



2022-2025 1-Time Operating Expenditures Budget and 2026 Operating Forecast (\$M)

FOR 1-TIME EXPENDITURES OVER \$100K funded by non-property taxes (town reserves)

Division	No.	1-Time Operating Description	Budget				Forecast	Total
			2022	2023	2024	2025	2026	
Community Health and Safety	71010	Aquatics - Main Total	0.140	0.150	0.170	0.350	0.160	0.970
	72045	Okotoks Recreation Facilities - Main Total	0.325	0.170	0.260	0.120		0.875
	72000	Centennial Arena - Green Arena Enhancements		0.170				0.170
	72000	Sound System Maintenance			0.110			0.110
	72000	Fire Panel and Security Systems Upgrades				0.140		0.140
	72000	Walking Track Revitalization					0.200	0.200
	72046	Centennial Arena - Main Total		0.170	0.110	0.140	0.200	0.620
	72047	Foothills Centennial Center - Main Total	0.130	0.130		0.130		0.390
		Total	0.595	0.620	0.540	0.740	0.360	2.855
Community Growth, Investment and Sustainability	64000	Online Permitting System (Software)	0.100					0.100
		Total	0.100					0.100
Corporate Services	00000	Water Licenses		1.500				1.500
	12000	Council Strategic Initiatives	0.300	0.300	0.300	0.300	0.300	1.500
	12000	Organizational Excellence Initiatives	0.150	0.150	0.150	0.150	0.150	0.750
	14000	Telephone System	0.300					0.300
	14000	2023 IT Infrastructure Maintenance		0.500				0.500
	14000	IT Infrastructure Maintenance			0.350	0.410	0.500	1.260
		Total	0.750	2.450	0.800	0.860	0.950	5.810
Operations	32027	Highway 2 / 338 Interchange Functional Plan	0.125					0.125
		Total	0.125					0.125
Subtotal Request for 1-Time Operating Expenses			1.570	3.070	1.340	1.600	1.310	8.890
Total Request for 1-Time Operating Expenses and Losses			1.570	3.070	1.340	1.600	1.310	8.890
Note: These 1-Time expenditures have been approved								
Community Health and Safety	73008	Alberta Summer Games	0.300	0.200				0.500
Total 2019 Preapproved 1-Time Operating Expenses			0.300	0.200				0.500
Total Operating 1-Time Operating Expenses Including Loss and Preapproved			1.870	3.270	1.340	1.600	1.310	9.390



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2022
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Aquatics Mechanical Area Maintenance
Project Description	The chemical delivery method for the Aquatics centre will be upgraded to improve safety and reduce potential hazards.
Project Benefits	The chemical storage area of the Aquatics mechanical room have not had any major repairs since the construction in 2007. The injection system has been adapted to improve delivery method and reduce potential exposures but the structure itself is due for repair to ensure safety for staff and public. The goal will be to improve the design to reduce spill potentials and reduce staff frequency of handling chemicals.
Scope of Work	Improve the acid delivery system to reduce frequency of staff exposure by Installing on-site chlorine generator, repair damaged concrete and seal area to prevent leaks in the event of a spill.
Project Cost (\$M)	0.140



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2023
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Riley Minue Pool Deck Maintenance
Project Description	Riley Minue pool deck maintenance including accessibility and attraction items.
Project Benefits	Improvements for safety and functionality of the pool will be completed. A complete repair and grouting of the deck tiles will be completed ensuring asset protection. New deck features (diving board and starting platforms) will be installed to provided an increase in variety of activities possible. Accessibility options (lifts, stairs, platforms, etc) will be provided for increasing inclusion in the flat water basin activities. A new large leisure attraction will be evaluated to increase the publics enjoyment within the basin (climbing wall). Improvements to the viewing area for increased versatility of the space will be completed.
Scope of Work	Includes tile repair, grouting, removal of old anchors, installation of deck features, accessibility items and large leisure attraction.
Project Cost (\$M)	0.150



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2024
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Aquatics Hot Tub Filtration Maintenance
Project Description	Hot Tub filtration and circulation improvement
Project Benefits	Protection of the hot tub asset through lifecycle replacement of system. Filters have reached end of lifecycle and improvements in filtration technology will improve water health. Project will work to improve water loss efficiencies decreasing water demand.
Scope of Work	Complete review of hot tub system for improving efficiencies. Contractor to design and engineer system with most up to date efficiencies. Removal and replacement of filtration/circulation systems.
Project Cost (\$M)	0.170



