semi-detached dwellings - new construction	198.00	Building permit	E
b) Multi-unit 3-8 units - new construction	910.00	Building permit	E
c) Multi-unit 9-24 units - new construction	1820.00	Building permit	E
d) Multi-unit 25+ units - new construction	2730.00	Building permit	E
e) Multi-unit 3-8 units - renovation	455.00	Building permit	E
f) Multi-unit 9-24 units - renovation	910.00	Building permit	E
g) Multi-unit 25+ units - renovation	1365.00	Building permit	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.5.4 Site Licence - Non-Residential:			
a) New or renovation value $0.1M -<$1M	910.00	Building permit	E
b) New or renovation value $1M-<$5M	1820.00	Building permit	E
c) New or renovation value $5M+	2730.00	Building permit	E
1.5.5 Film Production Fees:			
• Facility rental rates applied to all productions on sites where rates and fees apply, as per facility rental rates and fee schedules.			
a) Production permit - crew size 1-49 (non-refundable)	323.00	Each	T
b) Production permit - crew size 50-99 (non-refundable)	808.00	Each	T
c) Production permit - crew size 100+ (non-refundable)	1075.00	Each	T
d) Damage deposit - crew size 1-49	1075.00	Each	T
e) Damage deposit - crew size 50-99	2150.00	Each	T
f) Damage deposit - crew size 100+	3230.00	Each	T
g) On-street parking - downtown (per day up to 4 production vehicle spots)	215.00	Per 4 spots	T
h) On-street parking - inside Town limits (per day up to 4 production vehicle spots)	172.00	Per 4 spots	T
i) Road closure - main road	538.00	Per day	T
j) Road closure - side road	323.00	Per Day	T
k) Sidewalk closure	109.00	Per day	T
l) On-site Town liaison as required - minimum 3 hour charge	109.00	Per hour	T
m) On-site Police/law enforcement (per officer/hour) at the Town's discretion	129.00	Per person/hour	T
1.5.6 On-site Fire Safety Personnel and Equipment:			
a) Full pump truck and 4-5 firefighters	861.00	Per hour	T
b) Command truck and 1-2 firefighters	700.00	Per hour	T
1.5.7 Okotoks Parade commercial (business) entry fee	35.75	Each	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.6 Community Planning & Development			
1.6.1 Pre-application review	300.00	Each	E
1.6.2 Residential Devlopment Permits:			
a) New dwelling unit	1050+110 per unit	Base + per unit	E
b) Residential additions	545 + 0.50 per m^2	Base + m^2	E
c) Accessory buildings and uses, residential change of use	545.00	Each	E
d) Development concept plan	1615.00	Per application	E
1.6.3 Commercial/Institutional/Industrial Permits:			
a) New construction and building additions	1580 + 2.50 per m^2	Base + m^2	E
b) Development concept plan	1615.00	Per application	E
c) Change of use	545.00	Each	E
d) All other (including permanent and temporary signs to a maximum of 90 days)	545.00	Each	E
1.6.4 Telecommunications and Towers:			
a) Telecommunication towers	5390.00	Per application	E
b) Amateur radio towers	296.00	Each	E
1.6.5 Development Permit Changes and Amendments:			
a) Development permit time extension (commencement or completion)	360.00	Per application	E
b) Concept plan amendment	1346.00	Per application	E
c) Development permit amendment	1125.00	Per application	E
1.6.6 Statutory Plan Processes:			
a) Land Use Bylaw Amendment:			
i) Minor (no change in use or density)	3420.00	Per application	E
ii) Major (new districts, change in use, change in density, re-designation)	6300.00	Per application	E
b) Direct Control re-designation application	The greater of 5500 or 400/ha	Per application	E
c) Area Structure Plan (ASP)	7500 + 100/ha	Per application	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
d) Neighbourhood Area Structure Plan (NASP)	The greater of 5000 or 500/ha	Each	E
e) Neighbourhood Area Structure Plan in an Area Structure Plan prepared by the Town	NASP fee plus 1125/ha	Each	E
f) Amendment to an ASP	50% of current ASP base fee + 75/ha	Each	E
g) Amendment to NASP or Outline Plan	50% of current NASP fee + 75/ha	Each	E
h) NASP/ASP Justification Report Review	1350.00	Each application	E
i) Municipal reserve designation, removal and disposal, road closure	1700.00	Per application	E
1.6.7 Miscellaneous Fees:			
a) Pageantry features application	1350.00	Each	E
1.6.8 Encroachment agreement:			
• 50% refundable if application for encroachment agreement is refused			
a) Residential	550.00	Per application	E
b) Non-residential or multi-unit residential (>2 units)	845.00	Per application	E
1.6.9 Requests to Council regarding planning matters (e.g. variance to flood proofing)	750.00	Each	E
1.6.10 Licence of occupation	800.00	Each	E
1.6.11 Street name change	315 + 50 per address	Base + per address	E
1.6.12 Address change	450.00	Each	E
1.6.13 Name registration	325.00	Each	E
1.6.14 File searches (e.g. letter of zoning, copy of RPR)	100 per dept. + 0.30 per copy	Base per department + per copy	E
1.6.15 Re-inspection fee (development completions for third and subsequent inspection requests)	450.00	Per inspection	E
1.6.16 Development without a Development Permit where one is required (at discretion of Development Authority)	Double the relevant fee	Each	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.6.17 Compliance Reviews:			
a) Residential (1 or 2 dwelling units)	210.00	Per review	E
b) Residential priority service - 2 business days (1 or 2 dwelling units)	395.00	Per review	E
c) All others (e.g. non-residential, Multi-unit residential 3 or more dwelling units)	420.00	Per review	E
d) All others priority service - 2 business days (e.g. non-residential, Multi-unit residential 3 or more dwelling units)	760.00	Per review	E
e) Re-application (within 12 months of non-compliance)	50% of application fee	Per review	E
1.6.18 Subdivision Applications:			
• Lots designated as reserve (MR, MSR, ER) or public utility lots are not counted toward per lot fee.			
• Tentative Plan fees used for bareland condominium plans.			
• Applicant is responsible for any additional fees that may be incurred by the Town as a result of the location, design or unique characteristics or circumstances of a particular subdivision application, including but not limited to: land appraisal, consulting, and legal fees.			
a) Concept plans	1890.00	Per application	E
b) Tentative plan	The greater of 2750 or 320 per lot	Each	E
c) Subdivision endorsement fee	The greater of 750 or 140 per lot	Each	E
d) Subdivision time extension	400.00	Per application	E
e) Minor revisions to subdivision approval	410.00	Per application	E
f) Condominium conversions	50.00	Per unit	E
1.7 Development Engineering:			
1.7.1 Subdivision Servicing Agreement:			
a) Water usage for flushing of mains	341.00	Per 100 lineal meters	E
b) Engineering review and inspection	6100.00	Per hectare	E
c) GIS and Mapping	1220.00	Per hectare	E
d) Additional reviews, after 3 reviews	1840.00	Each	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.7.2 Development Agreement:			
a) Development site servicing permit	1200.00	Each	E
b) Additional inspections, after 2 inspections	720.00	Each	E
c) Additional Reviews, after 2 reviews	370.00	Each	E
1.7.3 Stripping and grading permit application	1200.00	Each	E
1.7.4 Traffic signal timing report	330.00	Each	E
1.7.5 Development capacity (Water Allocation Policy)	As per Water Allocation System	Per m^3	E
1.8 Assessment & Buildings:			
1.8.1 If construction is commenced without a valid and subsisting permit, double the applicable fee shall be charged.	200% of applicable fee	Per occurrence	E
1.8.2 Work site safety – • Construction fencing missing, fallen or not securely installed. Construction bin placement, not covered and/or over loaded. • Construction in occupied neighbourhoods – failure to keep public sidewalk access free of hazards (construction material, vehicles, snow and ice)	500.00	Per occurrence	E
1.8.3 Permit Extensions/Renewal - from the date of issuance all permits expire as follows: • within one year (Residential) • within two years (non-residential) • within one year (Plumbing, Gas, Electrical and HVAC) • If the permit applicant provides a written request and payment prior to the permit expiry date then a permit extension will apply (discretion of SCO). • If a permit expires before all required permit events are completed a renewal fee will apply to reactivate the permit for an additional year from date of renewal approval (discretion of SCO).			
a) Permit Extensions - Residential (single/semi detached and three unit structures)	50% of original permit fee	Minimum of 100 to a maximum of 1000	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
b) Permit Extensions - Multi residential (>3 units)	50% of original permit fee	Minimum of 100 to a maximum of 5000	E
c) Permit Extensions - non-residential	50% of original permit fee	Minimum of 100 to a maximum of 5000	E
d) Permit Renewal (within 45 days post permit expiry)	50% of original permit fee	Minimum of 50to a maximum of 5000	E
1.8.4 Revisions and Re-examinations:			
a) Major revisions - The fee for revisions of a permit will be at the discretion of the SCO and the SCO may alter the fee charged based on the complexity of the revisions.	Based on 25% of Original Permit fee	Minimum of 100 to a maximum of 2500	E
b) Administrative Charges/Refund - If a valid permit or application is cancelled within ninety (90) days of receipt, upon written request to Safety Codes Services from the applicant, refund will be 50% of permit(s) fee (excluding GST, water meter, and site licence) shall be refunded minus any administration fees, penalty fees and Safety Code levy fees.	50.0%	Each	E
c) Re-inspections/Additional Inspections: Safety Codes Officer (discretion) is recalled for an inspection due to: • No access to the project for scheduled inspection • Project not ready for inspection at time of scheduled inspection - deficiencies not corrected, incomplete work, work scheduled for inspection is covered • Additional inspections for complex construction or progress inspections.			
i) Building Residential and non-residential permits	300.00	Each	E
ii) Plumbing, Gas, Electrical, HVAC	200.00	Each	E
1.8.5 Payment of Associated Fees - Notwithstanding the payment of any other fees for the purpose of obtaining a Safety Codes Permit, any out-of-pocket professional fees incurred by the Town as a result of a requirement of the *Safety Codes Act* will be charged to the applicant on a full cost recovery basis.	Full Cost recovery	Each	E
a) Damage deposit (refundable) – the cost value is to be determined by the Town.	Not to exceed 10000	Each	E
b) Occupancy prior to final inspection/approval (first violation)	500.00	Each	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
c) Occupancy prior to final inspection/approval (subsequent violation in same calendar year)	1000.00	Each	E
d) Contractor change	100.00	Per discipline/per permit	E
1.8.6 Building code - alternative solution application (Residential accessory buildings)	250.00	Per occurrence	E
1.8.7 Building code - alternative solution application (Residential single and semi-detached)	500.00	Per occurrence	E
1.8.8 Building code - alternative solution application existing construction (Commercial, Industrial and Institutional buildings)	1000.00	Per occurrence	E
1.8.9 Building code - alternative solution application (Commercial, Industrial and Institutional buildings)	1000.00	Per occurrence	E
1.8.10 Assessment Inspection Residential:			
a) Residential single detached/semi-detached	250.00	Per unit	E
b) Multi-unit residential (3 or more units)	100.00	Per dwelling unit (maximum 4000.00)	E
c) Residential Accessory (garage, additions, basement development)	30.00	Per unit	E
1.8.11 Assessment Inspection Commercial:			
a) New building construction	500.00	Each	E
b) New interior development	250.00	Each	E
1.8.12 Assessment Inspection Industrial:			
a) New building construction	500.00	Each	E
b) New interior development	250.00	Each	E
1.8.13 All building permits fees for construction not listed below:	150.00	Per hour	E
1.8.14 Alberta Safety Codes Council Levy Fees applicable on all of the following permit and inspection fees. Excluded on penalty and administration fees. (subject to safety codes council levy).	4% of permit cost	Minimum 4.50 to a maximum of 560.00	E
1.8.15 Safety Codes Permit Fees New Residential Application Single Detached, Semi-detached:			
a) Residential permit application, requirements and fees - square footage is determined by the total of all developed floor areas shown on submitted drawings. Development not shown will require a separate permit prior to construction.	2500.00	Each	E
b) Residential plot plan review	200.00	Each	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
c) Energy Compliance Review	200.00	Each	E
d) Residential plumbing permit	200.00	Each	E
e) Residential gas permit	200.00	Each	E
f) Residential electrical permit	200.00	Each	E
1.8.16 Lot Grading Permit Fees:			
a) Single detached and semi-detached dwelling	225.00	Each	E
b) Re-submission or extension of As Constructed Grading Certificate	75.00	Each	E
1.8.17 Safety Codes Permit Fees New Residential Multi-unit Residential / Accessory buildings (3 or more units):			
a) Building permits Prevailing Market Value (PMV)	10.00	Per 1000.00 construction value (min 500.00)	E
b) Heating Ventilation Air Conditioning (HVAC)	200.00	Per dwelling unit (Max 4000.00)	E
c) Plumbing	200.00	Per dwelling unit (Max 4000.00)	E
d) Gas	200.00	Per dwelling unit (Max 4000.00)	E
e) Electrical	200.00	Per dwelling unit (Max 4000.00)	E
f) Energy Compliance Review	200.00	Each	E
1.8.18 Safety Codes Permit Fees - Residential Accessory Permits:			
a) Building permits	150.00	Each	E
b) Plumbing residential accessory	150.00	Each	E
c) Private sewage permit single detached/semi-detached - septic field/tank installation (PSDS)	200.00	Each	E
d) Gas residential accessory permit	150.00	Each (per line)	E
e) Temporary heating units	200.00	Each (per connection per location)	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
f) Electrical	150.00	Each	E
g) Demolition, relocation, additions, manufactured homes -PMV	7.00	Per 1000.00 construction value, minimum 500.00	E
h) New secondary suite	500.00	Each	E
i) New detached/rearyard/combined with an accessory building (ie: garage) secondary suite - PMV	500.00	Each	E
1.8.19 Safety Codes Permit Fees - Commercial, Industrial, Institutional and Temporary Structures:			
a) Building construction value based on PMV	10.00	Per 1000.00 construction value (min 200.00)	E
b) HVAC construction value based on PMV	10.00	Per 1000.00 construction value (min 100.00)	E
c) Demolition construction value based on PMV	10.00	Per 1000.00 constructions value (min 100.00)	E
d) Energy Compliance Review	200.00	Each	E
e) Plumbing:			
i) (<=5 Outlets)	200.00	Each	E
ii) (<= 10 outlets)	300.00	Each	E
iii) (> 10 outlets)	400.00	Each	E
f) Gas Permit:			
i) (0 BTU - 500,000 BTU)	200.00	Each	E
ii) (500,000 BTU - 1M BTU)	300.00	Each	E
iii) (1M BTU - 2M BTU)	400.00	Each	E
iv) (2M BTU - 3M BTU)	500.00	Each	E
v) (>3M BTU)	600.00	Each	E
vi) Temporary heating units	200.00	Each (per location)	E
g) Electrical Permit: - based on the value of material/labour:			

