NOTICE OF MEETING
FOR THE RIVER VALLEY COMMITTEE
OF THE TOWN OF OKOTOKS
TO BE HELD ON WEDNESDAY, MAY 13, 2015
IN THE MUNICIPAL CENTRE COUNCIL CHAMBER
AT 7:00 p.m.

AGENDA
(as of May 8, 2015)

A. AGENDA

A.1 Call to Order
A.2 Additions and/or Deletions
A.3 Adoption of Agenda

Recommendation: That the agenda be adopted as presented.

B. MINUTES OF PREVIOUS MEETING

B.1 River Valley Committee Meeting – April 8, 2015  Attach #1

Recommendation: That the minutes of the River Valley Committee held April 8, 2015 be adopted as presented.

C. PRESENTATIONS

C.1 Riparian Zone – Dawn Smith
C.2 West Ball Field Construction – Marley Oness/Karin Finney
C.3 Storm Sewer Treatment – Marley Oness/Karin Finney
C.4 Woodhaven Pathway Update – Marley Oness/Karin Finney
C.5 CP Rail Pathway Update – Marley Oness/Karin Finney

D. DEVELOPMENT REFERRALS

D.1 Amended Bylaw 12-15 – Colin Gainer
D.2 Sandstone Lodge – Colleen Thome
E. UNFINISHED BUSINESS

E.1 River Valley Clean-Up and Tree Planting

F. NEW BUSINESS

G. REPORTS

G.1 Council Update

G.2 Parks Update

G.3 Culture, Parks and Recreation Committee Minutes – April 28, 2015

H. CORRESPONDENCE

None

I. NEXT MEETING

I.1 Next River Valley Committee Meeting Time and Location:
Next Scheduled Meeting is June 10, 2015 at 7:00 p.m. in the
Okotoks Municipal Centre, Council Chamber.

J. ADJOURNMENT

Recommendation: That the meeting be adjourned.
COMMITTEE MEMBERS   Wayne Meikle, Chair
PRESENT            Councillor Matt Rockley (arrived at 7:07 p.m.)
                   John Carmichael
                   Stephen Christensen
                   Tracy Hill
                   Chris Mills
                   Rob Walker

ABSENT             Patrick Sheldrake

STAFF PRESENT      Susan Laurin, Community Services Director
                   Leah Chant, Recording Secretary

A.1  Call to Order
Chair Meikle called the meeting to order at 7:06 p.m.

A.2  Additions and/or Deletions
A.3  Adoption of Agenda

MOTION:  By T. Hill that the agenda be adopted as presented.  
          Carried Unanimously

B.   MINUTES OF PREVIOUS MEETING

B.1  River Valley Committee Meeting – March 11, 2015

MOTION:  By R. Walker that the minutes of the River Valley Committee held
          March 11, 2015 be adopted as presented.  
          Carried Unanimously

C.   PRESENTATIONS
None
D. DEVELOPMENT REFERRALS
None

E. UNFINISHED BUSINESS

E.1 Sheep River Valley Clean-up and Tree Planting

The Committee discussed planning details for the river valley clean-up and tree planting including task delegation, sponsorship, and signage.

F. NEW BUSINESS
None

G. REPORTS

G.1 Council Update

Councillor Rockley provided an update on a proposed high school site, renaming Centre Avenue to Veterans Way, and a presentation to Council by the Okotoks Post-Secondary Education Committee.

G.2 Parks Update

Susan Laurin, Community Services Director, provided a Parks update and discussed Birth of a Nation Day and sport field conditions.

G.3 Culture, Parks and Recreation Committee Minutes – March 24, 2015

The Committee reviewed the March 24, 2015 Culture, Parks and Recreation Committee meeting minutes.

H. CORRESPONDENCE
None
I. NEXT MEETING

I.1 Next River Valley Committee Meeting Time and Location:
Wednesday, May 13, 2015 at 7:00 p.m. at the Okotoks Municipal Centre Council Chamber.

