

	Council Committee Principles	
	Policy Type:	Governance Process
	Number:	GP-D-2.0
	To be Reviewed:	Once per term
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Policy Statement

Committees bring local knowledge, expertise, and experience to specific areas of civic concern.

1. Committees created by Council fall into three categories:
 - 1.1 **Quasi-Judicial Committees**
 - 1.1.1 A Committee, Commission or Administrative Board that upholds the principles of natural justice; making decisions that are legally binding and are subject to review by appeal courts.
 - 1.2 **Task Forces (TF)**
 - 1.2.1 A Task Force is a Committee established to act in an advisory capacity to Council for a specified period of time and for a specific purpose.
 - 1.2.2 Task Forces are an important form of public participation and will continue to form a key role in the future.
 - 1.2.3 Task Forces will only be utilized when it has been determined that the issue lands within the engagement zone of the International Association of Public Participation (IAP2) Spectrum.
 - 1.2.4 The additional criteria of Council perspective, complexity, conflict and impact is required in order to determine if a Task Force is the appropriate tool for participation.
 - 1.2.5 Council does not sit on Task Forces.
 - 1.2.6 A Task Forces' Terms of Reference will uphold the principles of consultation in the engagement zone of the Public Participation Policy, Strategy & Toolkit.
 - 1.3 **Governance Committee (GC)**
 - 1.3.1 A Committee established in support of legislative requirements or to support Council's governance role.
2. The Mayor appoints Council Members to Committees, if applicable.
3. Council appoints members from the community at large to these committees.
4. Committees function within the authority set out in their Terms of Reference in applicable bylaws and/or provincial legislation.
5. Committee meetings are open to the public, as required under the *Municipal Government Act* except where it is appropriate and permitted to consider a matter in a closed meeting.