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
i) Up to 10000	200.00	Each	E
ii) 10001-20000	300.00	Each	E
iii) 20001-30000	400.00	Each	E
iv) 30001-40000	500.00	Each	E
v) 40001-50000	600.00	Each	E
vi) 50001-60000	700.00	Each	E
vii) 60001-70000	800.00	Each	E
viii) 70001-80000	900.00	Each	E
ix) 80001-90000	1000.00	Each	E
x) 90001-100000	1100.00	Each	E
xi) 100001-110000	1200.00	Each	E
xii) 110001-120000	1300.00	Each	E
xiii) >120000	1500.00	Each	E
1.8.20 Photovoltaic (solar) installation - Residential	300.00	Each	E
1.8.21 Photovoltaic (solar) installation - Commercial, Industrial, Institutional	500.00	Each	E
1.8.22 Electric vehicle charging stations (level 2)	2.15	Per hour	T

1.9 Cemetery:

- "Resident" means a person who is a current property owner within the service area shown on the Foothills County boundary map, with the exception of municipalities incorporated under the Municipal Government Act that are within Foothills County - or a resident who had lived within the service areas for 1 consecutive year and currently resides elsewhere.
- "Non-resident" means any other person who resides beyond the geographical boundaries of the Foothills County.

1.9.1 Cremation Section Sales:			
a) Resident (2x2 flat marker)	747.00	Per 2' x 2' plot	T
b) Non-resident (2x2 flat marker)	1225.00	Per 2' x 2' plot	T

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
c) Resident (4x4 flat marker)	907.00	Per 4' x 4' plot	T
d) Non-resident (4x4 flat marker)	1713.00	Per 4' x 4' plot	T
e) Resident (4x4 upright marker)	1340.00	Per 4' x 4' plot	T
f) Non-resident (4x4 upright marker)	2193.00	Per 4' x 4' plot	T
g) Indigent or Veteran (resident or non-resident)	50% off	Any product (except marker or plaque)	T
1.9.2 Columbarium (8 Niche Pedestal Units):			
a) Resident	2932.00	Per niche	T
b) Non- resident	4887.00	Per niche	T
1.9.3 Columbarium (12 Niche Pedestal Units):			
a) Resident	2848.00	Per niche	T
b) Non- resident	4692.00	Per niche	T
1.9.4 Columbarium (64 Niche Units):			
a) Top level - resident	2197.00	Per niche	T
b) Top level - non- resident	3663.00	Per niche	T
c) Middle level - resident	2076.00	Per niche	T
d) Middle level - non-resident	3542.00	Per niche	T
e) Bottom level - resident	1955.00	Per niche	T
f) Bottom level - non-resident	3300.00	Per niche	T
1.9.5 Scattering and Memorialization without Interment:			
a) Scattering of cremains - resident	195.00	Per occurrence	T
b) Scattering of cremains - non-resident	328.00	Per occurrence	T
c) Plaque placement and installation on Big Rock memorial wall or River of Memories memorial wall (includes plaque and installation)	652.00	Each	T
d) Memorial bench purchase – post in ground no concrete slab	1261.00	Each	T
e) Memorial bench purchase – with concrete slab foundation	4203.00	Each	T
f) Memorial bench existing bench – adopting an existing bench	526.00	Each	T

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
g) Memorial bench plaque in bronze / aluminum (cast or etched) 2 3/4' x 10" and installation	526.00	Each	T
h) Tree purchase and installation (for memorialization or replacement) - includes 5 year maintenance	1315.00	Each	T
i) Memorial tree plaque in bronze / aluminum (cast or etched) 6" x 12" and installation in a 2'x2'x4" concrete foundation	763.00	Each	T
1.9.6 Casket Plots:			
a) Upright monument - resident	1955.00	Per 4' x 8' plot	T
b) Upright monument - non-resident	4398.00	Per 4' x 8' plot	T
c) Flat marker section - resident	1466.00	Per 4' x 8' plot	T
d) Flat marker section - non-resident	3418.00	Per 4' x 8' plot	T
e) Indigent or Veteran (resident or non-resident)	50% off	Per 4' x 8' plot	T
1.9.7 Cemetery Services:			
a) Open/close of cremated remains (in-ground)	437.00	Per occurrence	T
b) Open/close - multiple urn in-ground interments in the same burial plot at the same time (rate for each interment after the first interment)	363.00	Per occurrence	T
c) Open/close of cremated remains (niche)	326.00	Per occurrence	T
d) Open/close - multiple urn interments in columbarium niches in the same niche at the same time (rate for each interment after the first interment)	169.00	Per occurrence	T
e) Open/close of adult - casket plot	1096.00	Per occurrence	T
f) Open/close of child - casket plot	736.00	Per occurrence	T
g) Open/close of infant - casket plot	363.00	Per occurrence	T
h) Open/close of adult or child - double depth (initial)	1340.00	Per occurrence	T
i) After business hours full casket interments -Saturday/Sunday/holiday funerals and any day after 4 PM (flat rate in addition to standard open/close charges)	516.00	Per casket	T
j) After business hours urn interments -Saturday/Sunday/holiday and any day after 4 PM (flat rate in addition to standard open/close charges)	253.00	Per occurrence	T
k) Disinterment/re-interment - (opening/closing), caskets (does not include lifting/lowering casket)	2207.00	Per occurrence	T
l) Disinterment of in-ground urn	778.00	Per occurrence	T

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
m) Disinterment of multiple in-ground urns at same time in same in-ground burial plot. (rate for each disinterment after the first disinterment)	290.00	Per urn	T
n) Disinterment of urn from columbarium niche	326.00	Per occurrence	T
o) Disinterment of multiple urns at same time in same columbarium niche (rate for each disinterment after the first disinterment)	106.00	Per urn	T
p) Disinterment/re-interment of urn (same in-ground burial plot)	947.00	Per occurrence	T
q) Transferring ownership of burial plots (transferring from resident to non-resident is not permitted)	106.00	Per occurrence	T
r) Memorial monument permit	138.00	Per occurrence	T
s) Seasonal surcharge for open / close applies November 01 to March 31 annually	316.00	Per occurrence	T
t) Surcharge for any service requested on a Statutory Holiday recognized by the Town of Okotoks	1051.00	Per occurrence	T
u) Additional work / services not listed at rate/hour/person billed on actuals	54.00	Per hour	T
1.10 External Equipment Charges:			
1.10.1 Miscellaneous equipment	All rates in accordance with Alberta Road-builders and Heavy Construction Association current manual	As stated within Alberta Road-builders and Heavy Construction Association current manual	T
1.11 Parks:			
• Daily rental rates are equivalent to 8 hours			
1.11.1 Miscellaneous Parks Fees:			
a) Special event permit - local/non-profit	27.00	Each event	T
b) Special event permit - non-local/for profit/commercial	101.00	Each event	T
c) Park access permit - one time must be held by registered owner of the property	49.00	Each	T
d) Park access permit – annual restricted to commercial applicants	211.00	Each	T
e) Seizure and impoundment of sign(s) left on public lands - per occurrence	37.00	Each	T
f) Scoreboard rental - per day	24.00	Each	T
g) Scoreboard rental - per field/season	343.00	Each	T
h) Bleacher relocation	363.00	Each	T
i) Soccer net relocation	96.00	Each	T

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.12 Outdoor Facility Rental Rates:			
Daily rental rates are equivalent to 8 hours			
1.12.1 Disc golf course tournament/Pump Track Event (exclusive use of course, minimum 4 hours)	99.50	Per tournament /event/per day	T
1.12.2 Sheep River Cookhouse, Cimarron Park Gazebo, D'Arcy Ranch Amphitheatre, Olde Towne Okotoks - The Plaza and Rotary Park Amphitheatre (minimum 2 hours):			
a) Local/non-profit	14.75	Per hour	T
b) Non-local/for profit	27.50	Per hour	T
1.12.3 Ethel Tucker Centennial Park/Plaza and Greenspace (minimum 2 hours):			
a) Local/non-profit	88.50	Per hour	T
b) Non-local/for profit	117.50	Per hour	T
1.12.4 Outdoor Beach Volleyball/Tennis/Pickleball Courts/Pump Track Open Time (minimum 1 hour):	14.00	Per hour	T
Outdoor Playing Fields and Diamonds			
Pre-season (up to April 30th) playing field and diamond rates are equivalent to 80%of the stated rate.			
1.12.5 Ball Diamond Rental Rates (minimum 1 hour):			
a) Community Diamonds:			
i) Youth/senior local	23.00	Per hour	T
ii) Adult local	30.75	Per hour	T
iii) Non-local/for profit	40.25	Per hour	T
b) Standard Diamonds:			
i) Youth/senior local	43.00	Per hour	T
ii) Adult local	57.00	Per hour	T
iii) Non-local/for profit	75.75	Per hour	T
c) Premier Diamonds:			
i) Youth/senior local	89.00	Per hour	T
ii) Adult local	120.50	Per hour	T
iii) Non-local/for profit	160.25	Per hour	T

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.12.6 Outdoor Playing Field Rental Rates: (minimum 1 hour):			
a) Community Fields:			
i) Youth/senior local/Non-playing sports field areas	14.75	Per hour	T
ii) Adult local	20.25	Per hour	T
iii) Non-local/for profit	27.50	Per hour	T
b) Standard Fields:			
i) Youth/senior local	20.25	Per hour	T
ii) Adult local	27.50	Per hour	T
iii) Non-local/for profit	37.00	Per hour	T
c) Premier Fields:			
i) Youth/senior local	65.50	Per hour	T
ii) Adult local	89.00	Per hour	T
iii) Non-local/for profit	118.25	Per hour	T

1.12.7 Outdoor Playing Field Classification:

- Standard Fields and Diamonds: high to medium profile fields where there is an automatic irrigation system present. The turf quality is medium to high and is maintained by weekly mowing to a target height of 2"-2.5".

- Community Fields and Diamonds: low to medium profile fields where there is no irrigation present. The turf quality is low to high and is maintained by weekly to bi-weekly mowing to a target height of 2.5"-3.5".

- Premier Fields and Diamonds: game suitable fields with an automatic irrigation system present and other amenities such as lighting, scoreboard, and/or dressing rooms.

