



TOWN OF OKOTOKS POLICY

Council Motion: 10.C.590	Effective Date: December 13, 2010	Policy Number: P 10-06
External Reference:	Revised/Reviewed Date:	Originating/Lead Business Centre: Corporate Strategies

Title:

Sustainable Corporate Practices

Policy Statement:

The Town of Okotoks is committed to operate its business in an economically, environmentally, fiscally and socially responsible manner, reflecting our corporate commitment towards leadership in sustainability.

Purpose:

The purpose of this policy is to support the Town of Okotoks in achieving its 'Sustainable Vision' and reflects Town Council's commitment to deliver sustainable corporate services, which are in the best interest of our citizens today and our future citizens of tomorrow.

In alignment with our Community Vision and Corporate Values, the Town of Okotoks will aspire to be a Sustainable Corporation that:

- is affordable, operates efficiently, offers a diversity of services and employment opportunities and supports a viable economy;
- consumes renewable resources at or below the rates of generation, and uses non-renewable resources at or below the rates of development of renewable substitutes;
- limits emissions and waste within the environment's natural ability to effectively manage them and or minimizes or mitigates any adverse environmental impacts;
- considers environmental impacts at not only a local scale but also regionally and globally;
- sets economic, environmental, social and fiscal targets and makes holistic decisions based on these same sustainable principals appropriate to our community vision and corporate mandate;
- develops and implements a corporate environmental stewardship strategy into all of our business processes and practices;
- operates in an open, fair, transparent, responsible and accountable manner

- cultivates a diverse, inclusive and respectful workplace and provide a healthy work environment
- empowers staff with the resources they need to make responsible decisions regarding sustainability in the workplace and encourage them to expand this into their personal lives;
- encourages and recognizes our employees, subsidiaries, service contractors and partners to play an active leadership role in the pursuit of our sustainability goals within the community;
- adapts to the community's and regions' changing needs and fosters an ability to effectively respond to challenging or exceptional situations; and
- aims for continual innovation and improvement in all aspects of our business to reach our goal of becoming a leader in sustainability.

Definitions:

Sustainability Policy is a written statement outlining a company's vision and commitment towards its objectives, targets and performance improvement in environmental impact, economic prosperity, community investment and social commitment.

Responsibilities:

The Environment and Sustainability (E&S) Coordinator in collaboration with the Environmental Advocacy Committee (EAC) will develop the Corporate Environmental Stewardship Plan (CESP) and associated Guidelines for Business Team's review and approval.

The E&S Coordinator will provide guidance and support to Business Centre Leaders in their development of specific Business Centre Plans in relation to Environmental Stewardship and sustainable practices.

The E&S Coordinator and the EAC will also collaboratively develop performance work plans, objectives and initiatives for sustainable targets within each Business Centre and administer annual performance reviews of such targets.