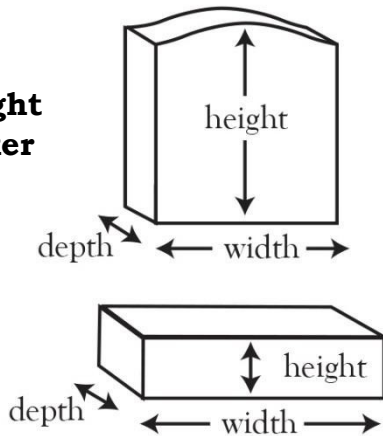
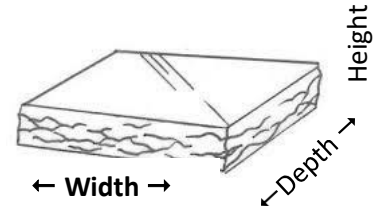


The Town of Okotoks Cemetery Monument/Marker Guidelines

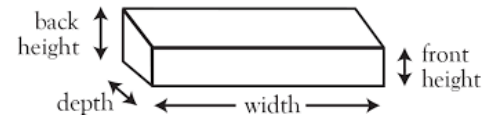
Upright Marker



Flat Marker



PILLOW MARKER



Flat Marker Section

Burial Plot	Marker Maximum Size W x D x H	Notes
Single Casket Plot	44" x 32" x 4"	Installed flush with the ground, concrete border is not mandatory.
Side by side plots – Companion plots	50" x 32" x 4"	Installed flush with the ground. A concrete border is not mandatory. Traditionally the husband is on the left and wife on the right (when viewing from the foot of the burial plot).
Cremation (size 4' x 4' plots)	24" x 18" x 4"	Must be centered on the plot and must be installed flush with the ground. A concrete border is not mandatory.
Cremation (size 2' x 2')	12" x 9" x 4"	Must be centered on the plot and must be installed flush with the ground. A concrete border is not mandatory.
Foot marker	24" x 18" x 4"	Foot markers are flat markers at the foot end of the plot and must be installed centered at the food end and flush with the ground. A concrete border is not mandatory.
Field of Honour	44" x 32" x 4"	The traditional Stanstead Grey/Sawn finish only and must be installed flush with the ground.
Field of Honour – Foot Marker	24" x 18" x 4"	As of 2018, the traditional Stanstead Grey/Sawn finish only and must be installed centered at the food end and flush with the ground.

Upright Monument on Ribbons

Burial Plot	Marker Maximum Size W x D x H	Notes
Single Casket Plot	44" x 14" x 48"	Concrete ribbons are 36" wide (looking from the end of the strip). Monuments are placed back to back along this strip. The height measurement must include the base.
Side by side plots – Companion plots	50" x 14" x 48"	Concrete ribbons are 36" wide (looking from the end of the strip). Monuments are placed back to back along this strip. The height measurement must include the base. Traditionally the husband is on the left and wife on the right (when viewing from the foot of the burial plot).
Cremation (size 4' x 4' plots)	36" x 10" x 30"	This height includes the base height. These are not back to back markers. One flat marker (max size 24" x 18") is

		also permitted on this plot and has to be installed in the centre of the plot and flush with the ground.
Upright Monument <u>without</u> Ribbons		
Burial Plot	Marker Maximum Size W x D x H	Notes
Single Casket Plot	44" x 18" x 48"	Must have a concrete foundation installed flush with the ground and the height measurement must include the base
Side by Side Plots	50" x 18" x 48"	Must have a concrete foundation installed flush with the ground and the height measurement must include the base
Field of Honour	44" x 18" x 48"	The traditional Stanstead Grey/Sawn Finish only. Height measurement includes the base

Columbarium Niche Door Engravings

- There are **no permit fee** for shipping the door for engraving – but a marker permit must be sent to the Town cemetery admin. for the cemetery file.
- **Unit 200** niche doors are engraved by Parklawn Granite in High River. Phone 403-652-2904 to inquire about door engravings.
- **All other columbarium units** are engraved by Sunset Memorial & Stone in Calgary. Phone 403-243-3393 to inquire about door engravings.
- All columbarium door engravings are similar/consistent. Parklawn Granite and/or Sunset Memorial will contact the Town for approval if an unusual engraving request is made.

Notes:

1. Monument/ markers are permitted to be installed between May 1 and October 31 each year.
2. Monument companies deliver and install monuments/markers at the Okotoks cemetery.
3. Plot/Niche owners or monument companies shall obtain a permit from the Town and provide a two business days' notice prior to the date of installation.
4. All Town of Okotoks **full size** burial plots will accommodate only **one** headstone and **one** flat foot marker per plot. **Exception:** if the burial plot was purchased prior to 2004 (before the new guidelines were created), a flat marker can be installed on each urn interred in the plot.
5. On cremation in-ground burial plots (2' x 2' & 4' x 4' - without concrete ribbon) only **one** marker permitted per plot: flat markers to be installed in the center of plot.
6. On 4' x 4' plots with a concrete ribbon, one upright monument on the ribbon and one flat marker installed in the center of the plot is permitted.
7. No in-ground vase may be placed in or around a foot marker installation.
8. No memorial items to be left on the grass.
9. No flowers, plants, shrubs, trees are permitted to be planted at the cemetery
10. Photos are not permitted on flat markers, as they may get broken by mowing/maintenance equipment.
11. No work shall be done on any monument/marker without the permission of the Town.
12. Monuments/markers are placed in the cemetery at the owner's risk. The Town assumes no responsibility for damages or loss due to vandalism or during standard maintenance practices.
13. No burial plot owner/legal representative shall allow any monument/marker to be in a state of disrepair.



**Town of Okotoks
Cemetery**

**Office Hours Mon. to Fri. 7:30 AM to 4:00 PM
403-938-8958**

cemetery@okotoks.ca