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Outdoor Playing Field Classification	
STANDARD FIELDS: Air Ranch Big Rock School D'Arcy Ranch – Upper (Major) D'Arcy Ranch – Lower (Minor) Drake Landing - North Upper Drake Landing - North Lower Dr. Morris Gibson School Ecole Good Shepherd School (EGSS) Ecole Okotoks Jr. High School (EOJHS) Track Field -Wylie Athletic Park Howard Park North Howard Park Middle Howard Park South Kinsmen Field Meadow Ridge School Bill Robertson Park East Bill Robertson Park Middle Bill Robertson Park West St. John Paul II School (St. JP II) St. Mary's School Westmount School **COMMUNITY FIELDS:** Ecole Percy Pegler School (EPPS) **PREMIER FIELDS:** Ecole Foothills Composite High School Stadium Holy Trinity Academy School Football Field	**STANDARD DIAMONDS:** Air Ranch Big Rock School Conrad Field Diamond #1 (Littler Field) - Wylie Athletic Park Diamond #1 (Littler Field) - Wylie Athletic Park Diamond #6 - EOJHS Diamond #7 - EGSS South Diamond #10 - Wylie Athletic Park Howard Park Laudan Park Bill Robertson Park Diamond St. JP II **COMMUNITY DIAMONDS:** Diamond #5 - EPPS Diamond #8 - EGSS Northeast St Mary's School Westmount School **PREMIER DIAMONDS:** Seaman Stadium Tourmaline Field **NON-PLAYING FIELD SPORTS AREAS:** Cimarron Park (outdoor rink field area) Wylie Athletic Park (east of Spray Park near EPPS)

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.13 Indoor Facility Admissions and Rates:			
• 10x passes are equivalent to 9 daily rates			
• Monthly passes are equivalent to 8 daily rates			
• Annual passes are equivalent to 10 monthly rates			
• Tiny Tot - under 3 years			
• Preschool - 3-5 years			
• Child - 6-11 years			
• Youth - 12-17 years or students 18+ years attending a post-secondary institution with valid student ID			
• Adult - 18-59 years			
• Senior - 60+			
• Family – A family consists of one or two adults and their dependent child, youth, or student living in the same household			
1.13.1 Adult	9.75	Per day	I
1.13.2 Adult	78.00	Per month	I
1.13.3 Adult	780.00	Annual	I
1.13.4 Youth/student/senior	7.75	Per day	I
1.13.5 Youth/student/senior	62.00	Per month	I
1.13.6 Youth/student/senior	620.00	Annual	I
1.13.7 Child	4.50	Per day	I
1.13.8 Child	36.00	Per month	I
1.13.9 Child	360.00	Annual	I
1.13.10 Preschool	3.25	Per day	I
1.13.11 Preschool	26.00	Per month	I
1.13.12 Preschool	260.00	Annual	I
1.13.13 Tiny Tot	FREE	All admissions	I
1.13.14 Family	24.00	Per day	I
1.13.15 Family – 1 adult	114.00	Per month	I
1.13.16 Family - 1 adult	1140.00	Annual	I

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.13.17 Family - 2 adults	192.00	Per month	I
1.13.18 Family - 2 adults	1920.00	Annual	I
1.13.19 Shower	3.00	Each	I
1.14 Programs: effective January 1, 2029			
1.14.1 KinderCare Centre Drop In Use			
• 10x passes are equivalent to 9 hours			
a) Ages 3-18 months	8.50	Per hour	I
b) Ages 19 months – 9 years	7.40	Per hour	I
1.14.2 Day Camp preschool/child/youth	272.25	Per week	E
1.14.3 Day Camp preschool/child/youth	60.50	Per day	E
1.14.4 Okotoks School Age Care: effective September 1, 2029			
a) Mornings only	303.95	Per month	E
b) Afternoons only – Foothills School Division	408.45	Per month	E
c) Full time – Foothills School Division	590.10	Per month	E
1.15 Indoor Facility Rental Rates:			
• School use and school special event - applies to schools as per the guidelines set forth in the Joint Use Agreement with the School Divisions. School rates are equivalent to 65% of the stated youth local rate.			
• Last minute rentals are within 7 calendar days of booking			
1.15.1Aquatics:			
• 1 lane is equivalent to 1/6 of pool rental rate			
a) Riley Minue Lap Pool:			
i) Private user adult/non-local clubs/non-local schools			
January 1, 2029	217.25	Per hour	T
September 1, 2029	222.75		
ii) Private local child/youth/senior			
January 1, 2029	195.50	Per hour	T
September 1, 2029	200.50		

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
iii) Local club			
January 1, 2029	127.00	Per hour	T
September 1, 2029	130.25		
b) Swindells Pool:			
i) Private user adult/non-local clubs/non-local schools			
January 1, 2029	166.50	Per hour	T
September 1, 2029	170.75		
ii) Private local child/youth/senior			
January 1, 2029	151.50	Per hour	T
September 1, 2029	155.50		
iii) Local club			
January 1, 2029	104.25	Per hour	T
September 1, 2029	107.00		
Pool birthday party rental is 2 hours of medium room rental and one hour of pool rental at private local child/youth/senior rate			
1.15.2 Arenas:			
• Prime times include: Monday - Friday 4:00 p.m. - 11:59 p.m. All day Saturdays, Sundays and Statutory Holidays			
• Non-prime times include: Weekdays prior to 4:00 p.m.			
a) Ice Rental:			
i) Youth/senior local - non-prime/last minute online rental			
January 1, 2029	128.50	Per hour	T
September 1, 2029	131.75		
ii) Youth/senior local - prime/holiday and off-season online rental			
January 1, 2029	196.75	Per hour	T
September 1, 2029	201.75		
iii) Youth/senior non-local - prime			
January 1, 2029	289.75	Per hour	T
September 1, 2029	297.00		

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
iv) Youth/senior non-local - non-prime			
January 1, 2029	196.75	Per hour	T
September 1, 2029	201.75		
v) Sports camps/schools			
January 1, 2029	253.25	Per hour	T
September 1, 2029	259.75		
vi) Sports camps - non-prime (May, June and July)			
January 1, 2029	196.75	Per hour	T
September 1, 2029	201.75		
vii) Adult local - prime			
January 1, 2029	289.75	Per hour	T
September 1, 2029	297.00		
viii) Adult local - non-prime			
January 1, 2029	181.75	Per hour	T
September 1, 2029	186.50		
ix) Adult non-local - prime			
January 1, 2029	370.00	Per hour	T
September 1, 2029	379.25		
x) Adult non-local - non-prime			
January 1, 2029	289.75	Per hour	T
September 1, 2029	297.00		
xi) Junior hockey - prime			
January 1, 2029	289.75	Per hour	T
September 1, 2029	297.00		
xii) Junior hockey - non-prime			
January 1, 2029	142.00	Per hour	T
September 1, 2029	145.75		
xiii) Leisure Ice			
January 1, 2029	151.50	Per hour	T
September 1, 2029	155.50		

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
b) Off Season Ice Rental May 1 - August 31 (not including playoff games):			
i) Junior hockey - prime			
January 1, 2029	196.75	Per hour	T
September 1, 2029	201.75		
ii) Junior hockey - non-prime			
January 1, 2029	128.50	Per hour	T
September 1, 2029	131.75		
c) Dry Pad Rental:			
• Day rates are equivalent to a maximum 11.22 hours			
i) Youth/senior - local			
January 1, 2029	75.00	Per hour	T
September 1, 2029	77.00		
ii) Youth/senior - non-local			
January 1, 2029	105.00	Per hour	T
September 1, 2029	107.75		
iii) Adult - local			
January 1, 2029	105.00	Per hour	T
September 1, 2029	107.75		
iv) Adult - non-local			
January 1, 2029	122.75	Per hour	T
September 1, 2029	126.00		
v) Murray/Gold Arena/curling rink - for profit/special events			
January 1, 2029	155.50	Per hour	T
September 1, 2029	159.50		
vi) Piper/Leisure - for profit/special events			
January 1, 2029	134.75	Per hour	T
September 1, 2029	138.25		
vii) Green Arena - for profit/special events			
January 1, 2029	208.25	Per hour	T
September 1, 2029	213.50		

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
viii) Last minute online rental			
January 1, 2029	37.75	Per hour	T
September 1, 2029	38.75		
ix) Netting retraction			
January 1, 2029	582.25	Per occurrence	T
September 1, 2029	597.00		
x) Ice decking install and removal (floor bookings less than 3 days)			
January 1, 2029	2492.00	Per event	T
September 1, 2029	2554.50		
xi) Glass removal and re-install (including lexan and stanchions)			
January 1, 2029	8582.00	Per event	T
September 1, 2029	8796.75		
d) Gymnasium Rental:			
• Daily rate is equivalent to 11.22 hours			
• Half gym rates are equivalent to 2/3 of the full gym rate			
i) Youth/senior local non-profit weekday/last minute			T
January 1, 2029	34.00	Per hour	
September 1, 2029	35.00		
ii) Youth/senior local non-profit weekend/Statutory Holiday			T
January 1, 2029	71.25	Per hour	
September 1, 2029	73.25		
iii) Adult local non-profit weekday			T
January 1, 2029	48.25	Per hour	
September 1, 2029	49.50		
v) Adult local non-profit weekend/Statutory Holiday			T
January 1, 2029	80.00	Per hour	
September 1, 2029	82.00		
vii) Sports camp/for profit/non-local			
January 1, 2029	134.25	Per hour	T
September 1, 2029	137.75		

First Reading Version 2029

SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
e) Miscellaneous Facility Rental:			
i) Dressing room	33.25	Per hour	T
ii) Dressing room	65.75	Per day with field rental	T
iii) Indoor pickleball court (minimum 1 hour)	19.00	Per hour	
iv) Gymnasium Equipment (basketballs, floor hockey sticks, etc)	27.30	Per booking	T
f) Meeting Rooms/Multi-purpose Spaces:			
i) Small local/non-profit/last minute	21.00	Per hour	T
ii) Small local social	34.75	Per hour	T
iii) Small non-local/commercial/for-profit	52.25	Per hour	T
iv) Medium local/non-profit/last minute	27.75	Per hour	T
v) Medium local social	43.25	Per hour	T
vi) Medium non-local/commercial/for-profit	60.50	Per hour	T
vii) Large local/non-profit/last minute	41.50	Per hour	T
viii) Large local social	64.75	Per hour	T
ix) Large non-local/commercial/for-profit	91.00	Per hour	T
x) Youth Centre Equipment	27.30	Per booking	T

First Reading Version 2029

Meeting Rooms/Multi-purpose Spaces Classification:

Small Spaces:
Viking Rentals Centre (VRC) Rotunda Room
Lobby Space
Okotoks Recreation Centre (ORC) Board Room
ORC Lecture Room
ORC Team Room

Medium Spaces:
VRC Rotary Room
Okotoks Art Gallery (OAG) *
Okotoks Art Gallery Studio (upstairs) *
Okotoks Museum and Archive (Third Floor)*
ORC Community Room
ORC Kindercare**
ORC Youth Centre ****
VRC National Room
VRC Olympic Room A
VRC Olympic Room B
VRC Provincial Room
Old Church Theatre Community Room ***

Large Spaces:
VRC Olympic Room – Full
Old Church Theatre Full Facility***

Small Spaces have a capacity of up to 25 people with non-fixed seats and tables.
Medium Spaces have a capacity of up to 100 people with non-fixed seats and tables.
Large Spaces have a capacity of up to 120 people with non-fixed seats and tables.

* Minimum 3 hour booking charge if booking after hours; facility attendant fee will be added per hour to all after hour bookings.
** Facility attendant fee will be added to all bookings for cleaning.
***Minimum 3 hour booking charge; facility attendant fee will be added per hour to all bookings.
****Equipment for youth centre is additional fee (pool cues, ping pong paddles)

First Reading Version 2025

SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
g) Viking Rentals Centre – Events Hall:			
• Non-prime: 55% of prime rates Monday-Thursday.			
• Prime time: Fridays, Saturdays, Sundays, Holidays and any event with alcohol.			
• Not-For Profit: 55% of Prime rate (excludes events with alcohol)			
• Daily rental rates are equivalent to 8 hours			
• Facility attendant fee will apply to bookings ending past 1:00 a.m.			
• Facility cleaning fee will apply to all prime time bookings and/or any event with alcohol			
i) VRC Main Hall - prime	1701.25	Per day	T
ii) Mesken Room - prime	696.25	Per day	T
iii) Smith Room (w/stage) - prime	853.50	Per day	T
iv) Wood Family Room - prime	696.25	Per day	T
v) Commercial kitchen - prime (minimum 2 hours)	51.25	Per hour	T
vi) Facility cleaning- events up to 250 people (minimum charge)	291.75	Per event	T
vii) Facility cleaning - events with more than 250 people	1.50	Per event guest over 250 guests	T
ix) Guest amenity - events up to 250 people (minimum charge)	291.75	Per event	T
x) Guest amenity - events with more than 250 people	1.50	Per event guest over 250 guests	T
h)-Old Church Theatre:			
• Day rate is 8 hours			
• Theatre (concert/play/event): 3 hour minimum *(time and half after 8 hours)			
i) Non-profit dark day *	125.75	Per day	T
ii) Non-profit technical rehearsal (includes A/V Tech) *	375.75	Per day	T
iii) Non-profit performance *	576.75	Per day	T
iv) For Profit/Social dark day *	150.50	Per day	T
v) For Profit/Social technical rehearsal (includes A/V Tech) *	527.25	Per day	T
vi) For Profit/Social performance *	767.25	Per day	T
vii) User group locker storage (limited availability)	27.50	Per month	T

