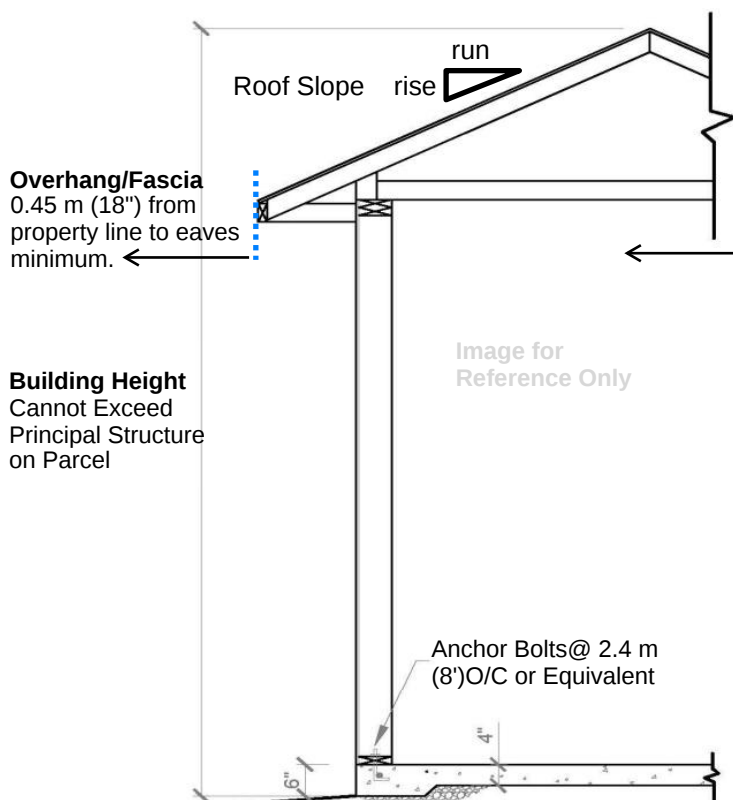


COMPLETE ALL FILLABLE FIELDS

For the best experience, please use a desktop or laptop computer.

Construction within Overland Drainage and Utility Rights-of-Way are not permitted. Please check your Real Property Report for details of any Rights-of-Way that may be registered on your property. CALL BEFORE YOU DIG.



Note: Any wood within 150 mm (6") of grade is required to be protected. Positive drainage is maintained away from building and other properties.

Structure Width: _____ ft
 Structure Length: _____ ft
 Structure Height: _____ ft
 Detailed floor plans are required for irregular shaped structures.

Roof Framing:

- ☐ Pre-Manufactured Engineered Truss
- ☐ Stick Built Rafters (Detailed Drawing Required)
- ☐ Other specify: _____

Roof Sheathing:

- ☐ 3/8" OSB or plywood
 - ☐ 1/2" OSB or plywood
 - ☐ Other specify: _____
- OSB or plywood less than 1/2" requires H clips and ridge blocking

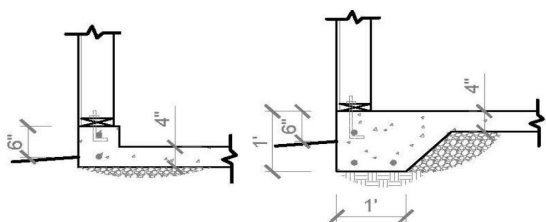
Roofing Material:

- ☐ Asphalt Shingles
 - ☐ Metal Roofing
 - ☐ Other specify: _____
- Roof Slope: rise/run: _____
- Eaves - size: _____

Foundation Options:

- ☐ Edge of concrete pad shall be double thickness supporting exterior walls and;
At least 5" gravel placed beneath pad
Or,
- ☐ Pressure Treated Mud Sills.
- ☐ Screw Piles c/w CCMC Evaluation Report & Engineered Torque Report completed prior to inspection.
- ☐ A Professional Engineer/Architect is required to be obtained, if the structure exceeds 55 m² as determined in the National Building Code - 2023 Alberta Edition.