J. ADJOURNMENT

MOTION: By R. Walker that the meeting adjourn at 8:23 p.m.  Carried Unanimously

________________________________________________________
Wayne Meikle, Chair  Leah Chant, Recording Secretary
Parks

Damages to Public Property

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Damage</th>
<th>Repaired/Cleaned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar. 16</td>
<td>Kinsmen Park</td>
<td>Small fire on the floor of one of the Town’s outdoor public washrooms</td>
<td>March 16, reported, photographed, swept and cleaned floor</td>
</tr>
<tr>
<td>Mar. 18</td>
<td>Kinsmen Park</td>
<td>Small fire on the floor of one of the Town’s outdoor public washrooms</td>
<td>March 18, reported, photographed, swept and cleaned floor</td>
</tr>
<tr>
<td>Mar. 19</td>
<td>Rotary Park at Laurie Boyd Bridge</td>
<td>Planter and plastic pot burnt</td>
<td>March 19, reported, photographed, and work order issued to cleanup area</td>
</tr>
<tr>
<td>Mar. 20</td>
<td>1103 North Railway St. boulevard</td>
<td>Tree ran over by vehicle</td>
<td>March 20, reported, photographed, report sent to RCMP, tree added to replacement list</td>
</tr>
<tr>
<td>Mar. 23</td>
<td>Sandstone Gate median</td>
<td>2 trees ran over by vehicle</td>
<td>March 23, reported, photographed, report sent to RCMP, tree added to replacement list</td>
</tr>
<tr>
<td>Mar. 30</td>
<td>Hayes Park</td>
<td>Broken bottles by playground</td>
<td>March 30, reported, and cleaned up area</td>
</tr>
<tr>
<td>Mar. 30</td>
<td>Skateboard Park</td>
<td>Broken bottles were thrown on pathway between park and school</td>
<td>March 30, reported, and cleaned up area</td>
</tr>
<tr>
<td>Apr.  1</td>
<td>Riverside Community Park</td>
<td>Picnic table top and plaque sprayed with paint</td>
<td>April 1, reported, photographed, and cleaned</td>
</tr>
</tbody>
</table>

Projects

In park information sessions were held in Otterbein Park (March 18) and Hoadley Park (March 19). Summaries of feedback received have been posted on the internet site. Parks is currently drafting tender documents to reflect feedback received.

Deer

Together with Communications, Parks is creating a deer survey/questionnaire for residents. The survey is expected to be ready within the next couple weeks and will be made available online and via hardcopy. The results of the survey will be brought to Council later this spring.
Urban Forest

Cemetery and Sheep River Park pruning contracts are complete. Within the cemetery there were 52 green ash, 16 elm and 9 poplar pruned for insect and disease control, clearance and storm damage. In Sheep River Campground, 57 poplar and 14 green ash were pruned for insect and disease control, clearance and storm damage.

Trees damaged by the fire along Heritage Pathway were assessed and no trees pose any risk to users of the pathway. They are all well north of the pathway in the natural area.

Turf & Irrigation

Spring clean-up will commence within the next couple weeks as weather permits. Ball diamond shale will also be topped up.

Parks is currently issuing the following messaging:

With the snow melted and the unseasonably warm early spring temperatures, litter and debris which has accumulated over the winter have become apparent.

Parks staff is making their rounds to collect litter and continuously replenish garbage bags and pet waste bags. Parks will gear up with additional staff in early May to continue with clean-up efforts and begin mowing operations.

Thank you to all residents and dog owners who’ve been picking up to help keep our community clean. Volunteer groups wishing to find a suitable site for litter picking may contact Parks at 403-938-8958.

INFRASTRUCTURE & OPERATIONS

Raw Water Well #13

Raw Water Well #13 construction commences April 6th with the delivery of materials, machinery, equipment and snow fencing installation for tree protection. A public notice was posted notifying that the pathway would be closed from behind the Okotoks Library to the Northridge Drive Bridge starting Tuesday, April 7th, 2015 due to the Well 13 Connection project construction. The closure is expected for 6 to 8 weeks, weather permitting. The construction normally starts from 7:00 am to 5:30 pm, Monday to Saturday. A pre-task safety assessment will be conducted to identify and evaluate hazards before the workers attempt to perform a task.

The onsite construction is divided to four categories, namely mobilization, underground work, flood protection berm, and landscaping. The preliminary schedule of construction (subject to the weather and soil conditions) is as follows:
Mobilization - Implementation of erosion and sediment control, tree protection measure, follow with cleaning and grubbing, pathway removal and stripping commences from April 6th to mid-April. Pathway will be closed from April 7th; the start of pathway removal and stripping.

Underground work – A survey will be conducted for the underground pipe and old sawmill wooden timber. The works will take approximately 3 weeks for completion. Any open excavation will be fenced. The old sawmill wooden timbers will be removed, and placed off to the site. After completing the underground piping, the wooden timber will be reinstalled in their original location. The rationale around the removal and replacement of the wooden timbers that depict the old saw mill foundation was also referred to the Okotoks and District Historical Society who expressed no concerns.

Flood protection berm – 2-weeks construction duration is anticipated. This work includes the construction of an electrical kiosk concrete pad for the new raw water well.