First Reading Version 2029

SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
i) Kingfisher Lodge: • Day Rate is equivalent to 8 hours • Non-Profit: 55% of rates (excludes events with alcohol)			
i) Full Facility	117.75	Per hour, minimum 3 hours	T
ii) Additional cleaning fee will apply to all bookings with alcohol	194.00	Per event	T
j) Additional Facility Fees: may apply to any facility			
i) A/V Technician (minimum 3 hours; time and a half after 8 hours)	71.00	Per tech/hour	
ii) Facility Attendant (staffing resource may include but are not limited to: bartenders (minimum 3 hours per bartender)/extra lifeguard/additional clean-up/event set-up/takedown as required minimum 3 hours after hours; time and a half after 8 hours)	40.25	Per attendant/hour	T
iii) Facility rental for event set-up/takedown	80.50	Per hour	T
iv) Additional Facility electrical equipment set-up (large power cords, breaker boxes, etc)	250.00	Per event	T
Specialized Equipment – rental of specialized equipment (e.g. hydraulic lift) to individuals and community organizations will be charged out on a cost-recovery basis.			
1.16 Culture & Heritage:			
1.16.1 Culture & Heritage membership - Individual	55.25	Per year	T
1.16.2 Culture & Heritage membership - Per Club	110.00	Per year	T
1.16.3 Museum and archive photos:			T
a) Digital image-historical	16.00	Per image	T

First Reading Version 2029

SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.17 Local Transit Fares:			
1.17.1 Single trip fare (online only)	3.80	Each	E
1.17.2 10 tickets (paper or online)	34.00	Each	E
1.17.3 25 tickets (online only)	80.00	Each	E
1.17.4 50 tickets (online only)	150.75	Each	E
1.17.5 75 tickets (online only)	212.25	Each	E
1.17.6 100 tickets (online only)	263.50	Each	E
1.17.7 5 years of age and under	FREE	Each	E
1.17.8 Adult monthly pass	58.00	Each	E
1.17.9 Youth/Senior monthly pass	38.00	Each	E

1.18 Fire & Rescue:

- Indemnification Technology (Fire Marque): Fees are determined based on an hourly charge per apparatus per response plus staffing with a minimum 1 hour with additional time to be billed in 15 minute intervals.
- Owner" means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;
- Property" means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;
- The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this Bylaw in accordance with the Schedule of Fees, attached hereto and forming part of this Bylaw.
- Should the insurer pay the insured, the insured is liable to remit these funds to the Fire Department or its Representative.

1.18.1 Equipment and staff used during response include:			
a) Firefighter deployment – first hour minimum charge, per firefighter	200.00	Per hour	E
b) Firefighter deployment - additional hours, per firefighter	120.00	Per hour	E
c) Hazmat Unit	200.00	Per hour	E
d) Bush trucks	650.00	Per hour	E
e) Command units	650.00	Per hour	E

First Reading Version 2029

SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
f) Motor vehicle collisions	650.00	Per hour	E
g) Mutual aid response	650.00	Per hour, plus manpower	E
h) Rescue vehicle - non motor vehicle collisions	650.00	Per hour	E
i) Tender	650.00	Per hour	E
j) Water rescue	650.00	Per hour	E
k) Engine	800.00	Per hour	E
l) Aerial	800.00	Per hour	E
1.18.2 Supplies used during response include:			
a) Foam application	350.00	Per 5 gallons	E
b) Absorb-All	75.00	Per gallon	E
Other costs including but not limited to; Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops			
1.18.3 Miscellaneous Fire & Rescue:			
a) Request for information - ie. incident reports, safety searches, etc.	80.00	Each	T
b) Detail investigation narrative report	350.00	Each	T
c) Fire safety plan for construction, renovation, and demolition sites review	175.00	Per hour	T
d) Occupancy inspection (required for new business)	130.00	Each	T
e) Occupancy inspection and Occupancy Load Permit - completed on same visit	210.00	Each	T
f) Re-inspection – for second and subsequent visits	175.00	Each	T
g) Requested inspection - ie. OCC LOAD PERMIT	175.00	Each	T
h) Fireworks permit	110.00	Each	T
i) False alarm – first response	0.00	Each	T
j) False alarm – second response	500.00	Each	T
k) False alarm – third response	1000.00	Each	T
l) False alarm – fourth or more responses	1600.00	Each	T

First Reading Version 2029

SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
1.19 Municipal Enforcement:			
1.19.1 Application fee for urban hen	50.00	Per coop/household	E
1.19.2 Zone Parking Permit	25.00	Each	E
1.19.3 Temporary Parking Permit	50.00	Each	E
1.19.4 Animal over limit and adoption licence (4 or more to a maximum of 10)	200.00	Each	E
1.20 Policing:			
1.20.1 Criminal Record Checks:			
a) All residents in detachment area	80.00	Each	T
b) Students and volunteers	10.00	Each	T
1.20.2 Fingerprinting:			
a) LiveScan (no charge for volunteers, Canadian citizenship, landed immigrant status, employment for Police and Federal Government)	25.00	Each	T
b) Additional Service (all residents having paid for a criminal record check requiring prints for Vulnerable Sector Check)	30.00	Each	T
1.20.3 Other Requests:			
a) Collision Reports (insurance letter and photo disc)	100.00	Each	T

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
2. UTILITIES			
2.1 Bills:			
• The billing period is currently every other month (bi-monthly) and may be revised to monthly billing. If billing bi-monthly, twice the monthly rate for two months will be charged per bill.			
• Utility bills are due upon receipt and the following shall be applied to all accounts (if applicable)			
2.1.1 Penalty rate on utilities receivable in arrears	2.00%	Monthly	E
2.1.2 Arrears notice (60 days after billing notice date)	34.00	Each	E
2.1.3 Arrears transferred to taxes (80 days after billing notice date)	54.00	Each	E
2.1.4 Paper billing charge	3.30	Billing period	E
2.2 Water & Distribution:			
• Base rate residential, irrigation, Industrial Commercial, Institutional (ICI) is determined by the following meter sizes:			
2.2.1 20mm (3/4" or smaller)	15.50	Monthly	E
2.2.2 25mm (1")	26.00	Monthly	E
2.2.3 40mm (1.5")	52.00	Monthly	E
2.2.4 50mm (2")	82.00	Monthly	E
2.2.5 75mm (3")	155.00	Monthly	E
2.2.6 100mm (4")	258.00	Monthly	E
2.2.7 150mm (6")	515.00	Monthly	E
2.2.8 Residential Consumption (Up to 4 dwelling units served by a single meter):			
a) Tier 1 water consumption. First 12m^3 for monthly billing OR first 23 m^3 for bi-monthly billing	2.10	Cubic metre	E
b) Tier 2 water consumption 13-24 m^3 for monthly billing OR 24 - 46 m^3 for bi-monthly billing	2.75	Cubic metre	E
c) Tier 3 water consumption > 24m^3 for monthly billing OR >46 m^3 for bi-monthly billing	6.25	Cubic metre	E
d) Multi-Family Consumption (More than 4 dwelling units served by a single meter):	2.10		
e) Consumption charge for an individual unit without water meter or where water meter is not registering accurately.	133.00	Billing period	E
2.2.9 Non-residential Consumption (ICI premises):			

First Reading Version 2029

SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
a) Consumption charge	2.40	Cubic metre	E
b) Consumption irrigation water	5.20	Cubic metre	E
c) Consumption non-potable irrigation water	2.40	Cubic metre	E
2.2.10 Water or Sanitary Services:			
a) Meter supply, installation and inspection (3/4")	800.00	Service call	E
b) Meter supply, installation and inspection (1")	946.00	Service call	E
c) Meter supply, installation and inspection (>1")	cost + 15%	Service call	E
d) Meter testing	404.00	Service call	T
e) Manual water meter reading	22.50	Billing period	E
f) Field service (regular business hours and standard service timelines) - (includes water turn on or off, development callbacks and subsequent service requests)	101.00	Hourly - 1 hour minimum	E
g) Field service (emergency after hours) - (includes water turn on or off, development callbacks and subsequent requests)	130.00	Hourly - 3 hour minimum	E
h) Third party labour and parts markup	cost + 15%	Service call	E
i) Hydrant Metered Seasonal Service (includes setup and meter rent)	1366.00	One time. Usage billed at consumption irrigation rate	E
2.2.11 Bulk Water:			
a) Non-potable bulk water	8.00	Cubic metre	E
b) Non-potable water account fee - includes 1 card/key	33.50	Each	E
2.3 Wastewater & Collection:			
• Base rate residential, irrigation, ICI is determined by the following meter sizes:			
2.3.1 20mm (3/4" or smaller)	17.00	Monthly	E
2.3.2 25mm (1")	28.50	Monthly	E
2.3.3 40mm (1.5")	57.00	Monthly	E
2.3.4 50mm (2")	91.00	Monthly	E
2.3.5 75mm (3")	171.00	Monthly	E
2.3.6 100mm (4")	285.00	Monthly	E
2.3.7 150mm (6")	571.00	Monthly	E

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SERVICE DESCRIPTION	2029 FEE	UNIT OF MEASURE	GST
2.3.8 Consumption (based on cubic metres of water consumption x 0.9) Sanitary is billed at a 0.9 factor to reflect that not all water that enters a premises returns to the sanitary system	3.10	Cubic metre	E
2.3.9 Consumption charge to a residential premises who receives sanitary service only (no water service)	34.50	Billing period	E
2.3.10 Consumption charge to an individual unit without a water meter or where a water meter is not registering accurately	100.00	Billing period	E
2.3.11 Septic tank sludge and septage volume fee	3.65	Cubic metre	E
2.3.12 Sanitary Service Surcharge:	To Be Determined	See below	E
• Surcharges for high strength wastewater as defined within the Sanitary Sewer Bylaw will be charged at City of Calgary rates and formulas, as defined within the current City of Calgary Wastewater Bylaw.			
2.4 Storm Sewer:			E
2.4.1 Storm sewer fixed rate - all flat sanitary accounts	10.85	Per unit/monthly	E
2.5 Waste Solutions:			
2.5.1 Residential Dwellings (up to four dwelling units)*:			
a) Garbage (240L)	6.90	Per cart/monthly	
b) Organics (120L) -no longer available	9.30	Per cart/monthly	E
c) Organics (240L)	10.50	Per cart/monthly	E
d) Eco Centre	4.15	Per unit/monthly	E
e) Bag - unit of waste	5.00	Per bag	E
2.5.2 Replacement Carts:			
a) Replacement (240L)	118.00	Per occurrence	E
b) Service charge (for change in service)	27.60	Per cart/occurrence	E

*Service may be offered to ICI/MF and will be charged at residential rates times a frequency multiplier, if more frequent service is offered.

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Schedule "D" – Bylaw 09-27

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All fees, rates and charges established under this Bylaw shall be determined, reviewed and amended in accordance with the Town of Okotoks Rates and Fees Policy GP-F-2.9, as amended from time to time.

GST Explanation:
T – Taxable, tax added extra to the stated rate
E – GST exempt
I – Rate includes GST

Fees in black – effective January 1, 2030
Fees in blue – effective September 1, 2030

First Reading Version 2030

SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1. SERVICES			
1.1 Administration			
1.1.1 Penalty rate on trade accounts receivable in arrears (unless otherwise indicated in the category)	1.5%	Monthly	E
1.1.2 Okotoks logo flags	160.00	Each	T
1.1.3 Property tax information to lending institutions	45.00	Each	E
1.1.4 Tax recovery notification/lien registration and discharge	191.00	Each	E
1.1.5 Tax Certificate - electronic	45.00	Each	E
1.1.6 Tax Certificate - manual	45.00	Each	E
1.1.7 Accounts Receivable transfers to taxes	55.00	Each	E
1.1.8 Returned payments/NSF cheques/rejected credit card scheduled payment	35.00	Each	E
1.1.9 Correction of banking transactions for customers	35.00	Each	E
1.1.10 Environmental Site Assessment (ESA) file search request	280.00	Per property	E
1.2 Appeals			
1.2.1 Assessment Complaints:			
a) Residential: 3 or fewer dwellings and farm land under one roll number	50.00	Each	E
b) Residential: 4 or more dwellings	650.00	Each	E
c) Non-residential	650.00	Each	E
1.2.2 Subdivision and Development	375.00	Each	E