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2025
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Swindells Maintenance
Project Description	Swindells basin and deck upgrade to meet current safety standards.
Project Benefits	Improve the water health and safety of the basin. New safety codes and standards will be met to eliminate hazards from the original construction. Basin improvements will increase functionality of the space to meet current and future needs of the basin.
Scope of Work	To be determined in 2021 consultation and proposal.
Project Cost (\$M)	0.350



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2026
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Riley Minue Pool Filtration System Maintenance
Project Description	Riley Minue Pool filtration system replacement.
Project Benefits	Filtration system has reach end of life and existing filters are discontinued which mean parts are not available for repairs. Piping has had multiple repairs and additions for supplementary systems that makes the system less efficient.
Scope of Work	Replacement of pumps, filters, media, piping, valves and surge tank controls.
Project Cost (\$M)	0.160



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2022
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Dry Fire Sprinkler System Maintenance
Project Description	Replace existing Dry Fire Sprinkler system at the ORC
Project Benefits	The primary purpose of this project is complete removal and replacement of existing system which has reached its useful life.
Scope of Work	Complete replacement of dry sprinkler system and air compressors at ORC.
Project Cost (\$M)	0.325



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2023
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Spin Bike Room/HVAC Maintenance
Project Description	Spin Bike room and HVAC units maintenance
Project Benefits	The Spin Bike room offers cardiovascular workout with minimal impact on hips, knees and ankles. Taking indoor cycling class is a great option for when individuals schedules are packed, and only have limited time. By enhancing the spin bike room and its air handling system will increase enjoyment to our users. As well, the rooftop units and dehumidifiers are reaching their useful life and are in need of replacement. This will increase efficiencies in our facilities with regards to energy and air handling for the enjoyment of all our users.
Scope of Work	Spin Bike room refurbishment including replacement of AC Unit, rooftop units and dehumidifiers.
Project Cost (\$M)	0.170



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2024
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Energy Efficiency Upgrades
Project Description	Upgrades to reduce electrical and natural gas energy consumption at recreation buildings (ORC, PCA, FCC)
Project Benefits	Energy efficiency scans are being completed at all Municipally owned facilities in Okotoks as part of the Municipal Energy Manager program. Upgrades to reduce energy consumption and associated greenhouse gas emissions by 5% will counter increasing electrical costs and carbon taxes associated with fossil fuels.
Scope of Work	Installation of energy upgrades that may be identified during energy scans. Potential upgrades may include, but are not limited to the installation of variable frequency drives in brine pumps/circulating pumps, reverse osmosis systems for ice impurities, use of reflective white paint to reduce heat gain on ice/roof, occupancy sensors for lights, hot water line insulation, increase sealing on doors between arena/public spaces, or other upgrades as identified during the scan.
Project Cost (\$M)	0.150



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2024
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Exterior Signage Maintenance
Project Description	Purchase and installation of new outdoor digital signage
Project Benefits	Technology has updated and changed over time. A new sign will attract customers, update the look and enhance of the Okotoks Recreation Centre building appearance. Many facilities are upgrading to illuminated and LED Signage because they are Green and more economical. Digital signage display will deliver the same output every day with a clear, steady image with bright colors and great contrast.
Scope of Work	Purchase and installation of new outdoor digital signage.
Project Cost (\$M)	0.110



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2025
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Flooring Maintenance
Project Description	Enhance gym floor and lines. Replace all facility rugs and repaint exterior
Project Benefits	Provide a like new appearance and increase durability. Scuffs, scratches, and dirt can dampen the appearance of the gym flooring. Refinishing will save money, allowing floors to go too long without refinishing, could result in a full replacement which will cost time and money. The durability of commercial flooring rugs is very important as it needs to be rugged so that it can withstand heavy traffic. This helps to maintain the clean appearance of the space while also minimizing the risk of a slip hazard. Repainting the exterior of the facility will increase appeal, inviting to the communities, and increases facility lifespan. After years of wear and tear from weather elements such as snow, rain, cold and heat, the building is looking worn out and tired.
Scope of Work	Strip, refinish and repaint gym floor and lines. Replace all facility rugs and repaint exterior
Project Cost (\$M)	0.120



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2023
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Centennial Arena - Green Arena Enhancements
Project Description	Refresh and revitalize the Centennial Green Arena dressing rooms and areas for recreation needs including hockey, figure skating, lacrosse, as well as community and special events.
Project Benefits	To provide for more family and age-friendly facilities by supporting a broad range of community and user groups year round (e.g. community events, family functions, figure skating, hockey, lacrosse). Includes installation of water and energy efficient fixtures, ,upgraded plumbing or related upgrades to enhance all the Green Arena washrooms for all users alike. The replacement of the aging skate matting with more environmentally friendly and technological enhanced products will allow for a safer facility to all users.
Scope of Work	Refresh and revitalize the Centennial Green Arena dressing rooms and areas for recreation needs including hockey, figure skating, and lacrosse.
Project Cost (\$M)	0.170



