

Schedule "A"  
**Local Improvement Request for Information**

The Town of Okotoks' Engineering Services Business Centre is providing the following information as requested by \_\_\_\_\_, regarding a petition for a local improvement as per below:

Description of the proposed local improvement:


Location of the proposed local improvement:


The following municipal addresses affected by the local improvement:


Map of the area of the proposed improvement:

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The estimated cost (the estimate may increase/decrease once the local improvement project is tendered) of the local improvement is \_\_\_\_\_.

1. Properties benefitting from a local improvement are calculated according to provisions in the *Municipal Government Act*.
2. The cost of a local improvement will be imposed against affected properties according to each unit of frontage (for the purpose of calculating a local improvement levy, "frontage" is defined as all portions of a property abutting the improvement), or by each unit of area.
3. Once the petition is deemed sufficient, and if a petition against the local improvement is not submitted and deemed sufficient, all affected properties will be assessed.

\* In order to inform petitioners on proposed costs and the legal implications of this process, the Town of Okotoks recommends that once this form (Schedule "A") is complete and contains all pertinent information including an estimate for the local improvement project, that it be attached to the petition when gathering signatures.