First Reading Version 2030

SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1.3 *Access to Information Act:*			
1.3.1 For each *ATIA* application:			
a) General information application	25.00	Each	E
b) General information continuing request application	50.00	Each	E
c) For searching, locating, retrieving, preparing, and handling records for disclosure - over and above $150	6.75	Per quarter hour	E
1.3.2 For converting or reformatting records:			
a) Converting a record into a redactable format	0.25	Per page	E
b) Reformatting audiovisual files into a redactable format	6.75	Per quarter hour	E
1.3.3 For producing a paper copy of a record:			
a) Black and white up to 8 1/2" x 14"	0.25	Per page	E
b) Plans and blueprints	Actual cost	Each	E
1.3.4 For producing a copy of a record by any process or in any medium/format not listed above	Actual cost	Each	E
1.4 Mapping and GIS Services:			
• All maps and data must have a disclaimer attached • All rates for mapping services as noted, unless otherwise negotiated by agreement • Other datasets are also available from the Town's GIS Business Centre			
1.4.1 Maps - land use, base and addressing	18.00	Each	T
1.4.2 Air photo - colour ink plot reproduction (entire air photo)	145.00	Each	T
1.4.3 Plotting Requests:			
a) 24"x36" colour plot (A1 sheet size)	32.25	Each	T
b) 36"x48" colour plot (AO sheet size)	54.00	Each	T
c) Miscellaneous plotting (charge scale includes plotting expense)	112.00	Per hour	T
1.4.4 Digital Information:			
a) Digital colour orthophoto with legal survey fabric (not entire database)	162.00	Each	T
b) Digital colour orthophoto with legal survey fabric (entire database)	538.00	Each	T
c) Deep utility information (water, sanitary and storm)	162.00	Each	T
d) Deep utility information (water, sanitary and storm) for 3 layer	377.00	Each	T

First Reading Version 2030

SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1.5 Community Identity:			
1.5.1 Annual Business Licences			
(For applications submitted after mid-year, 50% of the standard fee shall apply):			
a) Resident business annual fee (any business operating from a taxable premises in Town, including home occupations):	176.25	Each	E
b) Non-district annual fee (any business located beyond boundary of Foothills County, e.g. Calgary)	441.25	Each	E
c) Foothills County annual fee (any business with home base within boundaries of Foothills County)	303.50	Each	E
1.5.2 Special Licences:			
a) Daily licence (1 day)	55.00	Each	E
b) Weekly licence (7 consecutive days)	110.50	Each	E
c) Monthly licence (30 consecutive days)	165.50	Each	E
d) Seasonal licence (4 consecutive months)	220.50	Each	E
e) Mobile vending unit Daily (1 day) special event licence	55.00	Each	E
f) Mobile vending unit Weekly (2-7 days) special event licence	110.50	Each	E
g) Mobile vending unit Calendar Year Non-renewing	220.50	Each	E
h) Business licence appeal fee	110.50	Each	E
NOTE: Refer to Business Licence Bylaw Schedule A, which establishes penalties for late or non-payment of licence fees.			
1.5.3 Site Licence - Residential:			
a) Single detached and semi-detached dwellings - new construction	206.00	Building permit	E
b) Multi-unit 3-8 units - new construction	930.00	Building permit	E
c) Multi-unit 9-24 units - new construction	1860.00	Building permit	E
d) Multi-unit 25+ units - new construction	2790.00	Building permit	E
e) Multi-unit 3-8 units - renovation	465.00	Building permit	E
f) Multi-unit 9-24 units - renovation	930.00	Building permit	E
g) Multi-unit 25+ units - renovation	1395.00	Building permit	E

First Reading Version 2030

SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1.5.4 Site Licence - Non-Residential:			
a) New or renovation value $0.1M -<$1M	930.00	Building permit	E
b) New or renovation value $1M-<$5M	1860.00	Building permit	E
c) New or renovation value $5M+	2790.00	Building permit	E
1.5.5 Film Production Fees:			
• Facility rental rates applied to all productions on sites where rates and fees apply, as per facility rental rates and fee schedules.			
a) Production permit - crew size 1-49 (non-refundable)	331.00	Each	T
b) Production permit - crew size 50-99 (non-refundable)	828.00	Each	T
c) Production permit - crew size 100+ (non-refundable)	1105.00	Each	T
d) Damage deposit - crew size 1-49	1105.00	Each	T
e) Damage deposit - crew size 50-99	2210.00	Each	T
f) Damage deposit - crew size 100+	3310.00	Each	T
g) On-street parking - downtown (per day up to 4 production vehicle spots)	220.00	Per 4 spots	T
h) On-street parking - inside Town limits (per day up to 4 production vehicle spots)	176.00	Per 4 spots	T
i) Road closure - main road	550.00	Per day	T
j) Road closure - side road	331.00	Per Day	T
k) Sidewalk closure	111.00	Per day	T
l) On-site Town liaison as required - minimum 3 hour charge	111.00	Per hour	T
m) On-site Police/law enforcement (per officer/hour) at the Town's discretion	132.00	Per person/hour	T
1.5.6 On-site Fire Safety Personnel and Equipment:			
a) Full pump truck and 4-5 firefighters	882.00	Per hour	T
b) Command truck and 1-2 firefighters	718.00	Per hour	T
1.5.7 Okotoks Parade commercial (business) entry fee	35.75	Each	E

First Reading Version 2030

SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1.6 Community Planning & Development			
1.6.1 Pre-applications review	300.00	Each	E
1.6.2 Residential Development Permits:			
a) New dwelling unit	1075+110 per unit	Base + per unit	E
b) Residential additions	560 + 0.50 per m^2	Base + m^2	E
c) Accessory buildings and uses, residential change of use	560.00	Each	E
d) Development concept plan	1655.00	Per application	E
1.6.3 Commercial/Institutional/Industrial Permits:			
a) New construction and building additions	1620 + 2.50 per m^2	Base + m^2	E
b) Development concept plan	1655.00		
c) Change of use	560.00	Each	E
d) All other (including permanent and temporary signs to a maximum of 90 days)	560.00	Each	E
1.6.4 Telecommunications and Towers:			
a) Telecommunication towers	5520.00	Per application	E
b) Amateur radio towers	304.00	Each	E
1.6.5 Development Permit Changes and Amendments:			
a) Development permit time extension (commencement or completion)	360.00	Per application	E
b) Concept plan amendment	1379.00	Per application	E
c) Development permit amendment	1150.00	Per application	E
1.6.6 Statutory Plan Processes:			
a) Land Use Bylaw Amendment:			
i) Minor (no change in use or density)	3500.00	Per application	E
ii) Major (new districts, change in use, change in density, re-designation)	6400.00	Per application	E
b) Direct Control re-designation application	The greater of 5500 or 400/ha	Per application	E

First Reading Version 2030

SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
c) Area Structure Plan (ASP)	7500 + 100/ha	Per application	E
d) Neighbourhood Area Structure Plan (NASP)	The greater of 5000 or 500/ha	Each	E
e) Neighbourhood Area Structure Plan in an Area Structure Plan prepared by the Town	NASP fee plus 1125/ha	Each	E
f) Amendment to an ASP	50% of current ASP base fee + 75/ha	Each	E
g) Amendment to NASP or Outline Plan	50% of current NASP fee + 75/ha	Each	E
h) NASP/ASP Justification Report Review	1400.00	Each application	E
i) Municipal reserve designation, removal and disposal, road closure	1750.00	Per application	E
1.6.7 Miscellaneous Fees:			
a) Pageantry features application	1375.00	Each	E
1.6.8 Encroachment agreement:			
• 50% refundable if application for encroachment agreement is refused			
a) Residential	550.00	Per application	E
b) Non-residential or multi-unit residential (>2 units)	845.00	Per application	E
1.6.9 Requests to Council regarding planning matters (e.g. variance to flood proofing)	750.00	Each	E
1.6.10 Licence of occupation	800.00	Each	E
1.6.11 Street name change	315 + 50 per address	Base + per address	E
1.6.12 Address change	450.00	Each	E
1.6.13 Name registration	325.00	Each	E
1.6.14 File searches (e.g. letter of zoning, copy of RPR)	100 per dept. + 0.30 per copy	Base per department + per copy	E
1.6.15 Re-inspection fee (development completions for third and subsequent inspection requests)	475.00	Per inspection	E

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1.6.16 Development without a Development Permit where one is required (at discretion of Development Authority)	Double the relevant fee	Each	E
1.6.17 Compliance Reviews:			
a) Residential (1 or 2 dwelling units)	215.00	Per review	E
b) Residential priority service - 2 business days (1 or 2 dwelling units)	400.00	Per review	E
c) All others (e.g. non-residential, Multi-unit residential 3 or more dwelling units)	430.00	Per review	E
d) All others priority service - 2 business days (e.g. non-residential, Multi-unit residential 3 or more dwelling units)	780.00	Per review	E
e) Re-application (within 12 months of non-compliance)	50% of application fee	Per review	E
1.6.18 Subdivision Applications:			
• Lots designated as reserve (MR, MSR, ER) or public utility lots are not counted toward per lot fee.			
• Tentative Plan fees used for bareland condominium plans.			
• Applicant is responsible for any additional fees that may be incurred by the Town as a result of the location, design or unique characteristics or circumstances of a particular subdivision application, including but not limited to: land appraisal, consulting, and legal fees.			
a) Concept plans	1950.00	Per application	E
b) Tentative plan	The greater of 2750 or 330 per lot	Each	E
c) Subdivision endorsement fee	The greater of 750 or 145 per lot	Each	E
d) Subdivision time extension	400.00	Per application	E
e) Minor revisions to subdivision approval	425.00	Per application	E
f) Condominium conversions	50.00	Per unit	E
1.7 Development Engineering:			
1.7.1 Subdivision Servicing Agreement:			
a) Water usage for flushing of mains (includes standard field service costs)	363.50	Per 100 lineal meters	E
b) Engineering review and inspection	6260.00	Per hectare	E

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
c) GIS and Mapping	1260.00	Per hectare	E
d) Additional reviews, after 3 reviews	1890.00	Each	E
1.7.2 Development Agreement:			
a) Development site servicing permit	1230.00	Each	E
b) Additional inspections, after 2 inspections	740.00	Each	E
c) Additional Reviews, after 2 reviews	380.00	Each	E
1.7.3 Stripping and grading permit application	1230.00	Each	E
1.7.4 Traffic signal timing report	340.00	Each	E
1.7.5 Development capacity (Water Allocation Policy)	As per Water Allocation System	Per m^3	
1.8 Assessment & Buildings:			
1.8.1 If construction is commenced without a valid and subsisting permit, double the applicable fee shall be charged.	200% of applicable fee	Per occurrence	E
1.8.2 Work site safety – • Construction fencing missing, fallen or not securely installed. Construction bin placement, not covered and/or over loaded. • Construction in occupied neighbourhoods – failure to keep public sidewalk access free of hazards (construction material, vehicles, snow and ice)	500.00	Per occurrence	E
1.8.3 Permit Extensions/Renewal - from the date of issuance all permits expire as follows: • within one year (Residential) • within two years (non-residential) • within one year (Plumbing, Gas, Electrical and HVAC) • If the permit applicant provides a written request and payment prior to the permit expiry date then a permit extension will apply (discretion of SCO). • If a permit expires before all required permit events are completed a renewal fee will apply to reactivate the permit for an additional year from date of renewal approval (discretion of SCO).			
a) Permit Extensions - Residential (single/semi detached and three unit structures)	50% of original permit fee	Minimum of 100 to a maximum of 1000	E

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
b) Permit Extensions - Multi residential (>3 units)	50% of original permit fee	Minimum of 100 to a maximum of 5000	E
c) Permit Extensions - non-residential	50% of original permit fee	Minimum of 100 to a maximum of 5000	E
d) Permit Renewal (within 45 days post permit expiry)	50% of original permit fee	Minimum of 50to a maximum of 5000	E
1.8.4 Revisions and Re-examinations:			
a) Major revisions - The fee for revisions of a permit will be at the discretion of the SCO and the SCO may alter the fee charged based on the complexity of the revisions.	Based on 25% of Original Permit fee	Minimum of 100 to a maximum of 2500	E
b) Administrative Charges/Refund - If a valid permit or application is cancelled within ninety (90) days of receipt, upon written request to Safety Codes Services from the applicant, refund will be 50% of permit(s) fee (excluding GST, water meter, and site licence) shall be refunded minus any administration fees, penalty fees and Safety Code levy fees.	50.0%	Each	E
c) Re-inspections/Additional Inspections: Safety Codes Officer (discretion) is recalled for an inspection due to: • No access to the project for scheduled inspection • Project not ready for inspection at time of scheduled inspection - deficiencies not corrected, incomplete work, work scheduled for inspection is covered • Additional inspections for complex construction or progress inspections.			
i) Building Residential and non-residential permits	300.00	Each	E
ii) Plumbing, Gas, Electrical, HVAC	200.00	Each	E
1.8.5 Payment of Associated Fees - Notwithstanding the payment of any other fees for the purpose of obtaining a Safety Codes Permit, any out-of-pocket professional fees incurred by the Town as a result of a requirement of the *Safety Codes Act* will be charged to the applicant on a full cost recovery basis.	Full Cost recovery	Each	E
a) Damage deposit (refundable) – the cost value is to be determined by the Town.	Not to exceed 10000	Each	E
b) Occupancy prior to final inspection/approval (first violation)	500.00	Each	E