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2024
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Sound System Maintenance
Project Description	ORC Sound System Maintenance
Project Benefits	The sound system is reaching the end of its useful life span and is in need of replacement. A well designed and installed sound system will allow for a better patron experience. The new sound system will add value for the Okotoks JR. A Oilers in coordination with the new jumbotron on Centennial Green and all spectators and users.
Scope of Work	Upgrade electrical and sound system on the Centennial Green Arena
Project Cost (\$M)	0.110



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2025
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Fire Panel and Security Systems Upgrades
Project Description	Upgrade current fire panels and security systems at PCA and ORC
Project Benefits	The fire panels currently require increased general maintenance and replacement of faulty components. Some areas that may be at risk are sprinkler heads failing to deploy properly, or alarms that will take longer to detect the presence of heat or smoke. The general replacement of the fire panels is usually every 10 years and both the ORC and PCA have reached those timelines. With the complete replacement of these panels it will allow for better tracking and detection of alarms throughout the ORC and PCA. Security systems are also outdated, requiring replacement to ensure a safe facility for patrons.
Scope of Work	Purchase and install new fire panels and security systems at PCA and ORC
Project Cost (\$M)	0.140



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2026
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Walking Track Revitalization
Project Description	Replacement of aging walking track and revitalize the area
Project Benefits	The walking track has reached its end of life expectancy. Replacing the current running track will enhance the experience on the use of the track and decrease the chances of injury and risk. The new technologies and advancements in new track flooring will provide consistent smooth surface texture with optimal surface friction and traction for safety shock absorption to protect joints from impact force and prevent stress on lower extremities. The flooring will provide all of these aspects, including the balance and support needed to enjoy the use of the facility.
Scope of Work	Replacement of walking track and revitalize the area
Project Cost (\$M)	0.200



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2022
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	FCC Energy Efficiency Upgrades
Project Description	Energy efficiency upgrades at Foothills Centennial Centre.
Project Benefits	The roof top units, and hot water tanks have reached their useful life expectancy and the new technology will help to decrease costs of running the current outdated units. Replacement will allow the Town to take advantage of highly efficient equipment and reduced internal loads, providing improved humidity control, and a more efficient ventilation strategy. Installation of Water and Energy efficient fixtures, upgraded plumbing or related upgrades as may be required will enhance the washrooms for all users groups at FCC.
Scope of Work	Implement energy efficiency upgrades at Foothills Centennial Centre through the BMS upgrade and rooftop unit replacements which will be tied into each other.
Project Cost (\$M)	0.130



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2023
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	Foothills Centennial Centre Maintenance
Project Description	FCC front entrance and curtain dividers enhancements.
Project Benefits	The front entrance of FCC has reached its useful life expectancy. Replacement of existing doors with touchless sliding doors would reduce energy consumption and touch contact points. The large curtain dividers walls are also in need of a major upgrade so they can be easily opened and closed for events. This will ensure there is no down time for our paid user groups as well as loose of revenue.
Scope of Work	Replace existing front entrance doors and repair existing curtain dividers walls.
Project Cost (\$M)	0.130



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2025
Business Centre	720 - CHS Recreation Operations (BC # 720)
Project Name	FCC Maintenance Kitchen Equipment
Project Description	Review existing kitchen equipment and upgrade with new technology
Project Benefits	New technology will decrease FCC utility usage and enable our user groups to work with reliable equipment resulting in less down time and reduced maintenance costs. The new equipment will keep the facility resourced for the intended usage and open the door for increased bookings.
Scope of Work	Replace stove, washing machine, coffee makers and other smaller kitchen appliances.
Project Cost (\$M)	0.130



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2022
Business Centre	640 - CGIS Permit, Assessment and Sustainability (BC # 640)
Project Name	Online Permitting System (Software)
Project Description	This project focuses on development of an online permitting system that will simplify and clarify permitting information for the public, and streamline the municipal approvals required for development in Okotoks. Phase 2
Project Benefits	The project is intended to reduce complexity, improve clarity, improve tracking and reporting, and reduce timelines for development approval processes. To align with Council's Strategic Priority to 'Foster Economic Vitality', development of processes within the online permitting system that directly affect business attraction and retention will be prioritized over development of other processes such as residential improvements.
Scope of Work	This project will focus on the development process, beginning when a customer inquires about the municipal requirements to undertake a development as defined in the Land Use Bylaw, and ends once all permits and licenses relevant to the development have been issued. The project will be phased and will include process mapping, software selection, database and forms construction, testing and launch, and ongoing improvement and addition of modules for additional development types.
Project Cost (\$M)	0.100



