



WHAT ARE THE TOWN'S REGULATIONS REGARDING HOME OCCUPATIONS

Planning & Urban Design ■ Town of Okotoks, Box 20 (5 Elizabeth St.), Okotoks AB, T1S 1K1 ■ planning@okotoks.ca ■ Phone: 403.995.2760

WHAT IS A HOME OCCUPATION?

A home occupation is a business that operates out of a home in a residential neighbourhood. Two types of home occupations are allowed in Okotoks: Minor and Major. The distinction between minor and major home occupations is based on certain criteria that evaluate the impact of the business on the neighbourhood such as traffic generation, noise, customer visits and non-resident employees associated with the business.

Performance standards and guidelines for home occupations can be found in the Town of Okotoks Land Use Bylaw 17-21 and are provided below for convenience. If there is a conflict between the information provided in this form and the information in Bylaw 17-21, Bylaw 17-21 prevails.

HOME OCCUPATION: MINOR

A minor home occupation has little effect on the surrounding neighbourhood because:

- It is operated by a resident of the Dwelling Unit.
- It is located wholly within the Primary Building
- It has no more than (1) non-illuminated sign up to 0.2 square metres
- It has a maximum of (3) client visits per day
- It does not include any non-resident employees

A Minor Home Occupation does not require a Development Permit; however, it does require a Business License.

HOME OCCUPATION: MAJOR*

A major home occupation has a moderate effect on the surrounding neighbourhood because:

- It does not exceed more than (1) non-resident employee
- It has no more than (1) non-illuminated sign up to 0.2 square metres
- It does not cause nuisances by way of noise, vibration, smoke, dust, fumes, odours, heat, light, electrical or radio disturbance detectable beyond the boundary of the site
- It has a maximum of (10) client visits per day
- It does not include Outdoor Storage, or vehicle and equipment repairs or servicing

**If your property is designated Agriculture & Land Holdings District (ALH) please refer to the regulations of that district under the Okotoks Land Use Bylaw 17-21 as the standards for a major home occupation differ from the regulations noted above.*

A Major Home Occupation requires a Development Permit and a Business License, and may require a Safety Codes Permit.

For additional information, please contact Planning & Urban Design at 403.995.2760 for development permit matters or business licensing matters.