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
c) Occupancy prior to final inspection/approval (subsequent violation in same calendar year)	1000.00	Each	E
d) Contractor change	100.00	Per discipline/per permit	E
1.8.6 Building code - alternative solution application (Residential accessory buildings)	250.00	Per occurrence	E
1.8.7 Building code - alternative solution application (Residential single and semi-detached)	500.00	Per occurrence	E
1.8.8 Building code - alternative solution application existing construction (Commercial, Industrial and Institutional buildings)	1000.00	Per occurrence	E
1.8.9 Building code - alternative solution application (Commercial, Industrial and Institutional buildings)	1000.00	Per occurrence	E
1.8.10 Assessment Inspection Residential:			
a) Residential single detached/semi-detached	250.00	Per unit	E
b) Multi-unit residential (3 or more units)	100.00	Per dwelling unit (maximum 4000.00)	E
c) Residential Accessory (garage, additions, basement development)	30.00	Per unit	E
1.8.11 Assessment Inspection Commercial:			
a) New building construction	500.00	Each	E
b) New interior development	250.00	Each	E
1.8.12 Assessment Inspection Industrial:			
a) New building construction	500.00	Each	E
b) New interior development	250.00	Each	E
1.8.13 All building permits fees for construction not listed below:	150.00	Per hour	E
1.8.14 Alberta Safety Codes Council Levy Fees applicable on all of the following permit and inspection fees. Excluded on penalty and administration fees. (subject to safety codes council levy).	4% of permit cost	Minimum 4.50 to a maximum of 560.00	E
1.8.15 Safety Codes Permit Fees New Residential Application Single Detached, Semi-detached:			
a) Residential permit application, requirements and fees - square footage is determined by the total of all developed floor areas shown on submitted drawings. Development not shown will require a separate permit prior to construction.	2500.00	Each	E
b) Residential plot plan review	200.00	Each	E

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
c) Energy Compliance Review	200.00	Each	E
d) Residential plumbing permit	200.00	Each	E
e) Residential gas permit	200.00	Each	E
f) Residential electrical permit	200.00	Each	E
1.8.16 Lot Grading Permit Fees:			
a) Single detached and semi-detached dwelling	225.00	Each	E
b) Re-submission or extension of As Constructed Grading Certificate	75.00	Each	E
1.8.17 Safety Codes Permit Fees New Residential Multi-unit Residential / Accessory buildings (3 or more units):			
a) Building permits Prevailing Market Value (PMV)	10.00	Per 1000.00 construction value (min 500.00)	E
b) Heating Ventilation Air Conditioning (HVAC)	200.00	Per dwelling unit (Max 4000.00)	E
c) Plumbing	200.00	Per dwelling unit (Max 4000.00)	E
d) Gas	200.00	Per dwelling unit (Max 4000.00)	E
e) Electrical	200.00	Per dwelling unit (Max 4000.00)	E
f) Energy Compliance Review	200.00	Each	E
1.8.18 Safety Codes Permit Fees - Residential Accessory Permits:			
a) Building permits	150.00	Each	E
b) Plumbing residential accessory	150.00	Each	E
c) Private sewage permit single detached/semi-detached - septic field/tank installation (PSDS)	200.00	Each	E
d) Gas residential accessory permit	150.00	Each (per line)	E

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
e) Temporary heating units	200.00	Each (per connection per location)	E
f) Electrical	150.00	Each	E
g) Demolition, relocation, additions, manufactured homes -PMV	7.00	Per 1000.00 construction value, minimum 500.00	E
h) New secondary suite	500.00	Each	E
i) New detached/rearyard/combined with an accessory building (ie: garage) secondary suite - PMV	500.00	Each	E
1.18.19 Safety Codes Permit Fees - Commercial, Industrial, Institutional and Temporary Structures:			
a) Building construction value based on PMV	10.00	Per 1000.00 construction value (min 200.00)	E
b) HVAC construction value based on PMV	10.00	Per 1000.00 construction value (min 100.00)	E
c) Demolition construction value based on PMV	10.00	Per 1000.00 constructions value (min 100.00)	E
d) Energy Compliance Review	200.00	Each	E
e) Plumbing:			
i) (<=5 Outlets)	200.00	Each	E
ii) (<= 10 outlets)	300.00	Each	E
iii) (> 10 outlets)	400.00	Each	E
f) Gas Permit:			
i) (0 BTU - 500,000 BTU)	200.00	Each	E
ii) (500,000 BTU - 1M BTU)	300.00	Each	E

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
iii) (1M BTU - 2M BTU)	400.00	Each	E
iv) (2M BTU - 3M BTU)	500.00	Each	E
v) (>3M BTU)	600.00	Each	E
vi) Temporary heating units	200.00	Each (per location)	E
g) Electrical Permit: - based on the value of material/labour:			
i) Up to 10000	200.00	Each	E
ii) 10001-20000	300.00	Each	E
iii) 20001-30000	400.00	Each	E
iv) 30001-40000	500.00	Each	E
v) 40001-50000	600.00	Each	E
vi) 50001-60000	700.00	Each	E
vii) 60001-70000	800.00	Each	E
viii) 70001-80000	900.00	Each	E
ix) 80001-90000	1000.00	Each	E
x) 90001-100000	1100.00	Each	E
xi) 100001-110000	1200.00	Each	E
xii) 110001-120000	1300.00	Each	E
xiii) >120000	1500.00	Each	E
1.8.20 Photovoltaic (solar) installation - Residential	300.00	Each	E
1.8.21 Photovoltaic (solar) installation - Commercial, Industrial, Institutional	500.00	Each	E
1.8.22 Electric vehicle charging stations (level 2)	2.20	Per hour	T

1.9 Cemetery:

- "Resident" means a person who is a current property owner within the service area shown on the Foothills County boundary map, with the exception of municipalities incorporated under the Municipal Government Act that are within Foothills County - or a resident who had lived within the service areas for 1 consecutive year and currently resides elsewhere.
- "Non-resident" means any other person who resides beyond the geographical boundaries of the Foothills County.

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1.9.1 Cremation Section Sales:			
a) Resident (2x2 flat marker)	766.00	Per 2' x 2' plot	T
b) Non-resident (2x2 flat marker)	1256.00	Per 2' x 2' plot	T
c) Resident (4x4 flat marker)	930.00	Per 4' x 4' plot	T
d) Non-resident (4x4 flat marker)	1756.00	Per 4' x 4' plot	T
e) Resident (4x4 upright marker)	1374.00	Per 4' x 4' plot	T
f) Non-resident (4x4 upright marker)	2248.00	Per 4' x 4' plot	T
g) Indigent or Veteran (resident or non-resident)	50% off	Any product (except marker or plaque)	T
1.9.2 Columbarium (8 Niche Pedestal Units):			
a) Resident	3006.00	Per niche	T
b) Non- resident	5010.00	Per niche	T
1.9.3 Columbarium (12 Niche Pedestal Units):			
a) Resident	2920.00	Per niche	T
b) Non- resident	4810.00	Per niche	T
1.9.4 Columbarium (64 Niche Units):			
a) Top level - resident	2252.00	Per niche	T
b) Top level - non- resident	3755.00	Per niche	T
c) Middle level - resident	2128.00	Per niche	T
d) Middle level - non-resident	3631.00	Per niche	T
e) Bottom level - resident	2004.00	Per niche	T
f) Bottom level - non-resident	3383.00	Per niche	T
1.9.5 Scattering and Memorialization without Interment:			
a) Scattering of cremains - resident	200.00	Per occurrence	T
b) Scattering of cremains - non-resident	337.00	Per occurrence	T
c) Plaque placement and installation on Big Rock memorial wall or River of Memories memorial wall (includes plaque and installation)	669.00	Each	T
d) Memorial bench purchase – post in ground no concrete slab	1293.00	Each	T

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
e) Memorial bench purchase – with concrete slab foundation	4309.00	Each	T
f) Memorial bench existing bench -adopting an existing bench	540.00	Each	T
g) Memorial bench plaque in bronze / aluminum (cast or etched) 2 ¾" x 10" and installation	540.00	Each	T
h) Tree purchase and installation (for memorialization or replacement) - includes 5 year maintenance	1348.00	Each	T
i) Memorial tree plaque in bronze / aluminum (cast or etched) 6" x 12" and installation in a 2'x2'x4" concrete foundation	783.00	Each	T
1.9.6 Casket Plots:			
a) Upright monument - resident	2004.00	Per 4' x 8' plot	T
b) Upright monument - non-resident	4508.00	Per 4' x 8' plot	T
c) Flat marker section - resident	1503.00	Per 4' x 8' plot	T
d) Flat marker section - non-resident	3504.00	Per 4' x 8' plot	T
e) Indigent or Veteran (resident or non-resident)	50% off	Per 4' x 8' plot	T
1.9.7 Cemetery Services:			
a) Open/close of cremated remains (in-ground)	448.00	Per occurrence	T
b) Open/close - multiple urn in-ground interments in the same burial plot at the same time (rate for each interment after the first interment)	373.00	Per occurrence	T
c) Open/close of cremated remains (niche)	335.00	Per occurrence	T
d) Open/close - multiple urn interments in columbarium niches in the same niche at the same time (rate for each interment after the first interment)	174.00	Per occurrence	T
e) Open/close of adult - casket plot	1124.00	Per occurrence	T
f) Open/close of child - casket plot	755.00	Per occurrence	T
g) Open/close of infant - casket plot	373.00	Per occurrence	T
h) Open/close of adult or child - double depth (initial)	1374.00	Per occurrence	T
i) After business hours full casket interments -Saturday/Sunday/holiday funerals and any day after 4 PM (flat rate in addition to standard open/close charges)	529.00	Per casket	T

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
j) After business hours urn interments -Saturday/Sunday/holiday and any day after 4 PM (flat rate in addition to standard open/close charges)	260.00	Per occurrence	T
k) Disinterment/re-interment - (opening/closing), caskets (does not include lifting/lowering casket)	2263.00	Per occurrence	T
l) Disinterment of in-ground urn	798.00	Per occurrence	T
m) Disinterment of multiple in-ground urns at same time in same in-ground burial plot. (rate for each disinterment after the first disinterment)	298.00	Per urn	T
n) Disinterment of urn from columbarium niche	335.00	Per occurrence	T
o) Disinterment of multiple urns at same time in same columbarium niche (rate for each disinterment after the first disinterment)	109.00	Per urn	T
p) Disinterment/re-interment of urn (same in-ground burial plot)	971.00	Per occurrence	T
q) Transferring ownership of burial plots (transferring from resident to non-resident is not permitted)	109.00	Per occurrence	T
r) Memorial monument permit	142.00	Per occurrence	T
s) Seasonal surcharge for open / close applies November 01 to March 31 annually	324.00	Per occurrence	T
t) Surcharge for any service requested on a Statutory Holiday recognized by the Town of Okotoks	1078.000	Per occurrence	T
u) Additional work / services not listed at rate/hour/person billed on actuals	56.00	Per hour	T
1.10 External Equipment Charges:			
1.10.1 Miscellaneous equipment	All rates in accordance with Alberta Road-builders and Heavy Construction Association current manual	As stated within Alberta Road-builders and Heavy Construction Association current manual	T
1.11 Parks:			
• Daily rental rates are equivalent to 8 hours			
1.11.1 Miscellaneous Parks Fees:			
a) Special event permit - local/non-profit	28.00	Each event	T
b) Special event permit - non-local/for profit/commercial	104.00	Each event	T
c) Park access permit - one time must be held by registered owner of the property	51.00	Each	T

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
d) Park access permit – annual restricted to commercial applicants	217.00	Each	T
e) Seizure and impoundment of sign(s) left on public lands - per occurrence	38.00	Each	T
f) Scoreboard rental - per day	25.00	Each	T
g) Scoreboard rental - per field/season	352.00	Each	T
h) Bleacher relocation	373.00	Each	T
i) Soccer net relocation	99.00	Each	T
1.12 Outdoor Facility Rental Rates:			
Daily rental rates are equivalent to 8 hours			
1.12.1 Disc golf course tournament/Pump Track Event (exclusive use of course, minimum 4 hours)	102.00	Per tournament /event/per day	T
1.12.2 Sheep River Cookhouse, Cimarron Park Gazebo, D'Arcy Ranch Amphitheatre, Olde Towne Okotoks - The Plaza and Rotary Park Amphitheatre (minimum 2 hours):			
a) Local/non-profit	15.25	Per hour	T
b) Non-local/for profit	28.25	Per hour	T
1.12.3 Ethel Tucker Centennial Park/Plaza and Greenspace (minimum 2 hours):			
a) Local/non-profit	90.75	Per hour	T
b) Non-local/for profit	120.50	Per hour	T
1.12.4 Outdoor Beach Volleyball/Tennis/Pickleball Courts/Pump Track Open Time (minimum 1 hour):	14.50	Per hour	T
Outdoor Playing Fields and Diamonds			
Pre-season (up to April 30th) playing field and diamond rates are equivalent to 80%of the stated rate.			
1.12.5 Ball Diamond Rental Rates (minimum 1 hour):			
a) Community Diamonds:			
i) Youth/senior local	23.75	Per hour	T
ii) Adult local	31.75	Per hour	T
iii) Non-local/for profit	41.50	Per hour	T
b) Standard Diamonds:			
i) Youth/senior local	44.25	Per hour	T
ii) Adult local	58.50	Per hour	T

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
iii) Non-local/for profit	77.75	Per hour	T
c) Premier Diamonds:			
i) Youth/senior local	91.25	Per hour	T
ii) Adult local	123.75	Per hour	T
iii) Non-local/for profit	164.50	Per hour	T
1.12.6 Outdoor Playing Field Rental Rates: (minimum 1 hour):			
a) Community Fields:			
i) Youth/senior local/Non-playing sports field areas	15.25	Per hour	T
ii) Adult local	21.00	Per hour	T
iii) Non-local/for profit	28.25	Per hour	T
b) Standard Fields:			
i) Youth/senior local	21.00	Per hour	T
ii) Adult local	28.25	Per hour	T
iii) Non-local/for profit	38.00	Per hour	T
c) Premier Fields:			
i) Youth/senior local	67.25	Per hour	T
ii) Adult local	91.25	Per hour	T
iii) Non-local/for profit	121.25	Per hour	T

1.12.7 Outdoor Playing Field Classification:

- Standard Fields and Diamonds: high to medium profile fields where there is an automatic irrigation system present. The turf quality is medium to high and is maintained by weekly mowing to a target height of 2"-2.5".