Landscaping – pathway construction, topsoil respreads and seeding will commence after the completion of the flood protection beam. It is anticipated to complete by the end of first week of June 2015.
UNADOPTED MINUTES
OF THE CULTURE, PARKS AND RECREATION COMMITTEE
OF THE TOWN OF OKOTOKS
HELD ON TUESDAY, APRIL 28, 2015
IN THE OKOTOKS MUNICIPAL CENTRE
COUNCIL CHAMBER

COMMITTEE MEMBERS
Joe Sheldrake, Chair
Councillor Ken Heemeryck (Town of Okotoks)
Councillor Ron Chase (M.D. of Foothills)
Laurie Copland
Dale Fea
Ron Schreiber
Jinny Toffelmire

PRESENT
Councillor Ken Heemeryck (Town of Okotoks)
Councillor Ron Chase (M.D. of Foothills)
Laurie Copland
Dale Fea
Ron Schreiber
Jinny Toffelmire

ABSENT
Soren Christiansen
Taryn Nelson
Kelly Swanson
Marilyn Wilson

STAFF PRESENT
Susan Laurin, Community Services Director
Leah Chant, Recording Secretary

A. AGENDA
A.1 Call to Order

Chair Sheldrake called the meeting to order at 6:03 p.m.

A.2 Additions and/or Deletions
A.3 Adoption of Agenda

MOTION: By L. Copland that the agenda be adopted as presented.
Carried Unanimously

B. MINUTES OF PREVIOUS MEETING

B.1 Culture, Parks and Recreation Committee Meeting – March 24, 2015

MOTION: By R. Schreiber that the minutes of the Culture, Parks and Recreation Committee held March 24, 2015 be adopted as presented.
Carried Unanimously
C. PRESENTATIONS

C.1 Big Rock Garden Tour and Plant Exchange

Christa Michailuck, Parks Manager, and Lori Neufeld, Okotoks Garden Club President, were in attendance to present information on the June 6th Annual Plant Exchange and the July 18th Big Rock Garden Tour.

The Committee discussed possible charities which could be designated to receive the proceeds from these events.

MOTION: By Councillor Heemeryck that the Culture, Parks and Recreation Committee recommend that proceeds from the 2015 Annual Plant Exchange and the 2015 Big Rock Garden Tour be donated to the Foothills Country Hospice. Carried Unanimously

C.2 West Ball Field Construction

Karin Finney, Engineering Projects Coordinator, was in attendance to present an update on the construction of the West Ball Field.

The Committee discussed the location of the ball field and anticipated costs.

D. UNFINISHED BUSINESS

None

E. NEW BUSINESS

None

F. REPORTS

F.1 Okotoks Arts Council Update

D. Fea provided information on the Okotoks Arts Council’s need for funding, the Children’s Festival, and an upcoming Dewdney play opening May 8th.

F.2 Foothills School Division

L. Copland provided information on the budget, the Young Authors Conference, the kindergarten program at Westmount School, Alberta Ballet at Big Rock Elementary School, and recent events at Foothills Composite High School including Dragon’s Den and a performance of Lord of the Flies.
F.3 Christ the Redeemer School Division

R. Schreiber provided information on the budget, an upcoming general meeting taking place on June 1-2, 2015, and a Davisburg School community consultation.

F.4 Youth Representative Update
None

F.5 Council Update

Councillor Heemeryck provided information on the Roger Brooks Assessment and the incorporation of blade signs for businesses in downtown Okotoks, upgrades to Seaman Stadium, residential development in Okotoks, and the urban hen pilot project.

F.6 M.D. Council Report

Councillor Chase provided information on annexation, subdivision applications, new lights at the Dunbow Road and Highway 2 intersection, and a Community Planning Association of Alberta Conference.

F.7 River Valley Committee Minutes

The April 8, 2015 River Valley Committee minutes were reviewed by the Committee.

F.8 Community Members Update

The Committee discussed the Young Authors Conference, high school rugby and Foothills Composite High School’s recent performance of Lord of the Flies.

F.9 Liaison Representative Update

Susan Laurin, Community Services Director, provided an overview of the Liaison Representative Update and information on Epcor sponsoring the free swim and skate, Grade 5’s Get Active and Activ8’s passes, public art, and a recent gymnastics championship held at Pason Centennial Arena.

G. CORRESPONDENCE
None
H. IN CAMERA ITEMS

MOTION: By D. Fea to go In Camera at 7:55 p.m.  
Carried Unanimously

MOTION: By D. Fea to come out of In Camera at 8:25 p.m.  
Carried Unanimously

I. NEXT MEETING

Next Culture, Parks and Recreation Meeting Time and Location:  
Tuesday, May 26, 2015 at 6:00 p.m. at the Okotoks Municipal Centre, Council Chamber.

J. ADJOURNMENT

MOTION: By R. Schreiber that the meeting adjourn at 8:27 p.m.  
Carried Unanimously

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Joe Sheldrake, Chair  Leah Chant, Recording Secretary