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2023
Business Centre	000 - CS General Municipal (BC # 000)
Project Name	Water Licenses
Project Description	Expenses related to water license acquisitions.
Project Benefits	To support the Town's water supply by providing for additional water licenses.
Scope of Work	Scope of work to include: required costs to acquire water licenses.
Project Cost (\$M)	1.500



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2022-2026
Business Centre	120 - CS CAO Office (BC # 120)
Project Name	Council Strategic Initiatives
Project Description	Council Strategic Initiatives Placeholder
Project Benefits	
Scope of Work	
Project Cost (\$M)	0.300



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2022-2026
Business Centre	120 - CS CAO Office (BC # 120)
Project Name	Organizational Excellence Initiatives
Project Description	Organizational Excellence Initiatives Placeholder
Project Benefits	
Scope of Work	
Project Cost (\$M)	0.150



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year

2022

Business Centre

140 - CS Information Technology (BC # 140)

Project Name

Telephone System

Project Description

Telephone System Maintenance

Project Benefits

Reliability of telecommunications system, integrated telephone solution, improved customer experience and potential for operational cost savings.

Scope of Work

The replacement of our outdated telephone system with one that supports the current technologies.

Project Cost (\$M)

0.300



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2023
Business Centre	140 - CS Information Technology (BC # 140)
Project Name	2023 IT Infrastructure Maintenance
Project Description	IT Hardware
Project Benefits	Replacement of aging infrastructure will help ensure the continuing reliability of the network storage infrastructure. Implementation of hyperconverged virtual desktop infrastructure or Desktop as a Service. We will be looking at both the VDI option as well as the DaaS option. As this technology is rapidly changing it is difficult at this time to select the direction.
Scope of Work	Additional Hyperconverged Nodes
Project Cost (\$M)	0.500



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year

2024

Business Centre

140 - CS Information Technology (BC # 140)

Project Name

IT Infrastructure Maintenance

Project Description

I.T. Infrastructure Updates, including storage, network firewall, core switches and fibre network speeds.

Project Benefits

Network stability and performance.

Scope of Work

Exact scope to be determined, it is extremely difficult with technology changing at such a rapid pace to know exactly what will be included in the scope of work. As we move more to the cloud, capital investment may not be necessary, but we will see higher operating costs.

Project Cost (\$M)

0.350



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2025
Business Centre	140 - CS Information Technology (BC # 140)
Project Name	IT Infrastructure Maintenance
Project Description	IT Infrastructure Updates, including remote production site, network firewall, core switches and fibre network.
Project Benefits	Network stability and performance.
Scope of Work	Exact scope to be determined, it is extremely difficult with technology changing at such a rapid pace to know exactly what will be included in the scope of work. As we move more to the cloud, some of these capital projects may not be necessary, but we will see higher operating costs.
Project Cost (\$M)	0.410



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year

2026

Business Centre

140 - CS Information Technology (BC # 140)

Project Name

IT Infrastructure Maintenance

Project Description

IT Infrastructure Updates, including remote production site, network firewall, core switches and fibre network.

Project Benefits

Network stability and performance.

Scope of Work

Exact scope to be determined, it is extremely difficult with technology changing at such a rapid pace to know exactly what will be included in the scope of work. As we move more to the cloud, some of these capital projects may not be necessary, but we will see higher operating costs.

Project Cost (\$M)

0.500



Profile Section

1-Time Operating Budget Request (\$M)

Budget Year	2022
Business Centre	320 - OPS Transportation (BC # 320)
Project Name	Highway 2 / 338 Interchange Functional Plan
Project Description	Functional Plan initiated by Alberta Transportation.
Project Benefits	Functional plan prepares the Town for growth and related infrastructure costs enabling equitable share of costs by all stakeholders.
Scope of Work	Alberta Transportation, Foothills County and the Town of Okotoks are equally sharing the cost to complete a functional plan of the future 338 Street / Highway 2 Interchange. The Plan will provide a cost estimate, provide cost sharing options, indicate lands required to accommodate the interchange and identify when the improvements are needed. The Regional study indicates the interchange is to be constructed by 2028.
Project Cost (\$M)	0.125