- Community Fields and Diamonds: low to medium profile fields where there is no irrigation present. The turf quality is low to high and is maintained by weekly to bi-weekly mowing to a target height of 2.5"-3.5".

- Premier Fields and Diamonds: game suitable fields with an automatic irrigation system present and other amenities such as lighting, scoreboard, and/or dressing rooms.

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Outdoor Playing Field Classification	
STANDARD FIELDS: Air Ranch Big Rock School D'Arcy Ranch – Upper (Major) D'Arcy Ranch – Lower (Minor) Drake Landing - North Upper Drake Landing - North Lower Dr. Morris Gibson School Ecole Good Shepherd School (EGSS) Ecole Okotoks Jr. High School (EOJHS) Track Field -Wylie Athletic Park Howard Park North Howard Park Middle Howard Park South Kinsmen Field Meadow Ridge School Bill Robertson Park East Bill Robertson Park Middle Bill Robertson Park West St. John Paul II School (St. JP II) St. Mary's School Westmount School **COMMUNITY FIELDS:** Ecole Percy Pegler School (EPPS) **PREMIER FIELDS:** Ecole Foothills Composite High School Stadium Holy Trinity Academy School Football Field	**STANDARD DIAMONDS:** Air Ranch Big Rock School Conrad Field Diamond #1 (Littler Field) - Wylie Athletic Park Diamond #1 (Littler Field) - Wylie Athletic Park Diamond #6 - EOJHS Diamond #7 - EGSS South Diamond #10 - Wylie Athletic Park Howard Park Laudan Park Bill Robertson Park Diamond St. JP II **COMMUNITY DIAMONDS:** Diamond #5 - EPPS Diamond #8 - EGSS Northeast St Mary's School Westmount School **PREMIER DIAMONDS:** Seaman Stadium Tourmaline Field **NON-PLAYING FIELD SPORTS AREAS:** Cimarron Park (outdoor rink field area) Wylie Athletic Park (east of Spray Park near EPPS)

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1.13 Indoor Facility Admissions and Rates:			
• 10x passes are equivalent to 9 daily rates			
• Monthly passes are equivalent to 8 daily rates			
• Annual passes are equivalent to 10 monthly rates			
• Tiny Tot - under 3 years			
• Preschool - 3-5 years			
• Child - 6-11 years			
• Youth - 12-17 years or students 18+ years attending a post-secondary institution with valid student ID			
• Adult - 18-59 years			
• Senior - 60+			
• Family – A family consists of one or two adults and their dependent children, youth, or student living in the same household			
1.13.1 Adult	10.00	Per day	I
1.13.2 Adult	80.00	Per month	I
1.13.3 Adult	800.00	Annual	I
1.13.4 Youth/student/senior	8.00	Per day	I
1.13.5 Youth/student/senior	64.00	Per month	I
1.13.6 Youth/student/senior	640.00	Annual	I
1.13.7 Child	4.75	Per day	I
1.13.8 Child	38.00	Per month	I
1.13.9 Child	380.00	Annual	I
1.13.10 Preschool	3.50	Per day	I
1.13.11 Preschool	28.00	Per month	I
1.13.12 Preschool	280.00	Annual	I
1.13.13 Tiny Tot	FREE	All admissions	I
1.13.14 Family	24.75	Per day	I
1.13.15 Family – 1 adult	118.00	Per month	I
1.13.16 Family - 1 adult	1180.00	Annual	I

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1.13.17 Family - 2 adults	198.00	Per month	I
1.13.18 Family - 2 adults	1980.00	Annual	I
1.13.19 Shower	3.25	Each	I
1.14 Programs: effective January 1, 2030			
1.14.1 KinderCare Centre Drop In Use			
• 10x passes are equivalent to 9 hours			
a) Ages 3-18 months	8.75	Per hour	I
b) Ages 19 months – 9 years	7.65	Per hour	I
1.14.2 Day Camp preschool/child/youth	299.48	Per week	E
1.14.3 Day Camp preschool/child/youth	66.50	Per day	E
1.14.4 Okotoks School Age Care: effective September 1, 2030			
a) Mornings only	313.00	Per month	E
b) Afternoons only – Foothills School Division	420.70	Per month	E
c) Full time – Foothills School Division	607.80	Per month	E
1.15 Indoor Facility Rental Rates:			
• School use and school special event - applies to schools as per the guidelines set forth in the Joint Use Agreement with the School Divisions. School rates are equivalent to 65% of the stated youth local rate.			
• Last minute rentals are within 7 calendar days of booking			
1.15.1Aquatics:			
• 1 lane is equivalent to 1/6 of pool rental rate			
a) Riley Minue Lap Pool:			
i) Private user adult/non-local clubs/non-local schools			
January 1, 2030	222.75	Per hour	T
September 1, 2030	228.50		
ii) Private local child/youth/senior			
January 1, 2030	200.50	Per hour	T
September 1, 2030	205.75		

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
iii) Local club			
January 1, 2030	130.25	Per hour	T
September 1, 2030	133.75		
b) Swindells Pool:			
i) Private user adult/non-local clubs/non-local schools			
January 1, 2030	170.75	Per hour	T
September 1, 2030	175.25		
ii) Private local child/youth/senior			
January 1, 2030	155.50	Per hour	T
September 1, 2030	159.50		
iii) Local club			
January 1, 2030	107.00	Per hour	T
September 1, 2030	109.75		
Pool birthday party rental is 2 hours of medium room rental and one hour of pool rental at private local child/youth/senior rate			
1.15.2 Arenas:			
• Prime times include: Monday - Friday 4:00 p.m. - 11:59 p.m. All day Saturdays, Sundays and Statutory Holidays			
• Non-prime times include: Weekdays prior to 4:00 p.m.			
a) Ice Rental:			
i) Youth/senior local - non-prime/last minute online rental			
January 1, 2030	131.75	Per hour	T
September 1, 2030	135.25		
ii) Youth/senior local - prime/holiday and off-season online rental			
January 1, 2030	201.75	Per hour	T
September 1, 2030	207.00		
iii) Youth/senior non-local - prime			
January 1, 2030	297.00	Per hour	T
September 1, 2030	304.50		

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
iv) Youth/senior non-local - non-prime			
January 1, 2030	201.75	Per hour	T
September 1, 2030	207.00		
v) Sports camps/schools			
January 1, 2030	259.75	Per hour	T
September 1, 2030	266.25		
vi) Sports camps - non-prime (May, June and July)			
January 1, 2030	201.75	Per hour	T
September 1, 2030	207.00		
vii) Adult local - prime			
January 1, 2030	297.00	Per hour	T
September 1, 2030	304.50		
viii) Adult local - non-prime			
January 1, 2030	186.50	Per hour	T
September 1, 2030	191.25		
ix) Adult non-local - prime			
January 1, 2030	379.25	Per hour	T
September 1, 2030	388.75		
x) Adult non-local - non-prime			
January 1, 2030	297.00	Per hour	T
September 1, 2030	304.50		
xi) Junior hockey - prime			
January 1, 2030	297.00	Per hour	T
September 1, 2030	304.50		
xii) Junior hockey - non-prime			
January 1, 2030	145.75	Per hour	T
September 1, 2030	149.50		
xiii) Leisure Ice			
January 1, 2030	155.50	Per hour	T
September 1, 2030	159.50		

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
b) Off Season Ice Rental May 1 - August 31 (not including playoff games):			
i) Junior hockey - prime			
January 1, 2030	201.75	Per hour	T
September 1, 2030	207.00		
ii) Junior hockey - non-prime			
January 1, 2030	131.75	Per hour	T
September 1, 2030	135.25		
c) Dry Pad Rental:			
• Day rates are equivalent to a maximum 11.22 hours			
i) Youth/senior - local			
January 1, 2030	77.00	Per hour	T
September 1, 2030	79.00		
ii) Youth/senior - non-local			
January 1, 2030	107.75	Per hour	T
September 1, 2030	110.50		
iii) Adult - local			
January 1, 2030	107.75	Per hour	T
September 1, 2030	110.50		
iv) Adult - non-local			
January 1, 2030	126.00	Per hour	T
September 1, 2030	129.25		
v) Murray/Gold Arena/curling rink - for profit/special events			
January 1, 2030	159.50	Per hour	T
September 1, 2030	163.50		
vi) Piper/Leisure - for profit/special events			
January 1, 2030	138.25	Per hour	T
September 1, 2030	141.75		
vii) Green Arena - for profit/special events			
January 1, 2030	213.50	Per hour	T
September 1, 2030	219.00		

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
viii) Last minute online rental			
January 1, 2030	38.75	Per hour	T
September 1, 2030	39.75		
ix) Netting retraction			
January 1, 2030	597.00	Per occurrence	T
September 1, 2030	612.00		
x) Ice decking install and removal (floor bookings less than 3 days)			
January 1, 2030	2554.50	Per event	T
September 1, 2030	2618.50		
xi) Glass removal and re-install (including lexan and stanchions)			
January 1, 2030	8796.75	Per event	T
September 1, 2030	9016.75		
d) Gymnasium Rental:			
• Daily rate is equivalent to 11.22 hours			
• Half gym rates are equivalent to 2/3 of the full gym rate			
i) Youth/senior local non-profit weekday/last minute			T
January 1, 2030	35.00	Per hour	
September 1, 2030	36.00		
ii) Youth/senior local non-profit weekend/Statutory Holiday			T
January 1, 2030	73.25	Per hour	
September 1, 2030	75.25		
iii) Adult local non-profit weekday			T
January 1, 2030	49.50	Per hour	
September 1, 2030	50.75		
v) Adult local non-profit weekend/Statutory Holiday			T
January 1, 2030	82.00	Per hour	
September 1, 2030	84.25		

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
vii) Sports camp/for profit/non-local			
January 1, 2030	137.75	Per hour	T
September 1, 2030	141.25		
e) Miscellaneous Facility Rental:			
i) Dressing room	34.25	Per hour	T
ii) Dressing room	67.50	Per day with field rental	T
iii) Indoor pickleball court (minimum 1 hour)	19.50	Per hour	
iv) Gymnasium Equipment (basketballs, floor hockey sticks, etc)	28.10	Per booking	T
f) Meeting Rooms/Multi-purpose Spaces:			
i) Small local/non-profit/last minute	21.75	Per hour	T
ii) Small local social	35.75	Per hour	T
iii) Small non-local/commercial/for-profit	53.75	Per hour	T
iv) Medium local/non-profit/last minute	28.50	Per hour	T
v) Medium local social	44.50	Per hour	T
vi) Medium non-local/commercial/for-profit	62.25	Per hour	T
vii) Large local/non-profit/last minute	42.75	Per hour	T
viii) Large local social	66.50	Per hour	T
ix) Large non-local/commercial/for-profit	93.50	Per hour	T
x) Youth Centre Equipment	28.10	Per booking	T

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Meeting Rooms/Multi-purpose Spaces Classification:

Small Spaces:
Viking Rentals Centre (VRC) Rotunda Room
Lobby Space
Okotoks Recreation Centre (ORC) Board Room
ORC Lecture Room
ORC Team Room

Medium Spaces:
VRC Rotary Room
Okotoks Art Gallery (OAG) *
Okotoks Art Gallery Studio (upstairs) *
Okotoks Museum and Archive (Third Floor)*
ORC Community Room
ORC Kindercare**
ORC Youth Centre ****
VRC National Room
VRC Olympic Room A
VRC Olympic Room B
VRC Provincial Room
Old Church Theatre Community Room ***

Large Spaces:
VRC Olympic Room – Full
Old Church Theatre Full Facility***

Small Spaces have a capacity of up to 25 people with non-fixed seats and tables.
Medium Spaces have a capacity of up to 100 people with non-fixed seats and tables.
Large Spaces have a capacity of up to 120 people with non-fixed seats and tables.