Alternative Details Up to 55 m² Accessory Buildings



Exterior Finish:

- ☐ Vinyl Siding
- ☐ Stucco
- ☐ Metal Siding
- ☐ Other Specify: _____

Interior Development:

- ☐ Electrical
- ☐ Gas
- ☐ Plumbing
- ☐ Drywall
- ☐ Insulated walls & ceiling

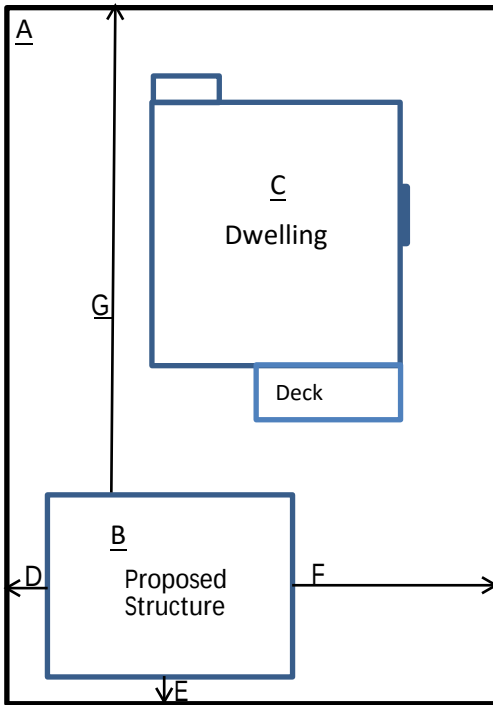
Wall Sheathing:

- ☐ 3/8" OSB
- ☐ 3/8" plywood
- ☐ 1/2" plywood
- ☐ 1/2" OSB
- ☐ Other Specify: _____

Wall Framing:

- ☐ 2 x 4 @ 16" O.C.
 - ☐ 2 x 4 @ 24" O.C.
- Max 2 x 4 wall height 9ft 10 in (3.0 m)
- ☐ 2 x 6 @ 16" O.C.
 - ☐ 2 x 6 @ 24" O.C.





- A) Lot Size: _____m² Total Lot Coverage: _____ %
- B) Proposal size: _____m²
- C) All Existing Structures: _____m²
- D) Distance to nearest side property line _____m
- E) Distance to rear property line _____m
- F) Distance to furthest side property line _____m
- G) Distance to front property line _____m

$$\frac{\text{Total Lot Coverage (B + C)} \times 100\%}{\text{Lot Size (A)}} = \text{ \% of coverage}$$

Note:

- If your parcel is affected by an overland drainage (swale/other) contact the Town of Okotoks Planning Department.
- **Maximum site coverage and building setbacks for private garages and other accessory buildings depends on the zoning of the parcel. For a full review of Land Use Requirements, please see www.okotoks.ca**

Building and Placement Standards for Traditional Neighbourhood Land Use District

0.6 m (2') Setback From Interior Side Yard Property Line(s)

3.0 m Setback from Secondary Frontage (Corner lot) if applicable

1.0 m Setback from Rear Property Line

Note the following:

- As of March 1, 2026 all engineered wood trusses must adhere to STANDATA interpretation 23-BCI-015R1 and display an engineers seal on each truss detail sheet. If requested, truss detail sheets shall be made available to the Safety Codes Officer.
- Eaves cannot project into utility right-of-ways or easements.
- Roof vents shall be distributed uniformly on opposite sides of the building with not less than 25% at the top of the space and 25% at both sides of the bottom of the space. If eaves are non-vented, lower gable venting is required.
- Windows or doors cannot be placed in a wall that is closer than 1.2 m to neighbor's property.
- A Professional Engineer/Architect is required to be obtained, if the structure exceeds 55 m² as determined in the National Building Code - 2023 Alberta Edition.
- Walls to be secured to slab with anchor bolts at 2.4 m on center maximum.
- Eaves must be at least 0.45 m from property line and soffits within 1.2 m of the property line must be non vented.
- If variance(s) from any of the regulations is desired, a Development Permit granting the variance(s) must first be obtained from Planning Services before the Building Permit may be issued.
- In some cases a Development Permit may be required. Contact Planning Services at 403.995.2760, planning@okotoks.ca or refer to the Land Use Bylaw at www.okotoks.ca
- For construction code questions, contact the Safety Codes Officer at permits@okotoks.ca or call 403.995.6304
- The Safety Codes Officer may request further information at their discretion.

Optional: Additional Property Specific Info