* Minimum 3 hour booking charge if booking after hours; facility attendant fee will be added per hour to all after hour bookings.
** Facility attendant fee will be added to all bookings for cleaning.
***Minimum 3 hour booking charge; facility attendant fee will be added per hour to all bookings.
****Equipment for youth centre is additional fee (pool cues, ping pong paddles)

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
g) Viking Rentals Centre – Events Hall:			
• Non-prime: 55% of prime rates Monday-Thursday.			
• Prime time: Fridays, Saturdays, Sundays, Holidays and any event with alcohol.			
• Not-For Profit: 55% of Prime rate (excludes events with alcohol)			
• Daily rental rates are equivalent to 8 hours			
• Facility attendant fee will apply to bookings ending past 1:00 a.m.			
• Facility cleaning fee will apply to all prime time bookings and/or any event with alcohol			
i) VRC Main Hall - prime	1744.00	Per day	T
ii) Mesken Room - prime	713.75	Per day	T
iii) Smith Room (w/stage) - prime	875.00	Per day	T
iv) Wood Family Room - prime	713.75	Per day	T
v) Commercial kitchen - prime (minimum 2 hours)	52.75	Per hour	T
vi) Facility cleaning- events up to 250 people (minimum charge)	299.25	Per event	T
vii) Facility cleaning - events with more than 250 people	2.00	Per event guest over 250 guests	T
ix) Guest amenity - events up to 250 people (minimum charge)	299.25	Per event	T
x) Guest amenity - events with more than 250 people	2.00	Per event guest over 250 guests	T
h)-Old Church Theatre:			
• Day rate is 8 hours			
• Theatre (concert/play/event): 3 hour minimum *(time and half after 8 hours)			
i) Non-profit dark day *	129.00	Per day	T
ii) Non-profit technical rehearsal (includes A/V Tech) *	385.00	Per day	T
iii) Non-profit performance *	591.00	Per day	T
iv) For Profit/Social dark day *	154.25	Per day	T
v) For Profit/Social technical rehearsal (includes A/V Tech) *	540.25	Per day	T
vi) For Profit/Social performance *	786.50	Per day	T
vii) User group locker storage (limited availability)	28.25	Per month	T

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
i) Kingfisher Lodge: • Day Rate is equivalent to 8 hours • Non-Profit: 55% of rates (excludes events with alcohol)			
i) Full Facility	120.75	Per hour, minimum 3 hours	T
ii) Additional cleaning fee will apply to all bookings with alcohol	199.00	Per event	T
j) Additional Facility Fees: may apply to any facility			
i) A/V Technician (minimum 3 hours; time and a half after 8 hours)	73.00	Per tech/hour	
ii) Facility Attendant (staffing resource may include but are not limited to: bartenders (minimum 3 hours per bartender)/extra lifeguard/additional clean-up/event set-up/takedown as required minimum 3 hours after hours; time and a half after 8 hours)	41.50	Per attendant/hour	T
iii) Facility rental for event set-up/takedown	83.00	Per hour	T
iv) Additional Facility electrical equipment set-up (large power cords, breaker boxes, etc)	250.00	Per event	T
Specialized Equipment – rental of specialized equipment (e.g. hydraulic lift) to individuals and community organizations will be charged out on a cost-recovery basis.			
1.16 Culture & Heritage:			
1.16.1 Culture & Heritage membership - Individual	56.50	Per year	T
1.16.2 Culture & Heritage membership - Per Club	112.75	Per year	T
1.16.3 Museum and archive photos:			T
a) Digital image-historical	16.50	Per image	T

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1.17 Local Transit Fares:			
1.17.1 Single trip fare (online only)	3.90	Each	E
1.17.2 10 tickets (paper or online)	34.75	Each	E
1.17.3 25 tickets (online only)	82.00	Each	E
1.17.4 50 tickets (online only)	154.50	Each	E
1.17.5 75 tickets (online only)	217.50	Each	E
1.17.6 100 tickets (online only)	270.00	Each	E
1.17.7 5 years of age and under	FREE	Each	E
1.17.8 Adult monthly pass	59,50	Each	E
1.17.9 Youth/Senior monthly pass	39.00	Each	E

1.18 Fire & Rescue:

- Indemnification Technology (Fire Marque): Fees are determined based on an hourly charge per apparatus per response plus staffing with a minimum 1 hour with additional time to be billed in 15 minute intervals.
- Owner" means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;
- Property" means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;
- The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this Bylaw in accordance with the Schedule of Fees, attached hereto and forming part of this Bylaw.
- Should the insurer pay the insured, the insured is liable to remit these funds to the Fire Department or its Representative.

1.18.1 Equipment and staff used during response include:			
a) Firefighter deployment – first hour minimum charge, per firefighter	200.00	Per hour	E
b) Firefighter deployment - additional hours, per firefighter	120.00	Per hour	E
c) Hazmat Unit	200.00	Per hour, plus staffing	E
d) Bush trucks	650.00	Per hour, plus staffing	E
e) Command units	650.00	Per hour, plus staffing	E

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
f) Motor vehicle collisions	650.00	Per hour, plus staffing	E
g) Mutual aid response	650.00	Per hour, plus staffing	E
h) Rescue vehicle - non motor vehicle collisions	650.00	Per hour, plus staffing	E
i) Tender	650.00	Per hour, plus staffing	E
j) Water rescue	650.00	Per hour, plus staffing	E
k) Engine	800.00	Per hour, plus staffing	E
l) Aerial	800.00	Per hour, plus staffing	E
1.18.2 Supplies used during response include:			
a) Foam application	350.00	Per 5 gallons	E
b) Absorb-All	75.00	Per gallon	E
Other costs including but not limited to; Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops			
1.18.3 Miscellaneous Fire & Rescue:			
a) Request for information - ie. incident reports, safety searches, etc.	80.00	Each	T
b) Detail investigation narrative report	350.00	Each	T
c) Fire safety plan for construction, renovation, and demolition sites review	175.00	Per hour	T
d) Occupancy inspection (required for new business)	140.00	Each	T
e) Occupancy inspection and Occupancy Load Permit - completed on same visit	210.00	Each	T
f) Re-inspection – for second and subsequent visits	175.00	Each	T
g) Requested inspection - ie. OCC LOAD PERMIT	175.00	Each	T
h) Fireworks permit	110.00	Each	T
i) False alarm – first response	0.00	Each	T
j) False alarm – second response	500.00	Each	T
k) False alarm – third response	1000.00	Each	T
l) False alarm – fourth or more responses	1600.00	Each	T

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
1.19 Municipal Enforcement:			
1.19.1 Application fee for urban hen	50.00	Per coop/household	E
1.19.2 Zone Parking Permit	25.00	Each	E
1.19.3 Temporary Parking Permit	50.00	Each	E
1.19.4 Animal over limit and adoption licence (4 or more to a maximum of 10)	200.00	Each	E
1.20 Policing:			
1.20.1 Criminal Record Checks:			
a) All residents in detachment area	80.00	Each	T
b) Students and volunteers	10.00	Each	T
1.20.2 Fingerprinting:			
a) LiveScan (no charge for volunteers, Canadian citizenship, landed immigrant status, employment for Police and Federal Government)	25.00	Each	T
b) Additional Service (all residents having paid for a criminal record check requiring prints for Vulnerable Sector Check)	30.00	Each	T
1.20.3 Other Requests:			
a) Collision Reports (insurance letter and photo disc)	100.00	Each	T

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
2. UTILITIES			
2.1 Bills:			
• The billing period is currently every other month (bi-monthly) and may be revised to monthly billing. If billing bi-monthly, twice the monthly rate for two months will be charged per bill			
• Utility bills are due upon receipt and the following shall be applied to all accounts (if applicable)			
2.1.1 Penalty rate on utilities receivable in arrears	2.00%	Monthly	E
2.1.2 Arrears notice (60 days after billing notice date)	35.00	Each	E
2.1.3 Transfers to taxes (80 days after billing notice date)	55.00	Each	E
2.1.4 Paper billing charge	3.40	Billing period	E
2.2 Water & Distribution:			
• Base rate residential, irrigation, Industrial Commercial, Institutional (ICI) is determined by the following meter sizes:			
2.2.1 20mm (3/4" or smaller)	16.50	Monthly	E
2.2.2 25mm (1")	28.00	Monthly	E
2.2.3 40mm (1.5")	55.00	Monthly	E
2.2.4 50mm (2")	88.00	Monthly	E
2.2.5 75mm (3")	165.00	Monthly	E
2.2.6 100mm (4")	275.00	Monthly	E
2.2.7 150mm (6")	551.00	Monthly	E
2.2.8 Residential Consumption (Up to 4 dwelling units served by a single meter):			
a) Tier 1 water consumption. First 12m^3 for monthly billing OR first 23 m^3 for bi-monthly billing	2.20	Cubic metre	E
b) Tier 2 water consumption 13-24 m^3 for monthly billing OR 24 - 46 m^3 for bi-monthly billing	3.00	Cubic metre	E
c) Tier 3 water consumption > 24m^3 for monthly billing OR >46 m^3 for bi-monthly billing	6.65	Cubic metre	E
d) Multi-Family Consumption (More than 4 dwelling units served by a single meter):	2.20		
e) Consumption charge for an individual unit without water meter or where water meter is not registering accurately.	142.00	Billing period	E
2.2.9 Non-residential Consumption (ICI premises):			

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
a) Consumption charge	2.60	Cubic metre	E
b) Consumption irrigation water	5.50	Cubic metre	E
c) Consumption non-potable irrigation water	2.60	Cubic metre	E
2.2.10 Water or Sanitary Services:			
a) Meter supply, installation and inspection (3/4")	820.00	Service call	E
b) Meter supply, installation and inspection (1")	970.00	Service call	E
c) Meter supply, installation and inspection (>1")	cost + 15%	Service call	E
d) Meter testing	414.00	Service call	T
e) Manual water meter reading	23.00	Billing period	E
f) Field service (regular business hours and standard service timelines) - (includes water turn on or off, development callbacks and subsequent service requests)	103.50	Hourly - 1 hour minimum	E
g) Field service (emergency after hours) - (includes water turn on or off, development callbacks and subsequent requests)	133.00	Hourly - 1 hour minimum	E
h) Third party labour and parts markup	cost + 15%	Service call	E
i) Hydrant Metered Seasonal Service (includes setup and meter rent)	1400.00	One time. Usage billed at consumption irrigation rate	E
2.2.11 Bulk Water:			
a) Non-potable bulk water	8.00	Cubic metre	E
b) Non-potable water account fee - includes 1 card/key	34.50	Each	E
2.3 Wastewater & Collection:			
• Base rate residential, irrigation, ICI is determined by the following meter sizes:			
2.3.1 20mm (3/4" or smaller)	19.00	Monthly	E
2.3.2 25mm (1")	31.50	Monthly	E
2.3.3 40mm (1.5")	63.00	Monthly	E
2.3.4 50mm (2")	101.00	Monthly	E
2.3.5 75mm (3")	189.00	Monthly	E
2.3.6 100mm (4")	316.00	Monthly	E
2.3.7 150mm (6")	631.00	Monthly	E
2.3.8 Consumption (based on cubic metres of water consumption x 0.9)	3.40	Cubic metre	E

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SERVICE DESCRIPTION	2030 FEE	UNIT OF MEASURE	GST
Sanitary is billed at a 0.9 factor to reflect that not all water that enters a premises returns to the sanitary system			
2.3.9 Consumption charge to a residential premises who receives sanitary service only (no water service)	36.75	Billing period	E
2.3.10 Consumption charge to an individual unit without a water meter or where a water meter is not registering accurately	110.00	Billing period	E
2.3.11 Septic tank sludge and septage volume fee	3.75	Cubic metre	E
2.3.12 Sanitary Service Surcharge:	To Be Determined	See below	E
• Surcharges for high strength wastewater as defined within the Sanitary Sewer Bylaw will be charged at City of Calgary rates and formulas, as defined within the current City of Calgary Wastewater Bylaw.			
2.4 Storm Sewer:			E
2.4.1 Storm sewer fixed rate - all flat sanitary accounts	11.25	Per unit/monthly	E
2.5 Waste Solutions:			
2.5.1 Residential Dwellings (up to four dwelling units)*:			
a) Garbage (240L)	6.95	Per cart/monthly	
b) Organics (120L) -no longer available	9.40	Per cart/monthly	E
c) Organics (240L)	10.50	Per cart/monthly	E
d) Eco Centre – charged on all accounts including ICI/MF	4.15	Per unit/monthly	E
e) Bag - unit of waste	5.00	Per bag	E
2.5.2 Replacement Carts:			
a) Replacement (240L)	121.00	Per occurrence	E
b) Service charge (for change in service)	28.30	Per cart/occurrence	E

*Service may be offered to ICI/MF and will be charged at residential rates times a frequency multiplier, if more frequent service is offered.

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